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**Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Rd
San Andreas, CA 95249
9:00am
Wednesday September 11, 2019**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The meeting was called to order at 9:00am by Treasurer, Susan Atkinson.

2. Roll Call:

Present for roll call was Ms. Atkinson Ms. Radford and Ms. Hack.

3. Approval of Agenda: Public Comment **Action:**

Ms. Radford moved to approve the Agenda. Ms. Hack provided her second. The motion passed 3-0.

4. Public Comment On Matters Not Listed On The Agenda:

Hearing none.

5. Consent Agenda: Public Comment **Action**

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Minutes September 11, 2019 MTHCD Finance Committee Meeting Board Approved Oct. 23, 2019

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for August 16, 2019:
- Special Finance Committee Meeting Minutes for August 28, 2019:

Ms. Radford moved to approve the Consent Agenda. Ms. Hack provided her second and the motion passed 3-0

6. Chief Executive Officer's Report:

USDA (SF 271) Outlay Report for September:

Dr. Smart: Went over the 13th request of the USDA Loan which is very healthy and on track; he has a solid proposal from a pharmacist that wants to lease the shelved space so has been meeting with Aspen Street Architects; he has a bid for a generator that will be paid out of the Contingency funds; .

7. Accountant's Report: Public Comment **Action**

- August Financials Will Be Presented to The Committee:

Mr. Wood: Called attention to (pkt pg.11) where the utilities are being paid by the District due to the 30-year lease; the Medical Office Building (MOB) Community Area Maintenance (CAM) is being questioned by the lessor and will have to be resolved; he will bring information on the reserve accounts to the Oct. Finance Committee mtg. and accounting information for the grant funds described in the lease agreement to the Nov. Finance Committee mtg.

Dr. Smart: Entertained ideas on how to manage the lease grant funds since it isn't really a Community Grants event but was an element of the lease that closed May 31, 2019. The MTMC Foundation grant process will entail a more robust discussion between parties, with significant input from District accounting and finance. It will also require some confirmation that the District grants are, in fact, being matched by Dignity Health. As such, the committee's collective opinion was that the process should fall under the Finance Committee as opposed to the ad hoc Grants Committee. Director Radford was involved in the discussion, and she is the chair for the Grants committee. She agreed with shifting the process to the Finance committee. The committee agreed to forward this new strategy to the full board for discussion.

Ms. Radford moved to approve the August Financials. Ms. Hack provided her second. The motion passed 3-0.

8. Treasurer's Report:

Ms. Atkinson: Umpqua Bank representatives will be paying the District a visit after today's meeting.

9. Comments and Future Agenda Items:

- November Finance Committee Meeting will be November 13, 2019.

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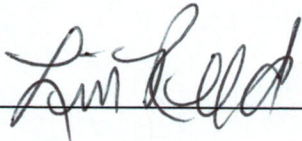
- Due to the November Holidays the November Board meeting will be November 20, 2019.
- December Finance Committee Meeting will be December 11, 2019.
- Due to the December Holidays the December Board meeting will be December 18, 2019.

10. **Next Meeting:**

- The next Finance Committee Meeting was changed to October 11, 2019.

11. **Adjournment:** Action

Ms. Radford moved to adjourn the meeting at 9:54. Mr. Hack provided her second. The motion passed 3-0.

A handwritten signature in cursive script, appearing to read "Lin Reed", is written over a horizontal line.

Lin Reed, President

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