

NEW BUSINESS			
8. 2013-2014 Audit Presentation		Mr. Jackson distributed the Audit report dated June 30, 2014, as attached. He stated that he has reviewed the financials with J.R. Krieg, MTMC Controller and Ken Malcoun, MTMC Accounting, and reported that it was a clean audit and found there were no areas of concern.	
Public Comment		None	
9. Umpqua Bank		Mr. Hershey distributed and reviewed the Portfolio, as attached. He noted that as SEDARS expire, moneys are placed in a Money Market account with Umpqua Bank.	Umpqua Bank provides monthly reported is provided to the Finance Committee.
10. Conflict of Interest <ul style="list-style-type: none"> Resolution 2014-6 		Mr. Dean stated Board members will be required to file Form 700 between January, 2015-April, 2015. Effective immediately, the Filing Clerk will no longer be the County. The MTHCD will be the Filing Clerk. In addition he reminded the Board that the ABI234 must be completed annually by all Board Members. Mr. Dean recommended amending the Conflict of Interest Code to include the Executive Director (Attachment C).	After discussion, Dr. Smart made a motion to approve the Conflict of Interest, Resolution 2014-6; the motion was seconded by Dr. Oliver and approved by a vote of 5 in favor, 0 opposed.

10. MTHCD Presidents Report		<p>Mrs. Reed reported:</p> <ul style="list-style-type: none"> • The met with Mary Zuwki, to discuss 3 projects: <ul style="list-style-type: none"> ➤ Pediatric Dental Care; ➤ Veteran Support Services; and ➤ Van Support Services • Elections of MTHCD Board Officers will be conducted in January, 2015; • Appointment of a MTHCD representative to the MTMC Corporate Board of Trustees, will be included in the January, 2015 MTHCD agenda; and • ACHD will meet in January, 2015 		
Public Comment		None		
12. MTHCD Executive Director's Report		No report at this time.		
Public Comments		None		
13. CEO Report		As attached.		
Public Comment		None		

Board Comments		None		
Adjournment			There being no further business the Chairman adjourned the meeting at 9:45 a.m.	

Lin Reed, President

Peter Oliver, Secretary



**Mark Twain
Health Care District**

MISSION

Through community collaboration, we serve as the stewards of a community health system that ensures our residents has the dignity of access to care that provides competent, professional and compassionate healing.

Mark Twain HealthCare District

Board Minutes

December 10, 2014

7:30 a.m.

BOARD MEMBER	PRESENT	STAFF MEMBER	PRESENT
Lin Reed, Chairman	X	Daymon Doss, Executive Director	X
Peter Oliver, MD, Vice Chair	X	J.R. Krieger	X
Ken McInturf, Treasurer	X	Lisa Hill	X
Ann Radford	X	Guests:	
Randy Smart, MD	X	Michael Dean,	X
		Evan Hershey, Umpqua Bank	X
		Rick Jackson, Deloitte & Touché	X

TOPIC	GOAL / OBJECTIVE	DISCUSSION	ACTION	FOLLOW-UP
I. Call to Order			Having determined a quorum was present, Lin Reed called the meeting to order at 7:30am Lin Reed – Present Peter Oliver, MD – Present Ken McInturf – Present Randy Smart, MD – Present Ann Radford – Present	

2. Approve Agenda			<p>Dr. Smart moved to approve the December 10, 2014 Mark Twain HealthCare District Agenda; the motion was seconded by Mr. McInturf and was approved by a vote of 5 in favor, 0 opposed.</p>	<p>Dr. Smart requested that a modification to Hospice Criteria be added to the January agenda.</p>
3. Public Comment		None		
<p>Consent Calendar</p> <p>Approval of the October 27, 2014 Minutes</p> <p>Acceptance of the September, 2014 Financials</p> <p>Acceptance of the October, 2014 Financials</p>		<p>Dr. Oliver requested that the Financial Report be pulled from the Consent Calendar. He inquired about the expiration dates on the lease contracts for the Medical Office Buildings (MOB), and whether or not the MOB's were a separate line item on the report. Mr. Doss stated that the Board agreed in July, 2014 to include suite 105 in addition to all of the MOB's being on one line.</p>	<p>After discussion Dr. Oliver made a motion to approve the Consent Calendar; the motion was seconded by Mr. McInturf and approved by a vote of 5 in favor, 0 opposed.</p>	<p>Mr. Doss will discuss separating the MOB's into single line items with the Finance Committee and will bring a recommendation to the Board in January, 2015.</p> <p>Mrs. Radford will receive a Financial Orientation in the near future.</p>
<p>Public Comment</p> <p>1. Oath of Office</p> <ul style="list-style-type: none"> • Resolution 2015-5 • Certificate of County Clerk • Statement of Votes Cast at the Statewide General Election Held on November 4, 2014 		None	<p>The Board reviewed the documents as presented (Attachment A).</p> <p>A Certificate of Election was presented to Dr. Oliver, Mrs. Reed and Mrs. Radford.</p>	<p>Dr. Oliver made a motion accept Resolution 2014-5, Results of Election; the motion was seconded by Dr. Smart and approved by a vote of 5 in favor, 0 opposed.</p>

		<p>Mr. Doss introduced Mrs. Ann Radford and welcomed her as the newest Board member to the MTHCD.</p>		
<p>Unfinished Business</p>				
<p>1. Real Estate Update</p>				
<p>a. Valley Springs Property</p>	<p>Goal #3 Objective #1</p>	<p>Mr. Doss distributed additional information on the property (see attached). He notes that the District is currently in the Due Diligence stage following meetings with Marvin Stark regarding titles and Michael Dean, Meyers & Nave Law Firm (comments attached).</p>		
<p>b. Contract for Sale</p>		<p>In addition, Mr. Doss reported that he met with Supervisor Edison, CCWD and Cal Trans regarding site development.</p>		
<p>Public Comment</p>		<p>Mr. Doss stated that the Sale of the Contract is a multi-phase process. A special session will be held in January, with MTMC, regarding the Valley Springs property. Gary Hicks, [REDACTED], will attend the Study Session as a loan represented from the USDA.</p>		
		<p>None</p>		

3. Telehealth Update	Goal #5 Objective #3	Dr. Smart provided an overview of the Telehealth program to Mrs. Radford and invited her to visit suite 105 of the MOB to observe the program. He reported that there have conducted 25-30 consultations and the feedback from patients and staff has been positive. To date, December's entire schedule is full as is most of January.		January, 2015 Agenda item: Telehealth / MTMC Memorandum of Understanding draft.
Public Comment		Dr. Smart discussed the possible need for a Memorandum of Understanding (MOU) to be drafted between the Telehealth Program and MTMC. He stated he is able to provide the necessary language.		
4. Board Policy Regarding 501(C) Funding	Goal #5 Objective #6	Tabled until January, 2015.		
5. Physician Education Forum	Goal #5 Objective #2	Dr. Smart reported the feedback for the October, 2014 Physician Forum was positive. He suggested that two Forums a year be conducted. Mr. Marks recommended that the Board reach out to Dignity Health and MTMC in order to conduct Forum that offer CME 's to the attending physicians. The next topic being considered will be " Preoperative Cardiac Testing".		

6. Administrative Agreement		<p>Mr. Doss distributed a copy of the Administrative Services Agreement (ASA), approved 7/23/14. Mr. Doss is requesting that the Board agree to modify the contract in January, 2015 in order to hire independent clerical support for the District, provided by Peggy Stout. Mrs. Stout currently serves on the MTMC Patient Advocate Committee and is a former employee of CUSD. She will work approximately 6-10 hours per week.</p> <p>Mr. Marks agreed to waive the 90 day notice clause as stated in the ASA.</p>	<p>Mr. Doss' contract will be included on the MTHCD Agenda in January, 2015.</p>
Public Comment		None	
7. Medical Office Building Property – 704 Mountain Ranch Road		<p>The Lease Committee is currently reviewing. There is no update at this time.</p>	
Public Comment		None	