



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Meeting of the Board of Directors
Wed. May 27, 2020
9am
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Tele-Conference Meeting
Conference Call Information**

(605) 475-2875

Code 4864697

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order:**
- 2. Roll Call:**
- 3. Approval of Agenda: Public Comment - **Action****

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Agenda – May 27, 2020 MTHCD Board Meeting

4. Public Comment on matters not listed on the Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for April 22, 2020.
- Un-Approved Board Meeting Minutes for April 22, 2020.

B. Correspondance:

- Dr. Nussbaum, MD - GYN Waiver: (5-21-2020)

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD May Advocate:
- Meetings with MTHCD CEO:

B. MTMC Community Board Report:.....Ms. Al-Rafiq

C. MTMC Board of Directors:.....Ms Reed

D. Chief Executive Officer’s Report:Dr. Smart

- Donation Agreement - MTHCD to MTMC Foundation: Public Comment - **Action**:
- Cyber Security Assessment:
- Robo-Doc:

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E. Stay Vertical Calaveras:.....Mr. Shetzline

- Area 12 Agency on Aging - Fall Prevention Program.....Dr. Smart

F. Valley Springs Health & Wellness Center:.....Dr. Smart

- Construcion Finance:
- VSHWC “Quality” Report:
- Pharmacy – Room 400:
- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**
 - Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Revised – Flat Rate Fee Program:
2. Revised – Medical Records Forms and Fees:
3. Revised - Procedure Time Out:
4. New - Text Messaging & Social Media Communications:

G. Ad Hoc Real Estate: Ms. Al-Rafiq / Ms. Reed

- Update on Valley Springs Property - Phase II:

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson

- 401k Program – Match Contribution.....Dr. Smart / Mr. Wood
- Board Stipend- Reporting 1099 vs W-2:.....Ms. Atkinson
- Financial Statements (April. 2020): Public Comment – **Action**.....Mr. Wood
- Budget 20-2021:.....Mr. Wood

B. Ad Hoc Policy Committee:Ms. Sellick / Ms. Atkinson

C. Ad Hoc Personnel Committee:Ms. Reed / Ms. Toepel

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Agenda – May 27, 2020 MTHCD Board Meeting

D. Ad Hoc Golden Health Community Grants Committee:

Public Comment **Action:**.....Ms. Al-Rafiq / Ms. Sellick

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

B. Community Connection:

9. Next Meeting:

A. The next meeting will be Wednesday June 24, 2020 starting at 9am.

- The June meeting is currently scheduled to be in person with social distancing.

10. Adjournment: Public Comment – **Action**

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. [H]olds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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Agenda – May 27, 2020 MTHCD Board Meeting



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
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Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
7:30 am
Wed. April 22, 2020

Tele-Conference Meeting
Conference Call Information
(605) 475-2875
Code 4864697

Un- Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The Meeting was called to order at 7:33 am by Ms. Atkinson, Treasurer.

2. Roll Call:

Committee Member	Present	Absent / Excused	Time of Arrival
Ms. Atkinson	X		
Ms. Toepel	X		
Ms. Hack	X		

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Minutes Apr 22, 2020 MTHCD Finance Committee Meeting

3. Approval of Agenda: Public Comment **Action:**

Public Comment: Hearing None.
Motion: Ms. Toepel
Second: Ms. Hack
Vote Passed 3-0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None:

5. Consent Agenda: Public Comment **Action**

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for Feb 26, 2020:

Public Comment: Hearing None.
Motion: Ms. Hack
Second: Ms. Toepel
Vote Passed: 3-0

6. Chief Executive Officer's Report:

- **VSHWC – Construction Finance:**

Dr. Smart: Referenced (pkt pg. 7) as Form 271 Draw #16 in the amount of \$ 57,419.04 which represents the completion of the Clinic project. There is still a 10% retention being held until the punch list is satisfied. The \$600k furniture and IT amount has been satisfied. The Pharmacy project (Room 300) is in progress pending drawings and County permit. The shelled space (Room 400) is still pending. Applying to FEMA for funds to complete Room 400 is a possibility.

- **District Financial Projections: COVID-19:**

Dr. Smart: Outlined the financial loss due to COVID and how it will impact the Clinic financially i.e. the RHC status being delayed by the State, expected decrease in property tax revenue and patient volumes are down so the expected loss will likely be \$3 million and not see a break-even until the third year. In addition, the Board needs to consider the lease with Dignity that states the District will donate up to \$1 million by May 31, 2020 and Dignity will match up to \$1million. To date the District has donated \$372 to the MTMC mammography & equipment and Dignity has not matched. An additional \$300 has been requested for the Copper Valley Clinic (relocation/refurbishment) project and the remainder of \$327k for the refurbishment of the MTMC surgical suite. This Committee will need to make a recommendation to the Board on how to proceed.

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Minutes Apr 22, 2020 MTHCD Finance Committee Meeting

- **2020 – 2021 Budget:**

Dr. Smart: Anticipates having a draft budget for the May meeting and a final to present in June.

7. Accountant's Report: Public Comment **Action:**

- Feb. & Mar. 2020 Financials Will Be Presented to The Committee:

Mr. Wood: No narrative was provided. When Dr. Smart discovered several inconsistencies in the Feb. financial pkt he prepared a new balance sheet that was sent to the Board for review. In addition, the Minority Interest MTMC was incorrect on the March Balance Sheet. He will be overseeing the financials more closely.

Feb. Financials:

Public Comment: Hearing None.

Motion: To include the modified balance sheet. Ms. Toepel

Second: Ms. Hack

Vote Passed: 3-0

Mar. Financials:

Public Comment: Hearing None.

Motion: To approve minus the Balance Sheet. Ms. Hack

Second: Ms. Toepel

Vote Passed: 3-0

- **Investment & Reserve Accounts:**

Mr. Wood: The District's investments are very solid and liquid. He explained the \$51,832 loss (pkt pg. 39) as the result of the banks needing an infusion of money on the close of business on Mar. 31st then receiving the infusion early in April.

8. Treasurer's Report:

- **Reserve Account Allocations:**

Mr. Wood: Upon maturity Umpqua CD's are being transferred to a higher yield.

9. Comments and Future Agenda Items:

Dr. Smart: For May Agenda - 401k program.

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Minutes Apr 22, 2020 MTHCD Finance Committee Meeting

10. Next Meeting:

- The Finance Committee meeting will be held on the same day as the Board meeting starting at 7:30 am. The next meeting will be on Wed. May 27, 2020.

11. Adjournment: Action

Motion: Ms. Hack
Second: Ms. Toepel
Vote Passed: 3-0

The meeting was adjourned at 8:53am.

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Minutes Apr 22, 2020 MTHCD Finance Committee Meeting



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1. Call to order:

The meeting was called to order at 9:03 am by Lin Reed, President.

2. Roll Call:

Board Member	Present	Absent / Excused	Time of Arrival
Ms. Reed	X		
Ms. Atkinson	X		
Ms. Sellick	X		
Ms. Al-Rafiq	X		
Ms. Toepel	X		

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Minutes – Apr 22, 2020 MTHCD Board Meeting

3. Approval of Agenda: Public Comment - Action

Public Comment: Hearing None.
Motion: Ms. Al-Rafiq
Second: Ms. Sellick
Vote: Passed 5-0

4. Public Comment on matters not listed on the Agenda:

COVID We are all in this together yard signs are available.

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for Feb. 26, 2020.
- Un-Approved Board Meeting Minutes for Feb 26, 2020.
- Un-Approved Board Meeting Minutes for Mar. 25, 2020.

B. Correspondence:

- VSHWC Recorded Notice of Completion:
- IRS Letter - Name Changed to Mark Twain Health Care District (3-16-2020):

Dr. Smart: Regarding the IRS letter (pkt pg. 22). Staff has been working on changing the District's name for a year. In 1995 the District's name was changed to MT Health Care District by statute but the IRS had not made the change which has affected contracts the District is engaging in.

Public Comment: Hearing None.
Motion: Ms. Toepel
Second: Ms. Al-Rafiq
Vote: Passed 5-0

6. MTHCD Reports:

A. President's Report:

- **Association of California Health Care Districts (ACHD):**

Ms. Reed: Referenced the materials in the Board pkt (pgs. 24-26).

- **Meetings with MTHCD CEO:**

Ms. Reed: Discussion regarding FEMA, PPE supplies, lost revenue how to finish shelled space (Room 400) at Clinic.

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Minutes – Apr 22, 2020 MTHCD Board Meeting

B. Chief Executive Officer's Report:

- **FEMA Disaster Relief:**

Dr. Smart: Has registered and received a FEMA account number. Legal (BBK) thinks we can qualify and are leading the process because of the strict FEMA audits and their practice of reclaiming funds for four possible cost centers i.e.: PPE, Mask & Supplies; Lost revenue and completion of Room 400. Resolution 2020-02 is part of the FEMA process

- **Resolution 2020 - 02 CA Office of Emergency Services: Public Comment: Action**
 - **Designation of Applicant's Agent Resolution for Non-State Agencies:**

Public Comment: Hearing None.

Motion: Ms. Atkinson

Second: Ms. Al-Rafiq

Vote: Passed 5-0

- **Resolution 2020-03: Public Comment: Action**
 - **Declaring State of Emergency.**

Dr. Smart: In the District's 70-year history there hasn't been a need to declare a State of Emergency until COVID. Resolution 2020-03 (pkt. pg. 29) was advised by legal (BBK) giving the District a better position to apply for disaster relief. The CEO has the authority up to \$150k to contract for supplies (PPE etc.) and equipment; to modify or suspend contracts such as the April rent that is due for the pending pharmacy and can seek recovery.

Public Comment: Hearing None.

Motion: Ms. Toepel

Second: Ms. Sellick

Vote: Passed 5-0

- **CPPA – Vote for Member Representative: Public Comment: Action**
 - ___ Bret Harte Union High School District (Mike Chimente)
 - ___ Murphys Sanitary District (Travis Owens)
 - ___ Vallecito Union School District (Gretchen McReynolds)
 - ___ 39th District Agricultural Association (Laurie Giannini)

Dr. Smart: Explained the need to vote for a representative to server on the CPPA Board.

Public Comment: Hearing None.

Motion to select Mike Chimente: Ms. Atkinson

Second: Ms. Toepel

Recused: Ms. Al-Rafiq

Vote: Passed 3-1

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Minutes – Apr 22, 2020 MTHCD Board Meeting

C. Update on Cloth Mask Project:

Ms. Stout: Echoed the Board's pleasure with the Mask Campaign. To date 5k masks have been well received in all of Calaveras County (Burson to Big Trees); Blue Mt. Fabrications has led the sewing campaign and the Arnold Quilters Guild has been sewing for the Hwy 4 corridor. It is also providing income to those that are out of work due to COVID as well as backfilling the fund raising for the Independence Hall Quilters Group in Arnold.

D. Valley Springs Health & Wellness Center

- **Quality Report:**

Dr. Smart: Reported on a good Quality Report (pkt. pg. 33). Reference was made to on how well the staff works together.

- **Construction Finance, Pharmacy Project, RHC Application:**

Dr. Smart: Referenced (pkt pg. 36) as Form 271 Draw #16 in the amount of \$ 57,419.04 which represents the completion of the Clinic project. There is still a 10% retention being held until the punch list is satisfied. The \$600k furniture and IT amount has been fulfilled. The Pharmacy project (Room 300) is in progress pending drawings and County permit. The shelled space (Room 400) is pending. Applying to FEMA for funds to complete Room 400 is a possibility. The pharmacy is at the permit level and due to COVID has been pushed to a summer start.

Mr. Wood: It's time to move the USDA loan to a fixed asset with depreciation.

Dr. Smart: The Rural Health Clinic (RHC) process is about 85% done. It has passed the CA license and was sent to Noridian in Fargo then it will go to SF Region 9. Then comes the Medicare billing number.

- **Medical Staff Privileging & Credentialing:** Public Comment – **Action**

- Dr. James Mosson, Internal Medicine
- Deborah Salom, Family Medicine
- Heather Allen, FNP

Dr. Smart: A thorough background investigation has been completed and the medical providers (above) are being presented for the Board to give their final approval.

Ms. Atkinson: With her prior experience has appreciated the method staff has exhibited in the credentialing process.

Public Comment: Hearing None.

Motion: Ms. Al-Rafiq

Second: Ms. Sellick

Vote: Passed 5-0

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- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**

- Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Draft AED Use and Quality Control (new)
2. New A/R Credit Balance Management (new)
3. Revised Annual Clinic Evaluation (revised)
4. Revised Appointment Notification (revised)
5. Revised Appointment Rescheduling (revised)
6. Revised Aseptic Procedures (revised)
7. New Billing for Services Provided Off-Site (new)
8. Draft BLS and ACLS Certification (new)
9. Revised Cash Collection
10. Revised Cleaning Duties (revised)
11. New Defibrillator (new)
12. New Dental Emergencies (new)
13. Revised Emergency Codes (revised)
14. Revised Emergency Operations Plan (revised)
15. New Generator Management (new)
16. Revised Infection Control (revised)
17. Revised Informed Consent (revised)
18. New Management of Dental Patient Urgent Care Issues (new)
19. Revised Medical Record Forms and Fees (revised)
20. Revised Medical Staff Credentialing and Governance (revised)
21. Revised Procedure Time Out (revised)
22. New Provider on Site (new)
23. Revised Shelter in Place for Patients and Staff (revised)
24. Revised Supply Ordering (revised)
25. Revised Universal Precautions (revised)
26. Revised Visitors and Relatives (revised)
27. Revised Animal Bite Reporting 041520
28. Revised Autoclave Spore Testing

Public Comment: Hearing None.

Motion: Ms. Atkinson

Second: Ms. Toepel

Vote: Passed 5-0

7. Committee Reports:

A. Finance Committee:

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Minutes – Apr 22, 2020 MTHCD Board Meeting

- **Update on District Finances “COVID-19”:**

Dr. Smart: Outlined the financial loss due to COVID and how it will impact the Clinic financially i.e. the RHC status being delayed by the State, expected decrease in property tax revenue and patient volumes are down so the expected loss will likely be \$3 million and not see a break-even until the third year. In addition, the Board needs to consider the lease with Dignity that states the District will donate up to \$1 million by May 31, 2020 and Dignity will match up to \$1million. To date the District has donated \$372 to the MTMC mammography & equipment and Dignity has not matched. An additional \$300 has been requested for the Copper Valley Clinic (relocation/refurbishment) project and the remainder of \$327k for the refurbishment of the MTMC surgical suite

- **Donation - MTHCD to MTMC Foundation:** Public Comment -Action

Dr. Smart: Since May 31, 2020 is fast approaching the Board will need to decide how to proceed with the District’s Lease Agreement with Dignity to donate \$1million to the MTMC Foundation with an equal match form Dignity.

Mr. Archer: Has been told to proceed with the Copper Valley Clinic renovation/refurbishing and is willing to explore options for the District to proceed with the \$300k donation. He anticipates a second waive after COVID pandemic is lifted as all those patients currently staying at home will need to resume their medical appointments for care.

Mr. Wood: Does not expect the same 15% decline as experienced in the 2009 recession. He does expect a decline in property tax revenue and suggests the District maintain the same budget.

The Board spent time investigating the options available to the District as well as showing their concern for the COVID unknowns and the financial wellbeing of the District’s long-term finances.

Public Comment: Hearing None.

Motion: Ms. Al-Rafiq moved for the District to continue with the funding as intended and the District would fund on or before the Copper RHC opening.

Second: Ms. Sellick

Vote: Passed 4-1

Mr. Archer: Expects Dignity to match the \$300k now for the Copper Valley RHC to proceed.

Motion: Ms. Al-Rafiq moved to donate the remaining \$328k with an 18-month extension with no obligation and for Dignity to match the donation

Second: Ms. Sellick

Vote: Passed 5-0

Mr. Archer: Will pursue extending the lease language so the District can consider donating the remaining \$328 with no obligation.

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Minutes – Apr 22, 2020 MTHCD Board Meeting

- **Financial Statements (Feb. & Mar. 2020):** Public Comment – Action

Mr. Wood: Mr. Wood: No narrative was provided. When Dr. Smart discovered several inconsistencies in the Feb. financial pkt he prepared a new balance sheet that was sent to the Board for review. In addition, the Minority Interest MTMC was incorrect on the March Balance Sheet. He will be overseeing the financials more closely.

Feb. Financials:

Public Comment: Hearing None.
Motion: To include the modified balance sheet. Ms. Toepel
Second: Ms. Al-Rafiq
Vote Passed: 5-0

Mar. Financials:

Public Comment: Hearing None.
Motion: Ms. Atkinson moved too approve Mar. Financials including P&L:
Second: Ms. Toepel
Vote Passed: 5-0

Mr. Wood: The District's investments are very solid and liquid. He explained the \$51,832 loss (pkt pg. 157) as the result of the banks needing an infusion of money on the close of business Mar. 31st then receiving the infusion early in April. The District would have experienced the loss if it had closed the accounts on March 31.

- **Budget 20-21 Update:**

Dr. Smart: The Board can expect a draft budget a week before the May meeting. The final will be brought to the June Board meeting.

B. Grants Committee Update:

Ms. Al-Rafiq: Committee reviewed 13 grant applications and selected 7 that will be brought to the Board for approval.

8. Board Comment and Request for Future Agenda Items:

For the May Agenda: Board Stipend and 401k program.

A. Announcements of Interest to the Board or the Public:

Hearing None:

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B. Community Connection:

- Chamber of Commerce Sponsored:
 - On The Right Track at BH: April 20th – Postponed to Oct.
 - On The Right Track at CHS: April 24th – Postponed to Oct.
- Calaveras County Fair – Frog Jump – Postponed to Oct.

9. Next Meeting:

A. The next meeting will be Wednesday May 27, 2020 starting at 9 am.

10. Adjournment: Public Comment – Action

Public Comment: Hearing None.
Motion: Ms. Toepel at 11:26am
Second: Ms. Ms. Al-Rafiq
Vote Passed: 5-0

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. [H]olds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;"
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**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Telephone
(209) 754-2537 Fax

May 21, 2020

Doug Archer, President and CEO
Mark Twain Medical Center
768 Mountain Ranch Rd
San Andreas, CA 95249

RE: Waiver of Certain Non-Competition Terms with respect to a clinic GYN service

The purpose of this letter is to request a waiver of the Non-compete clause in the Lease Agreement between the Mark Twain Health Care District and the Mark Twain Medical Center, May 31, 2019. In that lease, Article XI, section 2 Non-Compete Clause states:

...neither the Landlord, or any entity that is affiliated with the Landlord shall participate or engage in any healthcare related service in Calaveras County that competes with Tenant, unless the prior written approval of the Tenant is obtained.....

Section 11.2 then goes on to describe Allowable Health Care Programs at the Valley Springs Health & Wellness Center.

The District proposes to establish an out-patient, non-surgical gynecologic service at VSHWC through the services of a volunteer GYN physician. Her scope of practice would include consultation for Valley Springs Health & Wellness patients only. Conditions and procedures will include menstrual irregularities, birth control, STD screening, menopause and hormonal issues, vulvar and vaginal complaints, pelvic pain, endometrial biopsy, vulvar biopsy, vaginal biopsy, colposcopy, cervical biopsy, pessary fitting, IUD placement and removal, contraceptive implants and other out-patient procedures and treatments. She will only work about ½-1 day per week.

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The District envisions this new GYN service as a low volume activity which should not compete with the current MTMC GYN service. This new service will surely produce new referrals to the MTMC GYN service for surgical intervention as well as more complex consultations and procedures. There is a definite synergy that can occur between the two services creating a great opportunity to enhance our Clinically Integrated Network and provide a great care experience for Valley Springs patients.

Most of the scope of work in this proposal falls well within the skills of a Family Medicine provider and could be considered primary care. Nevertheless, in the full spirit of transparency and our new partnership the District wanted to ensure that the MTMC leadership was aware of these new services. Formally, we are requesting a waiver to the non-compete clause in the new lease.

Once this new service is fully in place Dr. Nussbaum (GYN) will need a few cases proctored and some interval peer review. The District requests your permission, and support, in allowing Dr. Parsa to provide the proctoring and reviews at times we mutually agree on. The District is prepared to provide reimbursement for proctoring and peer review.

Thank you for considering this request and thank you for your on-going collaborative partnership.

Respectfully,



Randy Smart MD, CEO
Mark Twain Health Care District

cc: MTHCD Board of Directors

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ACHD
ASSOCIATION OF CALIFORNIA
HEALTHCARE DISTRICTS

ACHD Advocate May 2020

In This Edition:

- A Message from Amber King, Interim CEO
- Legislative Update
- Upcoming Events
- Important Resources

A Message from Amber King, Interim CEO

Thank you for all you are doing to support your communities during this pandemic. As a reminder, in light of COVID-19, ACHD is temporarily sending all communications to our full email list, including Non-Member Districts.

ACHD has been hard at work advocating on behalf of Healthcare Districts at both the state and federal level. Additionally, we've been sharing relevant information and useful resources regularly and communicating weekly with District CEOs through our Zoom Roundtables. ACHD's Team is working hard to plan for 2020-2021, so please expect future announcements regarding everything we're working on.



We are thankful for a unique partnership with Carbon & Adidas that brought donated face shields to many of your Districts. Adidas created a short video, shared on their social media outlets, to showcase and thank health care workers on the front lines of this pandemic, featuring audio provided by Mayers Memorial Hospital District. [Watch the video here.](#)

Legislative Update

The California State Legislature began their return to Sacramento this week. The Assembly returned on Monday, May 4, implementing distancing requirements including masked members, larger committee rooms and teleconferencing

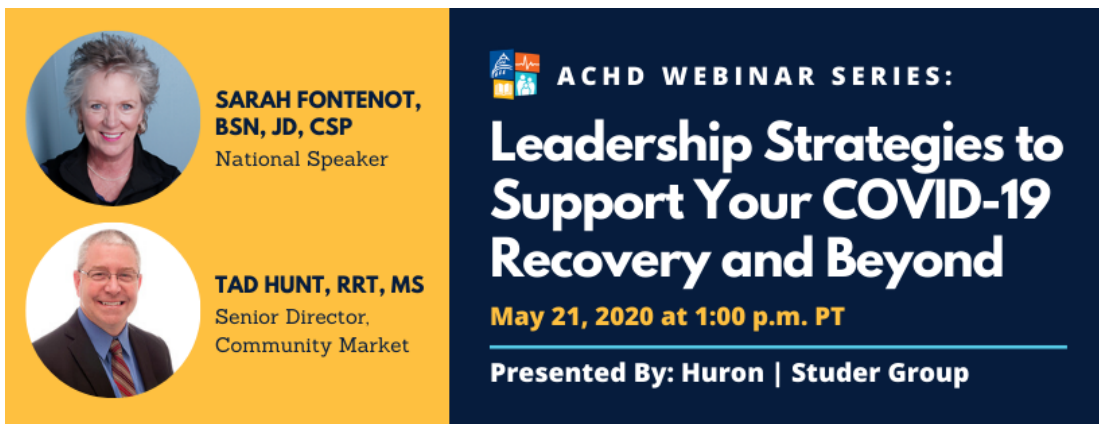
testimony. The Assembly Budget Subcommittee No. 1 on Health and Human Services met on Monday to discuss COVID-19 effects on the workforce. ACHD provided testimony on Healthcare District specific concerns at this hearing and submitted a letter outlining additional concerns and insights. You can [watch the hearing on demand here](#) and [read ACHD's letter here](#).

The Senate Special Subcommittee on Emergency and Pandemic response met on Wednesday May 6, to discuss the States Track and Trace program and testing capability, but will formally reconvene on May 11. The Senate will implement similar distancing measures to the Assembly. Senators will be limited to one staff member and some approved Senators will be able to participate in Committee hearings remotely but will not be able to vote. Senate Pro Tempore Toni Atkins released the [following press release](#) outlining the Senate's return.

The Governor released guidelines yesterday, formalizing modifications needed for businesses to engage in curb-side pick-up, and further variance guidelines for counties who wish to more extensively alter their stay-at-home orders. You can read the full press release outlining these modifications [here](#), and access the county variance guideline [here](#).

The Governor will release his May Revision of the 2020-21 California State Budget on May 14, which will show significant deficits. The Governor has continued to iterate the need for additional and continued Federal support. ACHD will report out on the May Revision in our general communications and in the next Advocate. The Legislature is constitutionally bound to pass a final balanced budget by midnight on June 15, 2020.

Upcoming Events



The image is a promotional graphic for a webinar series. It features a yellow background on the left and a dark blue background on the right. On the left, there are two circular headshots of speakers: Sarah Fontenot and Tad Hunt. To the right of the headshots, their names and titles are listed. On the right side of the graphic, the text reads 'ACHD WEBINAR SERIES: Leadership Strategies to Support Your COVID-19 Recovery and Beyond' in large white font. Below this, the date and time 'May 21, 2020 at 1:00 p.m. PT' are listed in yellow. At the bottom, it says 'Presented By: Huron | Studer Group' in white.

SARAH FONTENOT, BSN, JD, CSP
National Speaker

TAD HUNT, RRT, MS
Senior Director,
Community Market

ACHD WEBINAR SERIES:
Leadership Strategies to Support Your COVID-19 Recovery and Beyond
May 21, 2020 at 1:00 p.m. PT
Presented By: Huron | Studer Group

Webinar: Leadership Strategies to Support Your COVID-19 Recovery and Beyond

Thursday, May 21, 2020, 1:00 p.m. PT

ACHD Members: Free

Non-Members: \$90

In this webinar, learn essential leadership behaviors and best practices you can employ to confirm your strategy moving forward and engage and align your board, employees, and providers on that future vision. Attendees will also learn best practices to address burnout during and after the pandemic to further improve engagement within your organization. Get valuable information on how to appraise your strategic plan in light of COVID-19 and adjust it as necessary to reflect community needs moving forward.

[Register Here](#)

Important Resources from ACHD's Corporate Sponsors

How Are You Differentiating Your Employee Experience?

The healthcare industry is constantly evolving and as it evolves organizations need employees with different skills for success. At the same time, dynamics within employee populations are changing. Employees are burnt out, they don't spend their entire career at one organization, they expect more than a paycheck from their employer and they feel uncertain about their future employment due to increasing amounts of technology within the industry. [Find out](#) how healthcare organizations seeking to attract, retain and develop talent can develop a differentiated employee value proposition.



The Association of California Healthcare Districts (ACHD) represents Healthcare Districts throughout the state's urban, suburban and rural areas. California is home to 79 Healthcare Districts that play a profound role in responding to the specialized health needs of local communities by providing access to essential health services to tens of millions of Californians while also having direct accountability to the communities that Districts serve. In many areas, Healthcare Districts are the sole source of health, medical and well-being services in their communities.

Learn more at www.achd.org.

Association of California Healthcare Districts
www.achd.org



DONATION AGREEMENT

THIS DONATION AGREEMENT (“Agreement”) is dated as of May [REDACTED], 2020 is made and entered into by and among **Mark Twain Health Care District, a political subdivision of the State of California (“District”), Mark Twain Medical Center Foundation, a California non-profit public benefit corporation (“Foundation”) and Dignity Health, a California non-profit public benefit corporation (“Dignity”).** Each of District, Foundation and Dignity is referred to as a “Party” and, together the “Parties.”

RECITALS

A. Dignity and District entered into a Pre-Lease Agreement dated April 15, 2019, pursuant to which Dignity agreed that if within one year after the Closing (which occurred on May 31, 2019) the District makes one or more cash grants to the Foundation, Dignity will make a one-time cash donation to the Foundation of the same amount as the District grant (the “Matching Grant”), not to exceed One Million Dollars (\$1,000,000).

B. On August 28, 2019 the District made a cash contribution of \$372,000 to the Foundation in satisfaction of a pledge dated June 6, 2019.

C. On January 4, 2020 the District entered into a gift agreement (“January 4, 2020 Agreement”) with the Foundation pursuant to which the District pledged \$300,000, payable on February 14, 2020, to be used for the benefit of Mark Twain Medical Center’s Rural Health Clinic in Copperopolis, CA, with the funds to be credited to the Copper Valley Temporarily Restricted Fund. Pursuant to the January 4, 2020 Agreement, the proceeds are to be used to fund tenant improvements at 421 Sawmill, Copperopolis, CA and medical technologies to benefit the residents of Copperopolis and surrounding area. As of the date of this Agreement, the pledge has not been funded.

D. On February 20, 2020, the District entered into a letter of intent (“February 20, 2020 Letter”) with the Foundation to make a one time monetary donation of \$300,000 to be used for Tenant Improvements and medical technologies to benefit the residents of Copperopolis and surrounding areas.

E. At various times during early 2020, leadership for the District and Dignity Health convened to discuss the timing of the District’s contributions to the Foundation and Dignity Health’s Matching Grant, and the parties wish to document their understanding.

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. Matching Grant. Section 3.2 of the Pre-Lease is modified to read as follows:

“3.2 Foundation Grant. The District has an established grant making process that provides financial support for selected Calaveras County community health purposes. If, by May 30, 2021, the District makes one or more cash grants to the

Mark Twain Medical Center Foundation, a California public benefit corporation (the “**Foundation**”) for the benefit of one or more Medical Center programs or projects (“**District Grant**”) Dignity Health shall make a one-time cash unrestricted donation to the Foundation of the same amount as the additional District Grant not to exceed One Million Dollars (\$1,000,000). Dignity Health’s contribution shall be due and payable to the Foundation sixty (60) days after the District notifies Dignity in writing of the District’s cash grant, shall be made via wire transfer to the bank account of the Foundation identified in the District’s written notice, and, if not made within said sixty (60) days, shall bear interest at the Wall Street Journal Prime rate plus one percent (1%) from the due date until paid.”

2. Existing Pledge. The outstanding pledge amount by the District to the Foundation pursuant to the January 4, 2020 Agreement and the February 20, 2020 letter represent a single pledge of \$300,000 (the “Existing Pledge”), which amount remains unpaid.
3. Extension of Time to Fund Existing Pledge. The District agrees to fund the Existing Pledge within one (1) year of the opening of the Copperopolis Rural Health Clinic at 421 Sawmill, Copperopolis, CA. Cash payments made by the District to the Foundation will be credited first toward satisfaction of the Existing Pledge, prior to qualifying for additional Dignity matching donations under the Pre-Lease Agreement.
4. Dignity Matching Grants. Dignity has not yet made a donation to the Foundation to match the District’s August 28, 2019 cash contribution of \$372,000. Dignity will make that unrestricted matching donation to the Foundation, with interest, by May 31, 2020. By June 30, 2020, Dignity will make an additional unrestricted matching donation matching the Existing Pledge, notwithstanding the delayed funding of that pledge by the District as provided in Section 3 of this Agreement. Following the contribution of these matching donations to the Foundation, Dignity will have satisfied \$672,000 of the maximum \$1,000,000 in matching contributions under the Pre-Lease Agreement.
5. Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to such State’s conflicts of laws rules.
6. Entire Agreement; Amendment. This Agreement modifies the terms of the Pre-Lease Agreement only as set forth herein. All other terms of the Pre-Lease Agreement remain unaltered. This Agreement may not be amended except in a written instrument executed by the Parties.
7. Drafting. No provision of this Agreement shall be interpreted for or against any Person on the basis that such Person was the draftsman of such provision, and no presumption or burden of proof shall arise favoring or disfavoring any Person by virtue of the authorship of any provision of this Agreement.
8. Counterparts; Facsimile Transmittal. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same

agreement. Facsimile or email transmission of a true scanned copy of any signed original counterpart transmission shall be deemed the same as the delivery of an original.

*[Remainder of this page intentionally blank.
Signatures follow on next page.]*

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers as of the date first mentioned above.

DISTRICT: **MARK TWAIN HEALTH CARE DISTRICT,** a political subdivision of the State of California

By: _____
Name: _____
Title: _____

DIGNITY: **DIGNITY HEALTH**
a California non-profit public benefit corporation

By: _____
Name: _____
Title: _____

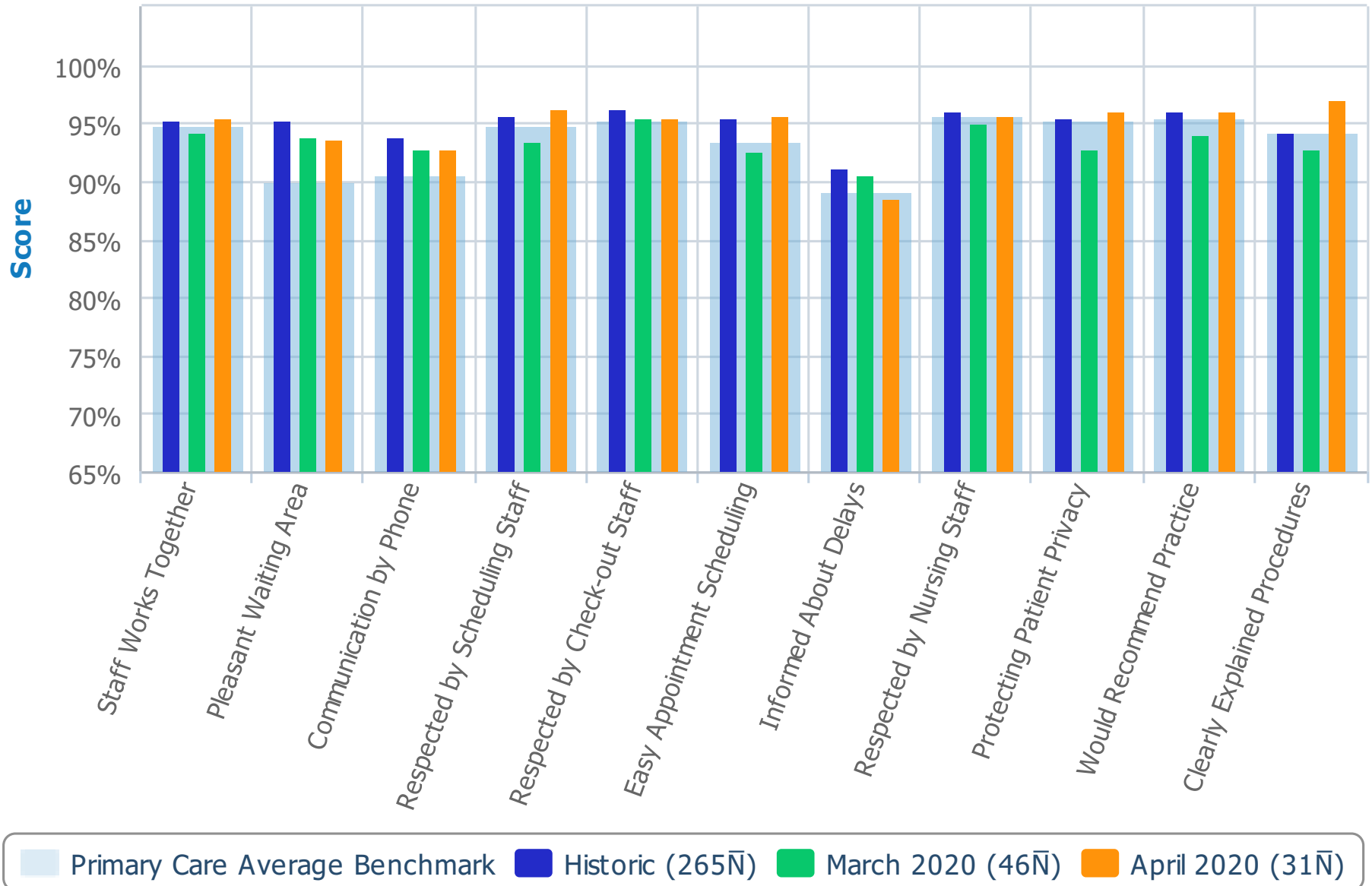
FOUNDATION **MARK TWAIN HOSPITAL FOUNDATION,**
a California non-profit public benefit corporation

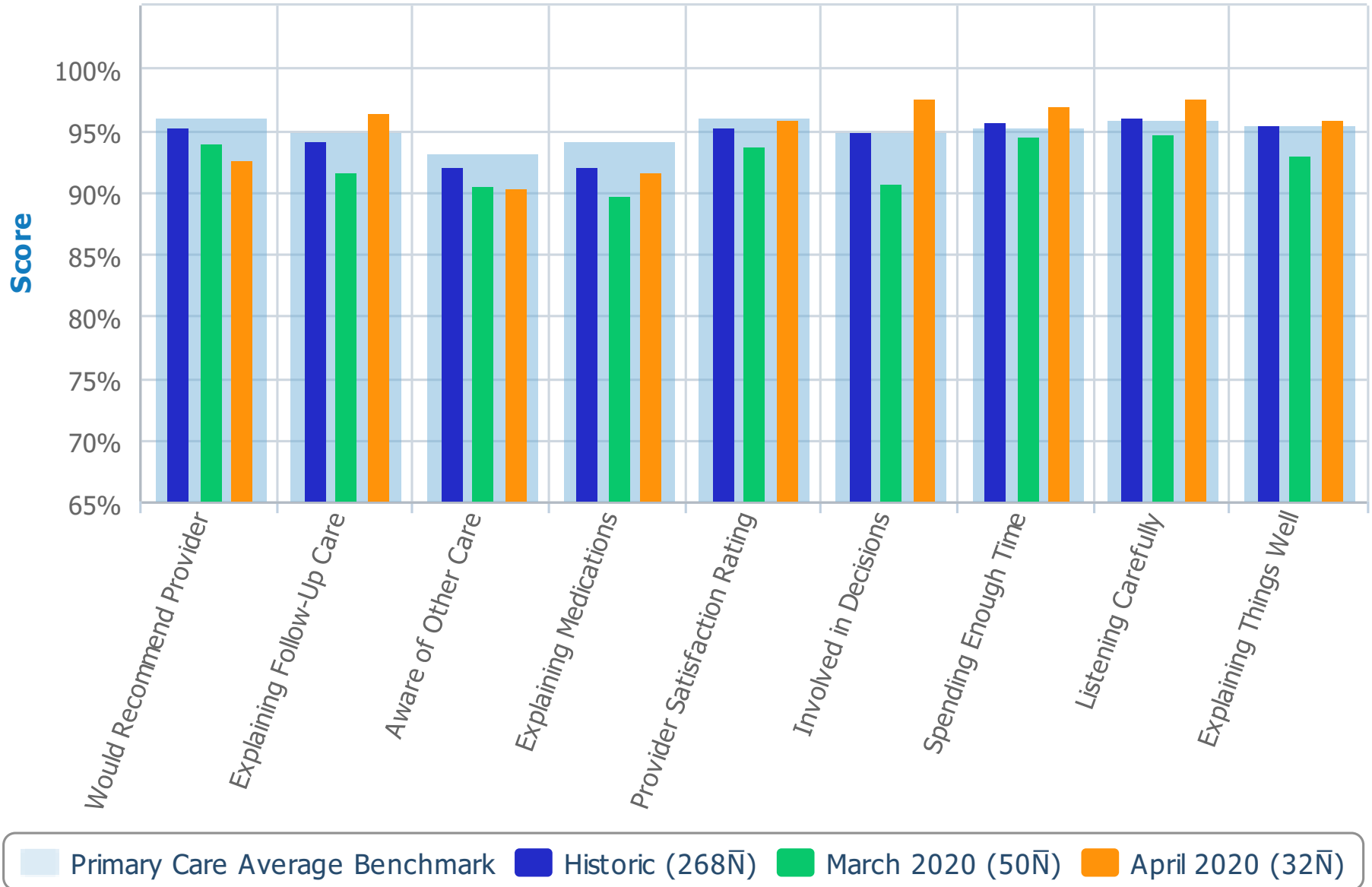
By: _____
Name: _____
Title: _____

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Valley Springs Health Wellness Center Quality Report

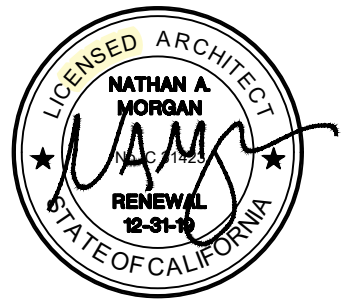
	A	B	C	D	E	F	G	H	I	J	K	L
1	Quality Metric'	Oct-19		19-Nov	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	Total	Payor Mix	
2												
3	Patient Visits Total	383		385	456	576	687	638	455	3197		
4	Medi-Cal	75		76	150	159	186	215	103	889	28%	
5	Medicare	161		147	132	213	236	193	199	1120	35%	
6	Cash Pay	12		18	19	27	45	16	25	150	5%	
7	Other	135		144	155	177	220	214	128	1038	32%	
8												
9	Total Empanelled Patients	383		414	620	898	1171	1282	1460			
10												
11	Total New Patients	383		152	167	213	241	21	110			
12												
13	Incident Reports	0							8			
14												
15	Patient Satisfaction	Pending							Medstatix			
16												
17	Peer Review/Fallouts	Pending							2			
18												
19	Employee turnover	1/8	12.50%						8%			
20												
21	Wait time for appointments	0							0			
22												
23	Patient No-shows	7	1.80%	26	43	45	44	51	23			
24												
25												
26												
27												
28	1=All Financial data in Finance Report											







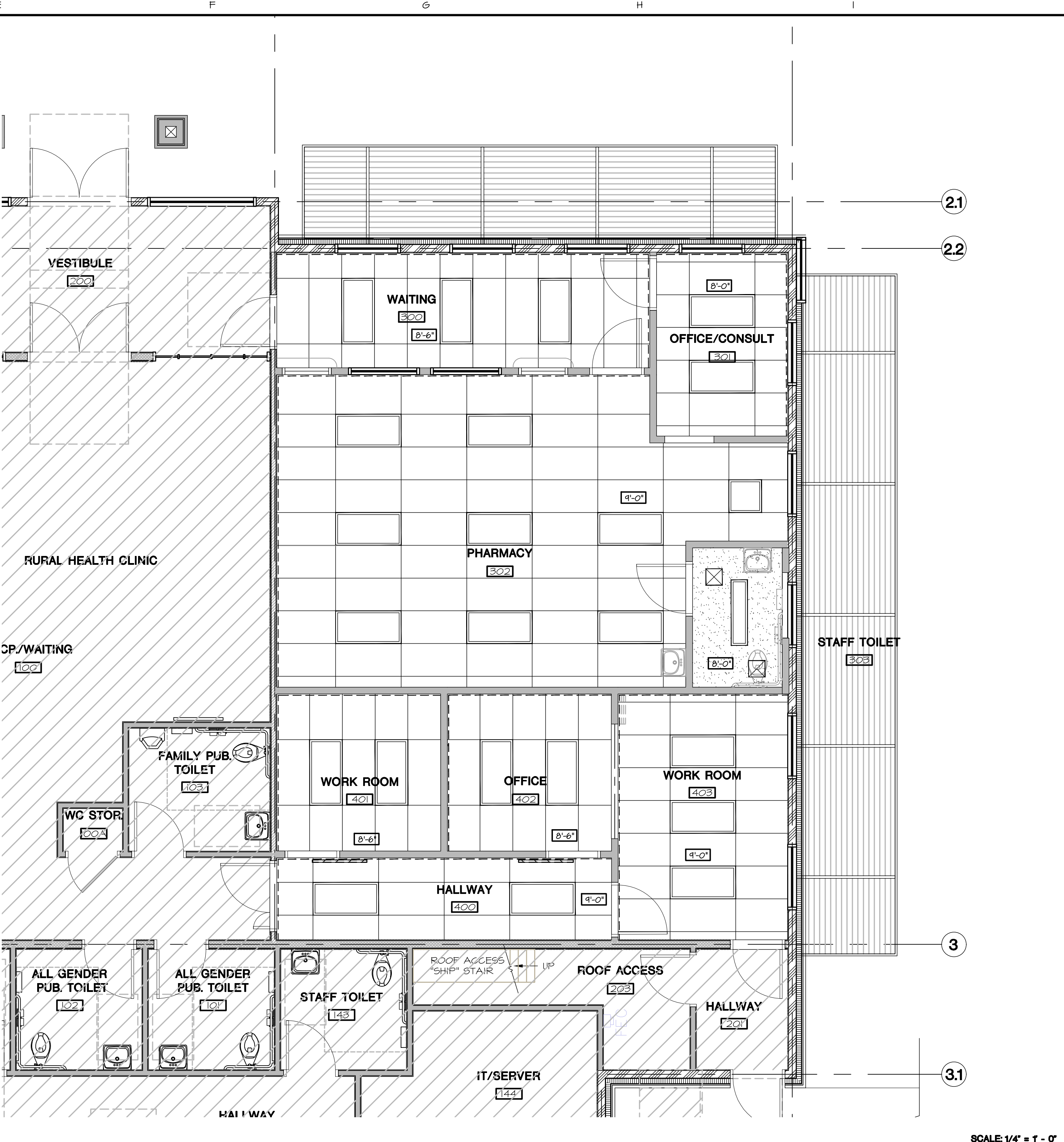
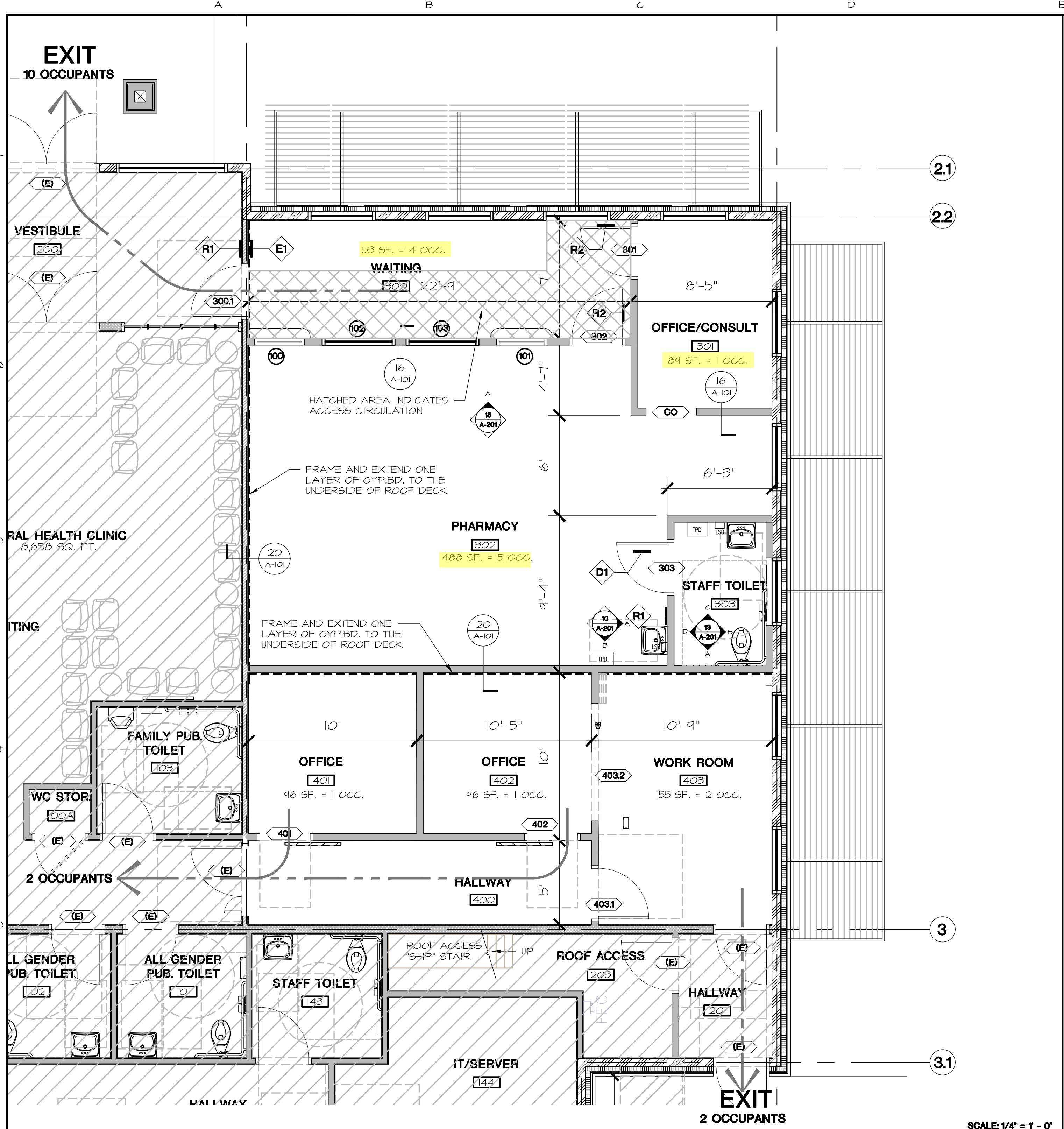
ASPEN STREET ARCHITECTS, INC.
 Architecture • Planning
 Feasibility Studies
 494 North Main Street
 P.O. Box 370
 Angels Camp, CA 95222
 t: 209.736.0882 f: 209.736.9071
 www.aspenstreetarchitects.com



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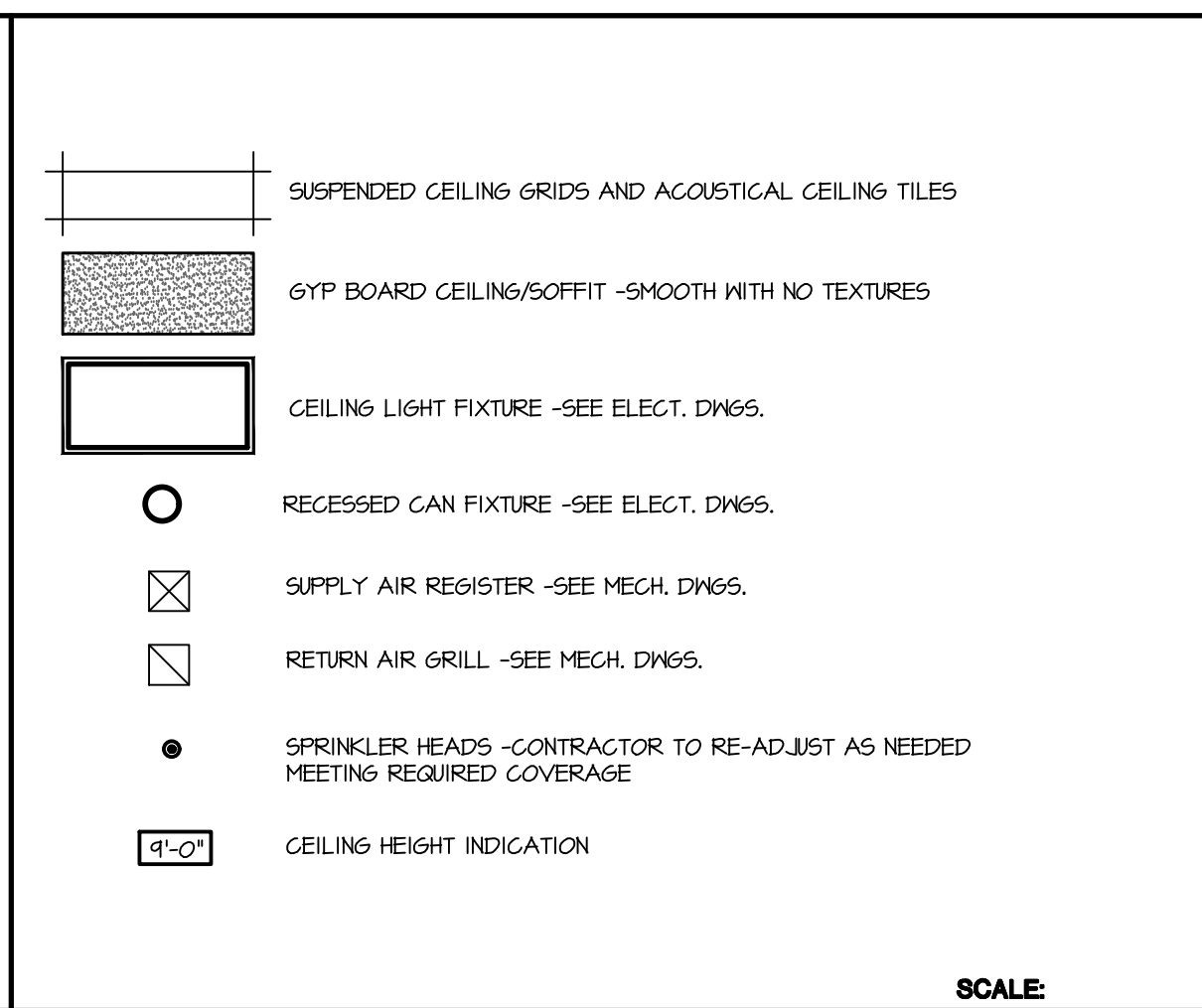
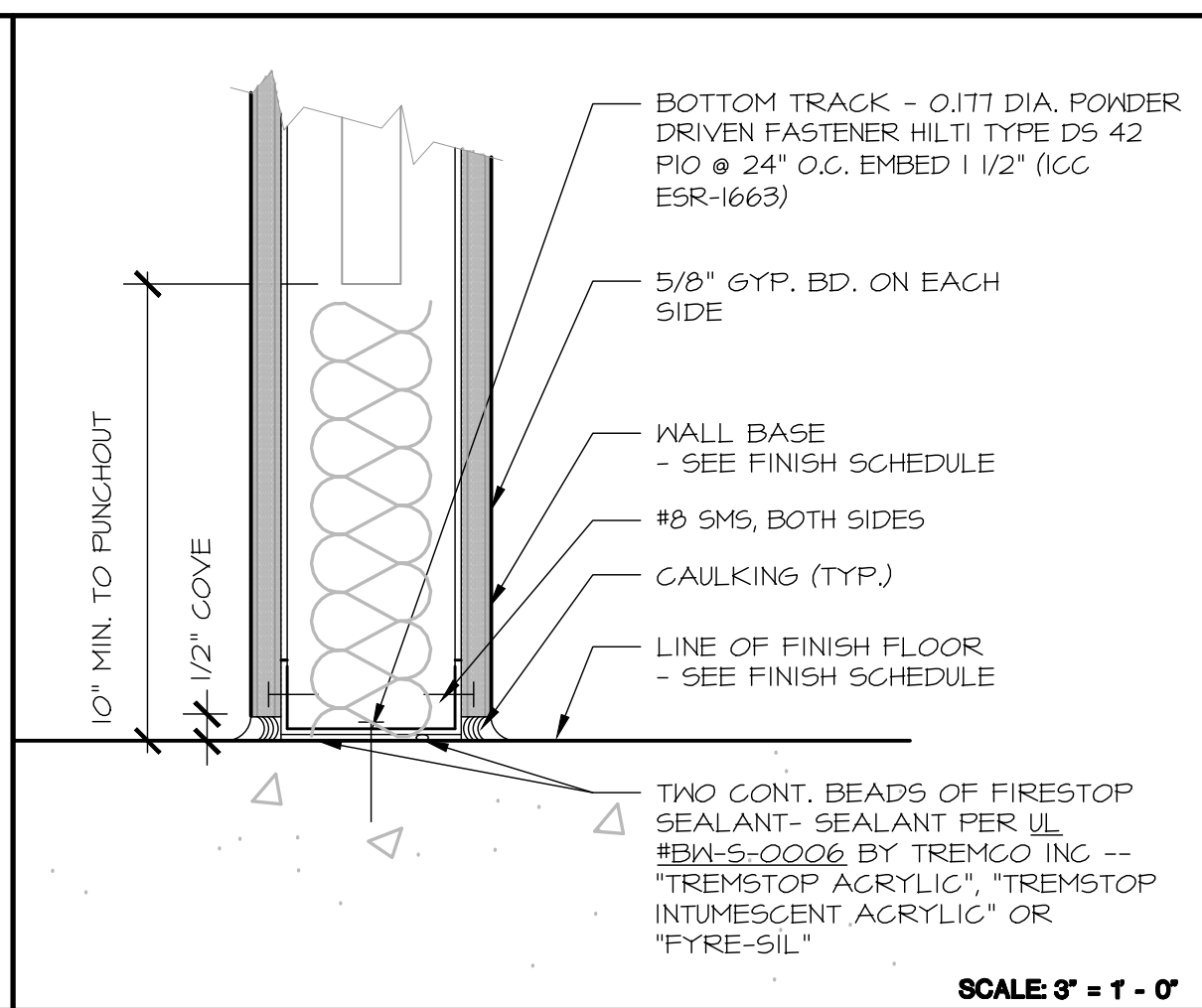
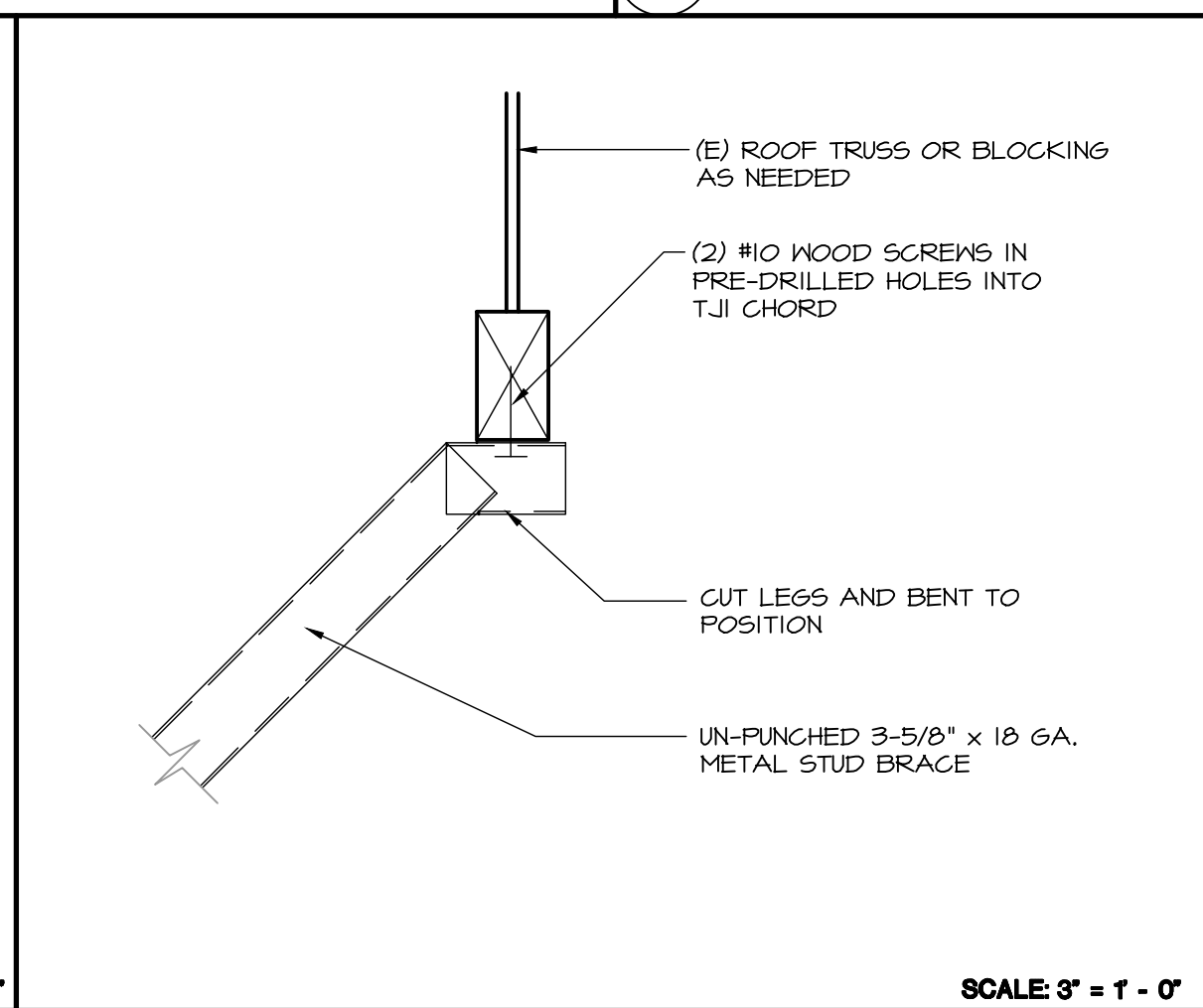
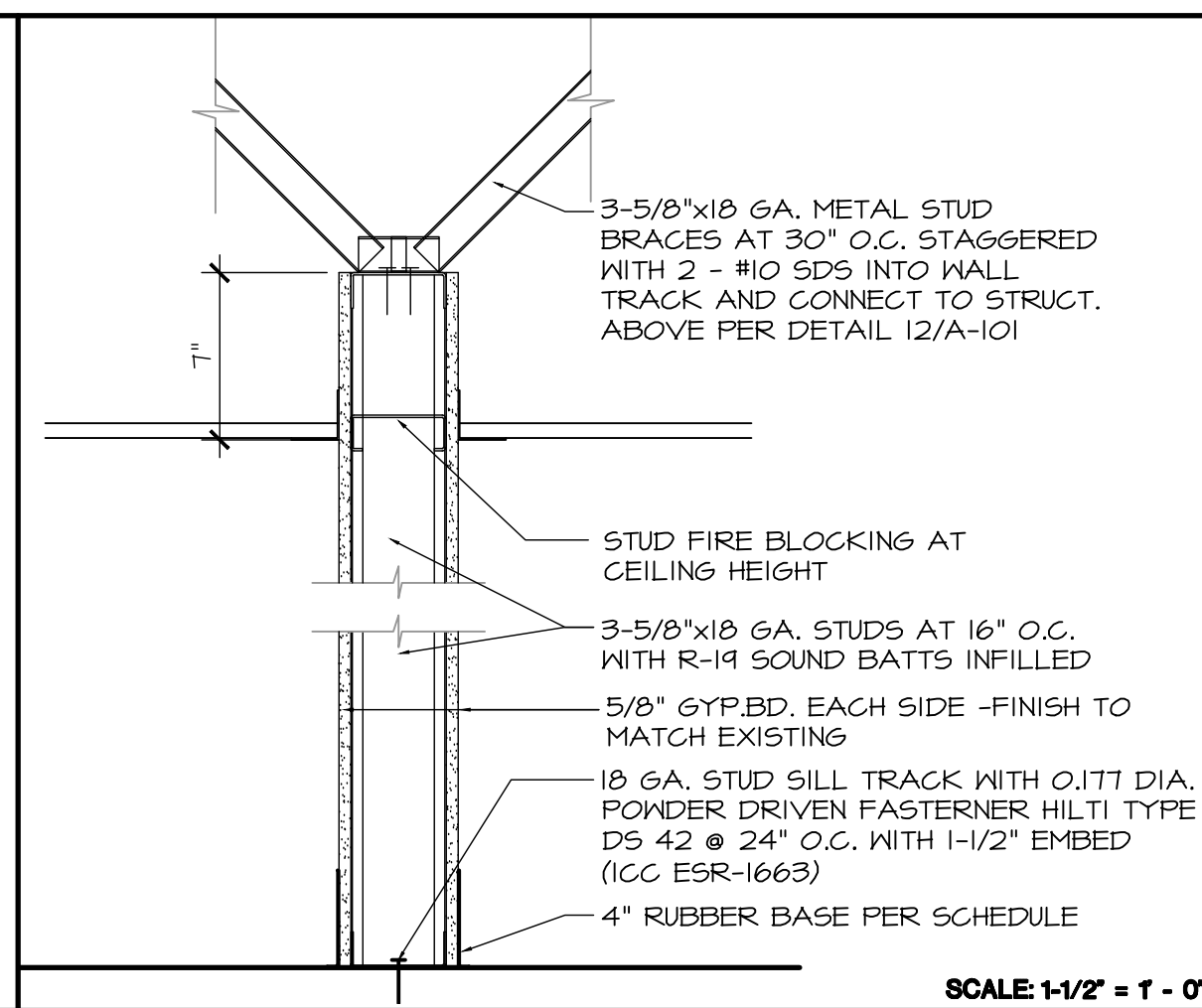
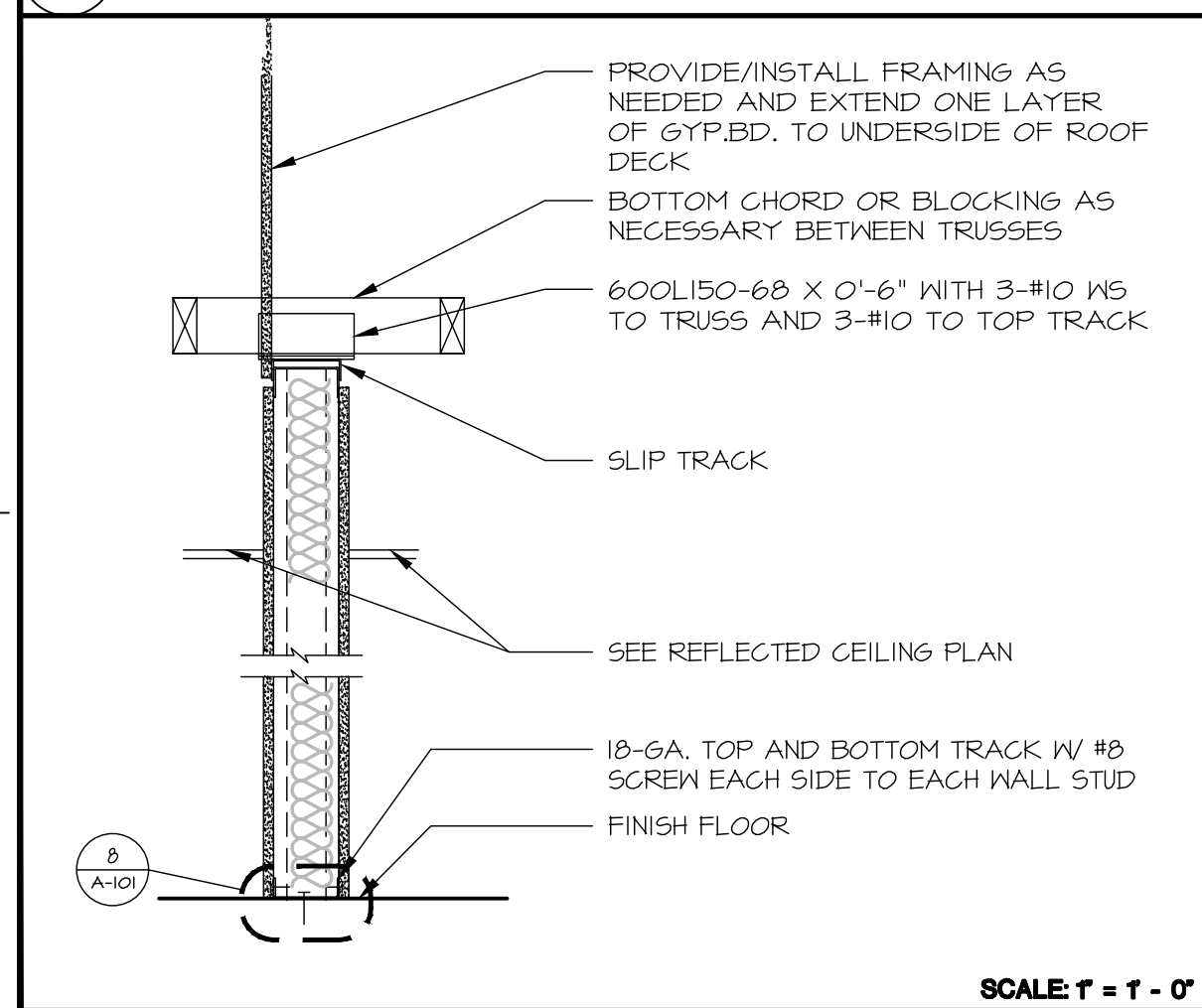
Mark Twain Health Care District
VALLEY SPRING MEDICAL CENTER
TENANT IMPROVEMENT

VISTA DEL LAGO DRIVE VALLEY SPRING, CA 95262



19 REMODEL FLOOR PLAN

7 REFLECTED CEILING PLAN



20 INTERIOR WALL

16 INTERIOR WALL

12 WALL BRACE

8 WALL SILL

4 CEILING LEGEND

AGENCY APPROVAL STAMP

AGENCY NO.

AGENCY PROJECT NO. **90056.56**

REMODEL FLOOR PLAN & REFLECTED CEILING PLAN

DRAWING TITLE

PLAN REVIEW 05-22-20

A-101

THIS DRAWING IS MEANT TO BE PRINTED 24"X36". AT ANY OTHER SIZE, DISREGARD REFERENCES TO SCALE.

**MARK TWAIN HEALTH CARE DISTRICT
RURAL HEALTH CLINICS
POLICY AND PROCEDURES**

POLICY: Flat Rate Fee Program	REVIEWED: 11/12/18; 2/13/20; <u>5/13/20</u>
SECTION: Admitting	REVISED: 2/13/20; <u>5/13/20</u>
EFFECTIVE: <u>May Board Meeting</u>	MEDICAL DIRECTOR:

Deleted: 2/26/20

Subject: Flat Rate Fee Program

Objective: To provide cash pay, uninsured patients with a fixed fee-for-service

Response Rating:

Required Equipment:

Procedure:

1. The Flat Rate Fee Program is a pre-determined flat, all inclusive fee for uninsured, cash pay patients.
2. The flat fee is based upon the anticipated MediCal Prospective Reimbursement rate of \$145.00 per patient encounter.
3. The flat fee must be paid in full before the patient who has been assessed and is a non-emergency patient is seen by a provider, with any additional charges collected at the end of the visit prior to the patient leaving the Clinic
 - a. Flat fee includes:
 - Physical examination by provider
 - 2-view x-ray (*additional charges apply if more than 2 views are taken*)
 - Point-of-care lab testing
 - Specimen collection for transfer of specimen to outside laboratory
 - Tetanus and/or flu shot; antibiotic and/or ketorolac injection; *(vaccines other than tetanus or flu are additional)*

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Flat Rate Fee Program
Policy Number 78

-One follow-up for dressing change, suture removal, or follow-up for chief complaint; and a second antibiotic injection.

4. If more than one follow-up visit for dressing change or follow-up of chief complaint is required, the patient will be charged a \$40 fee which will cover up to two dressing change visits and the required supplies or one follow-up visit to evaluate status of chief complaint.
5. Flat Rate Fee Program was approved by the District Board of Trustees on 3/27/19 for implementation on the first day of service and has since been revised to include additional service elements.
6. Patients who require services beyond those included in the flat rate fee program outlined above will be advised the cost of those services in writing. The services will be priced as follows:
 - a. Vaccines: fee schedule in use on the day of service plus the current vaccine administration fee.
 - b. X-rays and other services: 100% of the fee schedule in use on the days of service less a 50% discount for cash payment.
 - c. Payment will be required on the day of service.
6. Each patient utilizing the Flat Rate Fee Program will be asked to review and sign a form titled Flat Rate Fee Schedule Acceptance Form (available in both English and Spanish). This form outlines the flat rate fee program benefits and limitations for the patient. Each Flat Fee Agreement is good for six (6) months and must be renewed if the patient wishes to continue with the program. The signed form will be scanned into the EMR and the original returned to the patient for their records.

Flat Rate Fee Program
Policy Number 78

**MARK TWAIN HEALTH CARE DISTRICT
RURAL HEALTH CLINICS
POLICY AND PROCEDURES**

POLICY: Medical Records Forms And Fees	REVIEWED: 4/1/19; 3/8/20; <u>5/4/20</u>
SECTION: Medical Records	REVISED: 3/8/20; <u>5/4/20</u>
EFFECTIVE: <u>May Board Meeting</u>	MEDICAL DIRECTOR:

Deleted: April 22, 2020

Subject: Medical Records Forms and Fees

Objective: To cover the costs of document production and printing, in some instances fees will be assessed to complete forms on behalf of the patient and to provide copies of some documents.

Response Rating:

Required Equipment:

Procedure:

1. The following forms will be completed at the patient's request during the office visit
 - a. Personal disability insurance forms (income, mortgage, credit)
 - b. Supplemental forms related to State or Federal disability insurance
 1. Initial forms will be completed without charge
 2. Supplemental or secondary forms will be completed at a cost of \$10 per form, due and payable at the time the form is brought to the Clinic.

2. Completed forms will be scanned into the patient's medical record

3. Patients requesting copies of their medical record may be charged for those copies unless those copies are requested and transmitted via the Patient Portal:
 - a. Copies of current laboratory results will be provided at no charge.
 - b. Copies of the medical record being sent to a referral physician will be sent at no charge.
 - c. Copies of the medical record being sent when the patient is moving their care to another practice will be sent at no charge.
 - d. Copies of the patient's immunization card will be provided at a cost of \$5, due and payable at the time the copy is made.
 - e. Copies of the patient's medical record, for the patient's use and not for transfer to another physician, will be provided at a cost of \$0.25 per page but not to exceed \$25.00, due and payable at the time the copy is made.
 - f. A current signed medical records release form must be submitted at the time of the request and payment.

Medical Records Forms and Fees
Policy Number 109

4. Subpoenas will be managed as follows:

a. Subpoena received Clinic or District Office

1. If received at the District Office, subpoena is forwarded to the Clinic via fax to 209-772-1011

b. Clinic Manager takes possession of the subpoena via the Clinical Inbox

c. Clinic Manager will CEO advise of subpoena

d. Clinic Manager will advise Medical Director of subpoena (when/if the Medical Director isn't the CEO)

e. Medical Director reviews the medical record as soon as possible and advises Clinic Manager that the review has been completed, which authorizes the release process to proceed

f. Clinic Manager responds to the subpoena using athenaNet chart export functionality (secure faxing)

g. Clinic Manager documents that subpoena has been responded to and notifies CEO/Medical Director of same

5. A fee of \$35.00, payable in advance, will be collected for each subpoenaed record and will be logged upon receipt and deposited into the Clinic's bank account per policy.

6. Patient requests for medical records will be forwarded to the medical records office and responded to by the Medical Records Clerk.

a. Exceptions will be processed in the Clinic

b. Exceptions will be limited to: immunization card, most recent lab results, most recent physical examination report, most recent discharge/visit summary

7. A medical records release form will be required for each request.

8. All requests will be logged upon receipt and all records sent, released, or mailed will be logged when leaving the Clinic.

9. Funds collected for records copies will be logged upon receipt and deposited into the Clinic's bank account per policy.

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**MARK TWAIN HEALTH CARE DISTRICT
RURAL HEALTH CLINICS
POLICY AND PROCEDURES**

POLICY: Procedure Time Out	REVIEWED: 2/1/19; <u>4/2/20</u>
SECTION: Patient Care	REVISED: <u>4/2/20</u>
EFFECTIVE: <u>May Board Meeting</u>	MEDICAL DIRECTOR:

Deleted: 2/27/19

Subject: Procedure Time out

Objective: Procedure Time Out, which includes a specific checklist, must be conducted whenever a patient undergoes a surgical or non-surgical invasive procedure requiring an informed consent.

- To provide guidelines for a standardized verification process for all Clinic patients undergoing a surgical/non-surgical invasive procedure requiring an Informed Consent.
- To assure that the correct procedure is performed on the correct patient and body site/side.
- To define the process by which clinic staff and licensed practitioners (e.g. physicians, nurse practitioners, physician assistants) participating in a surgical or non-surgical invasive procedure will actively participate in the Time Out process described in this policy.
- A procedure-specific consent form is presented to the patient for review and signature for medical and dental procedures.

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Response Rating: Mandatory

Required Equipment:

Definitions:

Invasive Procedure: For the purposes of this policy, an invasive procedure is any intervention that involves penetration or manipulation of the body's natural barriers to the external environment.

Procedure Room: Any site within the facility where a surgical or non-surgical invasive procedure may occur inclusive of the patient's bedside.

Site Marking: A process by which a skin marker, which will produce a mark with sufficient permanence, is used to clearly denote the intended procedure site.

Procedure:

Procedure Time Out
Policy Number 143

1. Site marking will not be required for medical procedures in the Clinic if they are performed through or immediately adjacent to a natural body orifice where laterality is not a concern or the procedure will involve bilateral structures.
2. The specifics as to the surgical site/procedure site are to be recorded with the patient and/or family/caregiver or legal guardian present and participating, if possible.
3. Procedural Area Verification
 - a. Before the start of the procedure the team, with patient participation will confirm:
 - i. The patient's identity (name and date of birth);
 - ii. The procedure and site are correct, and the site is marked by the surgeon (if required);
 - iii. Consent for the procedure has been obtained and the form is signed and dated;
 - iv. Patient has completed pre-procedure preparations;
 - v. Review of allergies and potential blood loss is reviewed;
 - vi. Labs, radiological images labeled and available, as required;
 - vii. Implants, devices/equipment available;
 - viii. Specimen collection containers and laboratory requisitions are available and properly labeled;
 - ix. Antibiotics per physician order, if applicable;
 - x. H & P, assessments and other pertinent documents available;
4. The practitioner and the Nurse/Medical Assistant or Dentist/Registered Dental Assistant will sign off on the Procedure Time Out Checklist before starting the procedure.

Procedure Time Out
Policy Number 143

**MARK TWAIN HEALTH CARE DISTRICT
RURAL HEALTH CLINICS
POLICY AND PROCEDURES**

POLICY: Text Messaging and Social Media Communications	REVIEWED: 4/22/20
SECTION: Workforce	REVISED:
EFFECTIVE: May Board Meeting	MEDICAL DIRECTOR:

Subject: Text Messaging and Social Media Communications

Objective: Define guidelines for appropriate utilization of text messaging and social media related to the Valley Spring Health & Wellness Center (VSHWC) Clinic

Response Rating: Mandatory

Required Equipment:

Procedure:

Text Message Communication:

1. Group text messages related to the Clinic are allowed for enhanced communication between the Manager and/or staff using the following guidelines:
 - a. Users are expected to utilize professional text etiquette.
 - b. Users shall not transmit or receive material that is threatening, obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, sex, sexual orientation, age, disability, religion or political beliefs.
 - c. Messages will be brief, to the point, and use appropriate language

Text messaging is not a secure or HIPAA-compliant means of transmission, if information needs to be transmitted through standard text messaging, patient information will be redacted, patient ID is permitted without other identifying information. Phones used for this purpose should be password protected. Patient information should be deleted upon the issue being resolved.

Utilization of social media:

The following are guidelines for VSHWC employees who participate in social media. Social media includes personal blogs and other websites, including Facebook, LinkedIn, Twitter, YouTube, or others. These guidelines apply whether employees are posting to their own sites or commenting on other sites:

VSHWC's server, computers and laptops contain secure information and improper use of alternate internet sites may cause an inadvertent breach in the security, exposing confidential patient information. Patient privacy is paramount.

1. Follow all applicable VSHWC policies. For example, you must not share confidential or proprietary information about VSHWC, and you must maintain patient privacy. Among the policies most pertinent to this discussion are those concerning patient confidentiality, HIPAA, Information Technology Rules of Use, photography and video and release of patient information to media.
2. Write in the first person. Where your connection to VSHWC is apparent, make it clear that you are speaking for yourself and not on behalf of VSHWC. In those circumstances, you should include this disclaimer: "The views expressed on this [blog; website] are my own and do not reflect the views of my employer."
Consider adding this language in an "About me" section of your blog or social media profile.
3. If you identify your affiliation to VSHWC, your social media activities should be consistent with VSHWC's high standards of professional conduct.
4. If you communicate in the public internet about VSHWC or VSHWC-related matters, you must disclose your connection with VSHWC and your role at the Clinic.
5. Be professional, use good judgment and be accurate and honest in your communications; errors, omissions or unprofessional language or behavior reflect poorly on VSHWC, and may result in liability for you or VSHWC. Be respectful and professional to fellow employees, business partners, competitors, and patients.
6. Ensure that your social media activity does not interfere with your work commitments.
7. VSHWC strongly discourages "friending" of patients on social media websites. Staff in patient care roles generally should not initiate or accept friend requests except in unusual circumstances such as the situation where an in-person friendship pre-dates the treatment relationship.
8. VSHWC prohibits staff in management/supervisory roles from initiating "friend" requests with employees they manage.
9. VSHWC does not endorse people, products, services and organizations. Official VSHWC accounts should not be used to provide such endorsements. For personal social media accounts where your connection to VSHWC is apparent, you should be careful to avoid implying that an endorsement of a person or product is on behalf of VSHWC, rather than a personal endorsement. As an example, LinkedIn users may endorse individuals or companies, but may not use VSHWC's name in connection with the endorsement, state or imply that the endorsement is on behalf of VSHWC, or state specifically that the endorsement is based on work done at VSHWC.
10. Unless approved by the CEO, your social media name, handle and/or URL should not include VSHWC's name or logo.
11. Social Media access will be permitted on lunch or break periods, on personal phones, tablets or laptops. Any personal devices are to use the "VSHWC Guest" Wi-Fi."

12. If you have any questions about what is appropriate to include in your social media profile(s), please contact your Manager.

NEW POLICY



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

Agenda Item:	Financial Reports (as of April, 2020)
Item Type:	Action
Submitted By:	Rick Wood, Accountant
Presented By:	Rick Wood, Accountant

BACKGROUND:

The April 30, 2020 financial statements are attached for your review and approval.

- We are still working on capturing the revenue for the Clinic. We met with Kelly Hoenbrink recently and we are making progress on a process to record and report this income.
- Rental revenue continues to come in, and we have worked out an arrangement to collect the CAM charges.
- District revenue (property tax) is as expected, and District related expenses are tracking well compared to budget.
- The Balance Sheet shows a strong cash position.
- The Investment & Reserves Report looks great! CalTRUST and Five Star Bank have done well so far in this fiscal year.

**Mark Twain Health Care District
Annual Budget Recap**

	04/30/20		BUDGET			
	Total District	Actual Y-T-D	Clinic	Rental	Projects	Admin
Non-Cash rent revenue	1,200,000	912,476	0	1,200,000	0	0
Revenues	3,676,864	1,375,531	2,080,234	232,958	0	1,363,672
Total Revenue	4,876,864	2,288,007	2,080,234	1,432,958	0	1,363,672
Non-Cash depr expense	(384,665)		(346,120)	(36,045)	0	(2,500)
Expenses	(4,686,939)	(3,278,982)	(2,271,601)	(924,024)	(652,000)	(839,314)
Total Expenses	(5,071,604)	(3,278,982)	(2,617,721)	(960,069)	(652,000)	(841,814)
Surplus(Deficit)	(194,740)	(990,975)	(537,487)	472,889	652,000	521,858

Mark Twain Health Care District
Direct Clinic Financial Projections

	VSHWC			4/30/2020
	1			
	2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget
4083.39 Sunrise Pharmacy Gross Revenues				
4083.49 Urgent care Gross Revenues	2,097,973	1,510	15,010	0.00%
4083.60 Contractual Adjustments	34,637	(55)	(51,948)	
Net Patient revenue	2,063,337	1,454	(36,938)	0.00%
4083.90 Flu shot, Lab income, physicals	765			0.00%
4083.91 Medical Records copy fees	383			0.00%
4083.92 Other - Plan Incentives	15,750			0.00%
Total Other Revenue	16,898	0	0	0.00%
	2,080,235	1,454	(36,938)	-1.78%
7083.09 Other salaries and wages	(650,053)	(69,092)	(635,899)	97.82%
7083.10 Payroll taxes	(42,278)	(5,062)	(38,922)	92.06%
7083.12 Vacation, Holiday and Sick Leave	(9,751)			0.00%
7083.13 Group Health & Welfare Insurance	(107,259)	(3,209)	(25,809)	24.06%
7083.14 Group Life Insurance	(1,040)			0.00%
7083.15 Pension and Retirement	(16,251)			0.00%
7083.16 Workers Compensation insurance	(13,001)	(1,700)	(10,200)	78.46%
7083.18 Other payroll related benefits	(975)			0.00%
Total taxes and benefits	(190,555)	(9,971)	(74,931)	39.32%
Labor related costs	(840,608)	(79,063)	(710,830)	84.56%
7083.05 Marketing		(766)	(7,016)	#DIV/0!
7083.20 Medical - Physicians	(549,564)	(41,986)	(220,488)	40.12%
7083.22 Consulting and Management fees	(101,250)	(18,462)	(220,772)	218.05%
7083.23 Legal - Clinic	0		(27,687)	0.00%
7083.25 Registry Nursing personnel	(1,875)			0.00%
7083.26 Other contracted services	(84,563)	(8,255)	(48,354)	57.18%
7083.29 Other Professional fees	(5,625)		(10,119)	179.88%
7083.36 Oxygen and Other Medical Gases	(1,599)	(35)	(498)	31.15%
7083.38 Pharmaceuticals	(68,513)			0.00%
7083.41 Other Medical Care Materials and Supplies	(10,240)	(11,009)	(107,159)	1046.47%
7083.44 Linens	(2,048)			0.00%
7083.48 Instruments and Minor Medical Equipment	(11,878)			0.00%
7083.74 Depreciation - Equipment	(112,857)			0.00%
7083.45 Cleaning supplies	(9,896)			0.00%
7083.62 Repairs and Maintenance Grounds	(5,900)	(680)	(680)	11.53%
7083.72 Depreciation - Bldgs & Improvements	(233,263)			0.00%
7083.80 Utilities - Electrical, Gas, Water, other	(93,253)	(5,744)	(41,409)	44.40%
8870.00 Interest on Debt Service	(269,494)		(60,469)	22.44%
7083.43 Food	(819)	(525)	(911)	111.17%
7083.46 Office and Administrative supplies	(8,601)	(1,090)	(20,583)	239.31%
7083.69 Other purchased services	(134,280)	(1,140)	(43,846)	32.65%
7083.81 Insurance - Malpractice	(30,265)	(831)	(7,153)	23.63%
7083.82 Other Insurance - Clinic			(23,332)	0.00%
7083.85 Telephone and Communications	(10,240)	(242)	(4,497)	43.91%
7083.86 Dues and Subscriptions	(1,903)	(4,776)	(19,154)	1006.52%
7083.87 Outside Training	(4,915)		(199)	4.05%
7083.88 Travel costs	(4,096)	(433)	(3,926)	95.85%
7083.89 Recruiting	(20,177)	(6,175)	(22,452)	111.28%
7084.41 Sunrise Pharmacy Expense			(2,174)	
Non labor expenses	(1,777,114)	(102,149)	(892,877)	50.24%
Total Expenses	(2,617,722)	(181,212)	(1,603,706)	61.26%
Net Expenses over Revenues	(537,487)	(179,758)	(1,640,645)	305.24%

Mark Twain Health Care District
Rental Financial Projections

Rental

4/30/2020

		2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget
9260.01	Rent Hospital Asset amortized	1,200,000	91,091	912,476	76.04%
		0			
	Rent Revenues	1,200,000	91,091	912,476	76.04%
9520.62	Repairs and Maintenance Grounds	0	(572)	(5,884)	
9520.80	Utilities - Electrical, Gas, Water, other, Phone	(684,000)	(47,161)	(536,442)	78.43%
9520.72	Depreciation	(36,045)	(9,998)	(101,546)	281.72%
9520.82	Insurance	(2,000)			0.00%
	Total Costs	(722,045)	(57,731)	(643,872)	89.17%
	Net	477,955	33,360	268,604	165.21%
9260.02	MOB Rents Revenue	227,181	13,109	157,628	69.38%
9521.75	MOB rent expenses	(233,024)		(178,425)	76.57%
	Net	(5,843)	13,109	(20,797)	355.94%
9260.03	Child Advocacy Rent revenue	5,777	1,500	9,000	155.79%
9522.75	Child Advocacy Expenses	(5,000)		(297)	5.95%
	Net	777	1,500	8,703	1120.04%
		1,432,958	105,700	1,079,104	75.31%
		(960,069)	(57,731)	(822,595)	85.68%
	Summary Net	472,889	47,969	256,510	54.24%

Mark Twain Health Care District
Projects, Grants and Support
4/30/2020

	2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget
Project grants and support	(652,000)		(425,800)	65.31%
8890.00 Foundation	(500,000)		(377,000)	75.40%
8890.00 Stay Vertical	(52,000)		(42,000)	80.77%
8890.00 Golden Health Grant Awards	(100,000)		(6,800)	6.80%
Project grants and support	(652,000)	0	(425,800)	65.31%

Mark Twain Health Care District
General Administration Financial Projections

Admin

4/30/2020

	2016/2017	2017/2018	2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget
9060.00 Income, Gains and losses from investments	4,423	5,045	250,000	78,212	331,721	132.69%
9160.00 Property Tax Revenues	935,421	999,443	1,098,672	92,086	920,858	83.82%
9010.00 Gain on Sale of Asset						
9400.00 Miscellaneous Income (1% Minority Interest)	0	0	15,000	(10,968)	(58,685)	-391.23%
Summary Revenues	939,844	1,004,488	1,363,672	159,330	1,193,893	87.55%
8610.09 Other salaries and wages	(33,587)	(235,531)	(362,024)	(16,000)	(169,983)	46.95%
8610.10 Payroll taxes			(22,225)	(1,224)	(11,812)	53.15%
8610.12 Vacation, Holiday and Sick Leave			(5,430)			0.00%
8610.13 Group Health & Welfare Insurance		(663)	(59,734)		(12,383)	20.73%
8610.14 Group Life Insurance			(579)			0.00%
8610.15 Pension and Retirement			(9,051)	(250)	(1,250)	13.81%
8610.16 Workers Compensation insurance			(7,240)		(1,226)	16.93%
8610.18 Other payroll related benefits			(543)			0.00%
Benefits and taxes	0	(663)	(104,802)	(1,474)	(26,671)	25.45%
Labor Costs	(33,587)	(236,194)	(466,826)	(17,474)	(196,653)	42.13%
8610.22 Consulting and Management Fees	(392,908)	(332,287)	(61,500)	(124)	(13,542)	22.02%
8610.23 Legal	(15,195)	(20,179)	(30,000)		(13,521)	45.07%
8610.24 Accounting /Audit Fees	(13,945)	(18,090)	(123,000)	(2,250)	(49,583)	40.31%
8610.43 Food			(1,538)		(868)	56.46%
8610.46 Office and Administrative Supplies	(4,310)	(19,685)	(20,000)	(9,222)	(19,384)	96.92%
8610.62 Repairs and Maintenance Grounds			0			
8610.69 Other				(736)	(8,411)	
8610.74 Depreciation - Equipment	(35,556)	(26,582)	(2,500)			0.00%
8610.75 Rental/lease equipment	(11,198)	(57,593)	(9,200)			0.00%
8610.80 Utilities			0		(420)	
8610.82 Insurance	(16,578)	(17,043)	(35,000)	(1,288)	(17,747)	50.71%
8610.83 Licenses and Taxes			0			
8610.85 Telephone and communications			0			
8610.86 Dues and Subscriptions	(12,554)	(14,731)	(19,475)		(13,667)	70.18%
8610.87 Outside Trainings	(1,920)	(3,030)	(15,375)		445	-2.89%
8610.88 Travel	(6,758)	(17,363)	(15,375)		(4,447)	28.93%
8610.89 Recruiting			(10,250)		(1,805)	17.61%
8610.90 Other Direct Expenses	(10,895)	(5,488)	(31,775)	(19,155)	(35,328)	111.18%
Non-Labor costs	(521,817)	(532,071)	(374,988)	(32,774)	(178,279)	47.54%
Total Costs	(555,404)	(768,265)	(841,814)	(50,248)	(374,933)	44.54%
Net	384,440	236,223	521,859	109,083	818,960	156.93%

**Investment & Reserves Report
30-Apr-20**

Reserve Funds	Minimum Target	12/31/2018 Balance	2019 Allocated	2019 Interest	4/30/2020 Balance	Annual Funding Goal
Valley Springs HWC - Operational Reserve Fund	2,200,000	0	0	0	0	0
Capital Improvement Fund	12,000,000	0	0	0	0	0
Technology Reserve Fund	1,000,000	0	0	0	0	0
Lease & Contract Reserve Fund	3,000,000	0	0	0	0	0
Loan Reserve Fund	1,300,000	0	0	0	0	0
Reserves & Contingencies	19,500,000	0	0	0	0	0

CaITRUST	2019 - 2020		Annualized Rates	Duration
	4/30/2020	Interest Earned		
Valley Springs HWC - Operational Reserve Fund	0	0		
Capital Improvement Fund	0	0		
Technology Reserve Fund	0	0		
Lease & Contract Reserve Fund	0	0		
Loan Reserve Fund	0	0		
Total CaITRUST	10,476,996	266,202	3.05%	1 Year or Less
Five Star				
General Operating Fund	-9,638	442.09		
Money Market Account	2,185,902	59,200.23		
Valley Springs - Checking	283,767	123.22		
Valley Springs - Payroll	192,126	31.48		
Total Five Star	2,652,157	59,797.02	1.89%	1 Year or Less
Umpqua Bank				
Checking	212,910	0.00		
Money Market Account	4,927	40.24		
Investments	1,514	5,681.63		
Total Savings & CD's	219,351	5,721.87	1.60%	
Bank of Stockton	363,779	0	0.00%	1 Year or Less
Total in interest earning accounts	13,712,283	331,721		
Potential Unrealized Loss				
Total Without Unrealized Loss		331,721		

Mark Twain Health Care District's (District) Investment Policy No. 22 describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Umpqua Bank, Five Star Bank, and the CaITRUST investment pool, all of which meet those standards; the individual investment transactions of the CaITRUST Pool are not reportable under the government code. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds. The report for this period does reflect any deviation from the District's Investment Policy.

Mark Twain Health Care District
List of Renters and Leases
April 30, 2020

Name	Contract Date	Commencement Date	CPI Increase Date	Increase Rate (%)	Lease Term	Expire Date	MOB Suite	Location	District Pays Utilities	Type	Monthly Rent	Sq Ft Rate	CAM	Total	Sq Ft	Comments
Medical Office Building Subleases																
Stockton Cardiology	8/15/2007	8/14/2017	8/14/2019	2.0	3 years	8/14/2020	101	see above	N	Office	\$ 2,896.09	2.27	\$ 552.50	\$ 3,448.59	1,276	Current thru 10/2019
Multi-Specialty Clinic	9/1/2012	9/1/2017	9/1/2019	3.0	5 years	9/1/2022	102	see above	Y	Clinic	\$ 2,798.65	2.19	\$ 552.50	\$ 3,351.15	1,276	Current thru 10/2019
San Andreas FMC	7/1/2014	7/1/2019	6/30/2024	CPI	5 years	7/1/2019	03 / 10	see above	Y	Clinic	\$ 7,456.93	3.24	\$ 7,456.93	\$ 7,456.93	2,304	Current thru 10/2019
San Andreas FMC	7/1/2014	7/1/2019	6/30/2024	CPI	5 years	7/1/2019	105	see above	Y	Office	\$ 3,984.84	2.42	\$ 552.50	\$ 4,537.34	1,644	Current thru 10/2019
Sunrise Pharmacy	12/31/2019	4/31/2020	4/31/2025	2.5	10 years	4/31/30	110	Pharma 110, Valley Springs, CA	Y	Pharma	\$ 2,124.00	2.36			900	
Total MOB lease income													\$ 19,260.51	\$ 1,657.50	\$ 18,794.01	7,400
Valley Springs Rental																
Resource Connection	3/1/2018	3/1/2018	2/1/2019		3 years	3/1/2021	N/A	1934 Highway 26	Y	Office	\$ 750.00	N/A	N/A	\$ 750.00		Current thru 10/2019
Hospital Lease Agreement w/Corporation																
Mark Twain Medical Cent	1/1/1990	1/1/1990			30 years	12/31/2019		768 Mountain Ranch Rd	Reimbur	Hospita	\$ -		N/A	\$ -		
Office Lease																
and Professional Offices	3/1/2007	7/1/2019		3.0	5 years	2/28/2027	Floor	Ranch Rd,	N	Office	\$ 12,627.30		\$ 2,314.71	\$ 14,942.01	6,500	Rent increases 3% each year. CAM IS NOT BEING PAID UNTIL ACCT RECONCILED
Land Lease																
Jake Koplen	5/3/1994	5/3/1994			50 years	5/2/2044	Parcel 5, 700 Mountain Ranch Road, MOB Bldgs A,B,C		Y	Land	\$ 481.42		N/A	\$ 481.42	N/A	Improvements (buildings) become District property. May terminate lease after 35 years and purchase Improvements.
San Andreas Medical and Professional Offices (Arnaudo Bros.)																
San Andreas Medical and Professional Offices (Arnaudo Bros.)	5/20/2004	5/20/2004			50 years	5/19/2054	Parcel 3, Building E (MOB Property)		N	Land	\$ 1 / Yr.		N/A	\$ 1 / Yr.	N/A	At term of lease Improvements (buildings) become District property. May terminate lease after 35 years and purchase Improvements.
															CAM Charges included in rent	

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DATE	TRANSACTION TYPE	NUM	NAME MEMO/DESCRIPTION	ACCOUNT #	ACCOUNT	DEBIT	CREDIT
04/01/2020	Journal Entry	19006	Rent - Resource Connection	9260.03	9260.03 Child Advocacy Rent Revenue		\$750.00
			Rent - Resource Connection	1001.10	1001.10 Umpqua Bank - Checking - NEW	\$750.00	
						\$750.00	\$750.00
04/01/2020	Journal Entry	19035	Destiny Jones FINAL check#1002	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$956.36
			Destiny Jones FINAL check#1002	2110.00	2110.00 Payroll Liabilities - New Account for 2019	\$956.36	
						\$956.36	\$956.36
04/10/2020	Journal Entry	19016	Funds Transfer	1001.50	1001.50 Five Star Bank - Money Market - NEW		\$200,000.00
			Funds Transfer	1001.40	1001.40 Five Star Bank - MTHCD Checking - NEW	\$200,000.00	
						\$200,000.00	\$200,000.00
04/10/2020	Journal Entry	19017	Funds Transfer	1001.40	1001.40 Five Star Bank - MTHCD Checking - NEW		\$75,000.00
			Funds Transfer	1001.65	1001.65 Five Star Bank - VSHWC Payroll	\$75,000.00	
						\$75,000.00	\$75,000.00
04/10/2020	Journal Entry	19018	Wages - District	8610.09	8610.09 Other salaries and wages - Admin.	\$7,899.40	
			Wages - Clinic	7083.09	7083.09 Other salaries and wages - Clinic	\$33,196.23	
			Employer Tax Expense (Medicare) District	8610.10	8610.10 Payroll taxes - Admin.	\$114.55	
			Employer Tax Expense (Medicare) Clinic	7083.10	7083.10 Payroll taxes - Clinic	\$481.34	
			Employer Tax Expense (SocSec) District	8610.10	8610.10 Payroll taxes - Admin.	\$489.76	
			Employer Tax Expense (SocSec) Clinic	7083.10	7083.10 Payroll taxes - Clinic	\$2,058.16	
			Employer Tax Expense (SUI & IT) Clinic	7083.10	7083.10 Payroll taxes - Clinic	\$103.49	
			Medicare - ER & EE	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$1,191.78
			SocSec - EE & ER	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$5,095.84
			Federal WH	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$5,560.97
			State WH	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$2,628.73
			State SUI & CA Employment Training	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$103.49
			401(k) Deductions	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$1,446.02
			VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$834.80
			Payroll Processing Expense - District	8610.22	8610.22 Consulting and Management Fees - District	\$112.70	
			Payroll Processing Expense - Clinic	7083.22	7083.22 Consulting and Management fees - Clinic	\$722.10	
			Payroll Liabilities	2110.00	2110.00 Payroll Liabilities - New Account for 2019	\$14,580.81	
			VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$14,580.81
			Checks Issued	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$1,559.97
			Direct Deposit	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$26,756.13
			Checks Cleared	2110.00	2110.00 Payroll Liabilities - New Account for 2019	\$1,559.97	
			VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$1,559.97
						\$61,318.51	\$61,318.51
04/13/2020	Journal Entry	19020	VSHWC Deposit	1001.10	1001.10 Umpqua Bank - Checking - NEW	\$1,509.61	
			VSHWC Deposit	4083.49	4083.49 VSHWC Gross Revenues		\$1,509.61
						\$1,509.61	\$1,509.61
04/16/2020	Journal Entry	19021	Funds Transfer	1001.10	1001.10 Umpqua Bank - Checking - NEW		\$100,000.00
			Funds Transfer	1001.40	1001.40 Five Star Bank - MTHCD Checking - NEW	\$100,000.00	
						\$100,000.00	\$100,000.00
04/23/2020	Journal Entry	19023	Funds Transfer	1001.50	1001.50 Five Star Bank - Money Market - NEW		\$300,000.00
			Funds Transfer	1001.60	1001.60 Five Star Bank - VSHWC Checking - NEW-1	\$300,000.00	
						\$300,000.00	\$300,000.00
04/23/2020	Journal Entry	19024	Funds Transfer	1001.60	1001.60 Five Star Bank - VSHWC Checking - NEW-1		\$100,000.00
			Funds Transfer	1001.65	1001.65 Five Star Bank - VSHWC Payroll	\$100,000.00	
						\$100,000.00	\$100,000.00
04/23/2020	Journal Entry	CHK 1016	Diède Const. App #14	1001.30	1001.30 Bank of Stockton - NEW		\$57,419.04
			Diède Const. App #14	1521.20	1521.20 CIP Buildings	\$57,419.04	
						\$57,419.04	\$57,419.04
04/23/2020	Journal Entry	19034	RD Treasurer	1001.30	1001.30 Bank of Stockton - NEW	\$128,142.82	
			RD Treasurer	1069	1069 Due from Calaveras County - New GL#		\$128,142.82
						\$128,142.82	\$128,142.82
04/24/2020	Journal Entry	19026	Wages - District	8610.09	8610.09 Other salaries and wages - Admin.	\$8,100.16	
			Wages - Clinic	7083.09	7083.09 Other salaries and wages - Clinic	\$30,315.60	

Mark Twain Health Care District

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT #	ACCOUNT	DEBIT	CREDIT
				Employer Tax Expense (Medicare) District	8610.10	8610.10 Payroll taxes - Admin.	\$117.45	
				Employer Tax Expense (Medicare) Clinic	7083.10	7083.10 Payroll taxes - Clinic	\$439.58	
				Employer Tax Expense (SocSec) District	8610.10	8610.10 Payroll taxes - Admin.	\$502.21	
				Employer Tax Expense (SocSec) Clinic	7083.10	7083.10 Payroll taxes - Clinic	\$1,879.58	
				Employer Tax Expense (SUI & IT) Clinic	7083.10	7083.10 Payroll taxes - Clinic	\$100.11	
				Medicare - ER & EE	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$1,114.06
				SocSec - EE & ER	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$4,763.58
				Federal W/H	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$4,963.37
				State W/H	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$2,344.95
				State SUI & CA Employment Training	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$100.11
				401(k) Deductions	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$1,441.77
				VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$80.00
				Payroll Processing Expense - District	8610.22	8610.22 Consulting and Management Fees - District	\$10.80	
				Payroll Processing Expense - Clinic	7083.22	7083.22 Consulting and Management fees - Clinic	\$69.20	
				Payroll Liabilities	2110.00	2110.00 Payroll Liabilities - New Account for 2019	\$13,286.07	
				VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$13,286.07
				Checks Issued	2110.00	2110.00 Payroll Liabilities - New Account for 2019		\$1,887.59
				Direct Deposit - VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$24,839.26
				Checks Cleared	2110.00	2110.00 Payroll Liabilities - New Account for 2019	\$1,887.59	
				VSHWC Payroll Account	1001.65	1001.65 Five Star Bank - VSHWC Payroll		\$1,887.59
							\$56,708.35	\$56,708.35
04/30/2020	Journal Entry	19025		Rent - Resource Connection	9260.03	9260.03 Child Advocacy Rent Revenue		\$750.00
				Rent - Resource Connection	1001.10	1001.10 Umpqua Bank - Checking - NEW	\$750.00	
							\$750.00	\$750.00
04/30/2020	Journal Entry	19027		Deferred Third Party Reimbursement	2129	2129 Other Third Party Reimbursement - Calaveras County	\$92,085.75	
				Property Tax Revenues	9160.00	9160.00 Property Tax Revenues - District		\$92,085.75
							\$92,085.75	\$92,085.75
04/30/2020	Journal Entry	19028		MOB Rental Revenue	9260.02	9260.02 MOB Rents Revenue		\$12,627.30
				MOB Rental Revenue	1001.10	1001.10 Umpqua Bank - Checking - NEW	\$12,627.30	
							\$12,627.30	\$12,627.30
04/30/2020	Journal Entry	19029		Deffer Capital Lease	2128.01	2128.01 Deferred Capital Lease	\$35,506.59	
				Interest income	9260.01	9260.01 Deferred Lease Income		\$26,597.82
				Capital Lease	2219	2219 Capital Lease		\$8,908.77
				Deferred Utility Reimbursement	2128.02	2128.02 Deferred Utilities Reimbursement	\$64,493.41	
				Other Income	9260.01	9260.01 Deferred Lease Income		\$64,493.41
							\$100,000.00	\$100,000.00
04/30/2020	Journal Entry	19030		Depreciation Expense	9520.72	9520.72 Depreciation	\$9,998.23	
				Capital Lease	2219	2219 Capital Lease		\$9,998.23
							\$9,998.23	\$9,998.23
04/30/2020	Journal Entry	19038		Minority interest MTSJ Ops	9205.03	9205.03 Minority Interest MTSJ Ops - NEW	\$11,602.56	
				Minority interest MTSJ Invest	9205.04	9205.04 Minority Interest MTSJ Invest - NEW		\$634.65
				Minority Interest in MTMC	1710.10	1710.10 Minority Interest in MTMC - NEW		\$10,967.91
							\$11,602.56	\$11,602.56
TOTAL							\$1,308,868.53	\$1,308,868.53

Mark Twain Health Care District

BILL PAYMENT LIST

April 2020

DATE	NUM	VENDOR	AMOUNT
1001.40 Five Star Bank - MTHCD Checking - NEW			
04/02/2020	16196	Joel Eidelson, MD	-21,667.00
04/03/2020	16197	Accountemps	-414.12
04/03/2020	16198	AT&T 209-772-2791 VSHWC	-1,355.08
04/03/2020	16199	AT&T 209 772-7070 662 VSHWC Main Phone Line	-83.68
04/03/2020	16200	Calaveras Public Utility District	-1,731.60
04/03/2020	16201	City of Angels	-608.07
04/03/2020	16202	Condor Earth Technologies, Inc.	-2,957.00
04/03/2020	16203	Calaveras County Water District	-2,799.88
04/03/2020	16204	California Special Districts Association - Financial	-1,068.20
04/03/2020	16205	Calaveras First	-1,451.99
04/03/2020	16206	Cheryl Duncan Consulting	-21,916.86
04/03/2020	16207	James Mosson	-10,200.00
04/03/2020	16208	Peggy Stout	-450.45
04/03/2020	16209	RJ Pro Innovative I.T. Services	-161.00
04/03/2020	16210	San Andreas Sanitary District	-6,492.09
04/03/2020	16211	Suburban Propane-Ortho	-309.43
04/10/2020	16212	Blue Mountain Custom Fabrics	-2,118.29
04/10/2020	16213	AT&T OneNet	-1,163.61
04/10/2020	16214	Anthem Blue Cross	-3,209.02
04/10/2020	16215	Accountemps	-395.65
04/10/2020	16216	California Waste Recovery Systems	-608.22
04/10/2020	16217	Campora Propane	-109.48
04/10/2020	16218	Calaveras Power Agency	-18,050.40
04/10/2020	16219	City of Angels	-334.12
04/10/2020	16220	Ebbetts Pass Gas Services	-726.43
04/10/2020	16221	J.S. West	-391.25
04/10/2020	16222	MedPro Waste Disposal LLC	-108.00
04/10/2020	16223	Streamline	-200.00
04/10/2020	16224	Dr. Joana Motiu	-5,907.50
04/10/2020	16225	Nuance Communications, Inc.	-79.00
04/10/2020	16226	PG&E 46995152991 VS Clinic # 9	-220.80
04/10/2020	16227	PG&E 46578486352 VS Clinic # 10	-100.98
04/10/2020	16228	PG&E 2148202072-0	-57.58
04/10/2020	16229	PG&E 07532672789-5 James Dalton(Angels Camp)	-1,881.51
04/10/2020	16230	PG&E 74021406306 SAFMC	-457.99
04/10/2020	16231	PG&E 39918320076 Cancer	-240.25
04/10/2020	16232	PG&E 89195984003 Cancer/Infusion	-554.49
04/10/2020	16233	Radiologica	-1,047.00
04/10/2020	16234	Shred-It	-67.93
04/10/2020	16235	Suburban Propane-Ortho	-682.79
04/10/2020	16236	The Union Democrat	-1,251.00
04/10/2020	16237	The Valley Springs News	-3,530.00
04/10/2020	16238	Alliant Insurance Services, Inc.- NPB Main	-1,288.00

Mark Twain Health Care District

BILL PAYMENT LIST

April 2020

DATE	NUM	VENDOR	AMOUNT
04/10/2020	16239	AMS.NET	-9,241.13
04/15/2020	16240	Blue Mountain Custom Fabrics	-7,679.26
04/15/2020	ACH 04/15/20	Umpqua Bank Credit Card	-7,071.82
04/17/2020	16241	Accountemps	-533.17
04/17/2020	16242	AT&T 754-9362	-1,145.07
04/17/2020	16243	AT&T 248 134-7000	-41.72
04/17/2020	16244	Cejka Search	-6,000.00
04/17/2020	16245	Delta Building Maintenance	-4,766.66
04/17/2020	16246	Kirk Stout	-1,388.00
04/17/2020	16247	MedStatix, Inc.	-150.00
04/17/2020	16248	Modesto Welding Products	-35.06
04/17/2020	16249	Novarad Corporation	-3,653.32
04/17/2020	1251	Nuance Communications, Inc.	-79.00
04/17/2020	1252	PG&E 42630399709 Hospital	-10,386.30
04/17/2020	1253	Radiologica	-1,351.00
04/17/2020	1254	Ray Morgan Company	-1,212.41
04/17/2020	1255	Suburban Propane-Ortho	-383.95
04/17/2020	1256	Staples	-304.71
04/17/2020	1257	Your Type Graphic Design	-1,134.72
04/24/2020	1258	AT&T - 831-000-9337 371	-2,604.80
04/24/2020	1259	Suburban Propane-Ortho	-257.22
04/24/2020	1260	Dr. Joana Motiu	-318.75
04/24/2020	1261	La Contenta Plaza	-1,380.23
04/24/2020	1262	RJ Pro Innovative I.T. Services	-821.00
04/24/2020	1263	Blue Mountain Custom Fabrics	-5,252.45
04/24/2020	1264	Signal Service, Inc.	0.00
04/24/2020	1265	Your Type Graphic Design	-7,958.46
04/27/2020	1266	Blue Mountain Custom Fabrics	-3,762.50
04/28/2020	1267	Your Type Graphic Design	-206.46
04/30/2020	1268	Harvard M. Robbins, M.D.	-20,000.00
Total for 1001.40 Five Star Bank - MTHCD Checking - NEW			\$ -217,566.91
1001.60 Five Star Bank - VSHWC Checking - NEW-1			
04/21/2020	ACH 04/21/20	AthenaHealth	-449.88
Total for 1001.60 Five Star Bank - VSHWC Checking - NEW-1			\$ -449.88

Mark Twain Health Care District
Balance Sheet
As of April 30, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
1001.10 Umpqua Bank - Checking	212,910.15
1001.20 Umpqua Bank - Money Market	4,926.70
1001.30 Bank of Stockton	363,779.30
1001.40 Five Star Bank - MTHCD Checking	-11,367.72
1001.50 Five Star Bank - Money Market	2,185,901.67
1001.60 Five Star Bank - VSHWC Checking	283,767.29
1001.65 Five Star Bank - VSHWC Payroll	192,126.02
1820 VSHWC - Petty Cash	400.00
Total Bank Accounts	\$ 3,232,443.41
Accounts Receivable	
1200 Accounts Receivable	-1,041.89
Total Accounts Receivable	-\$ 1,041.89
Other Current Assets	
1001.70 Umpqua Investments	1,513.65
1003.30 CalTRUST	10,476,996.29
1069 Due from Calaveras County	353,000.60
115.05 Due From Calaveras County	4,843.95
115.20 Accrued Lease Revenue	15,232.17
130.40 Prepaid Valley Springs Clinic	689,008.69
1301.40 Prepaid VSHWC	48,336.05
Total Other Current Assets	\$ 11,588,931.40
Total Current Assets	\$ 14,820,332.92
Fixed Assets	
150.00 Land and Land Improvements	0.00
150.10 Land	1,189,256.50
150.20 Land Improvements	150,307.79
Total 150.00 Land and Land Improvements	\$ 1,339,564.29
151.00 Buildings and Improvements	0.00
151.10 Building	2,123,677.81
151.20 Building Improvements	2,276,955.79
151.30 Building Service Equipment	168,095.20
Total 151.00 Buildings and Improvements	\$ 4,568,728.80
152 VSHWC	5,376,546.69
152.1 VSHWC Consulting Services	4,646.25
152.10 Fixed Equipment	698,156.25
152.15 Furniture & Furnishings	7,813.00
152.92 VSHWC Clinic Land Costs	1,262,242.27
1521.30 CIP Equipment	33,265.60

160.00 Accumulated Depreciation		-5,342,089.82
Total Fixed Assets	\$	7,948,873.33
Other Assets		
1710.10 Minority Interest in MTMC - NEW		229,008.18
180.60 Capitalized Lease Negotiations		356,574.25
Total 180.30 Intangible Assets	\$	585,582.43
2219 Capital Lease		6,598,651.00
Total Other Assets	\$	7,184,233.43
TOTAL ASSETS	\$	29,953,439.68
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable		56,547.86
Total Accounts Payable	\$	56,547.86
Other Current Liabilities		
200.00 Accts Payable & Accrued Expenses		
200.10 Other Accounts Payable		25,127.39
Total 200.00 Accts Payable & Accrued Expenses	\$	25,127.39
2021 Accrued Payroll - Clinic		33,961.05
210.00 Deide Security Deposit		2,275.00
211.00 Valley Springs Security Deposit		1,000.00
2110.00 Payroll Liabilities - New Account for 2019		-29.16
226 Deferred Rental Revenue		38,393.35
Total Other Current Liabilities	\$	100,727.63
Total Current Liabilities	\$	157,275.49
Long-Term Liabilities		
2128.01 Deferred Capital Lease		1,739,823.51
2128.02 Deferred Utilities Reimbursement		3,160,176.49
2129 Other Third Party Reimbursement - Calaveras County		184,171.50
2210 USDA Loan - VS Clinic		6,145,187.50
Total Long-Term Liabilities	\$	11,229,359.00
Total Liabilities	\$	11,386,634.49
Equity		
290.00 Fund Balance		19,557,779.85
Net Income		-990,974.66
Total Equity	\$	18,566,805.19
TOTAL LIABILITIES AND EQUITY	\$	29,953,439.68

Mark Twain Health Care District

Budget Narrative

FYE 6/30/2021

The annual budget process accommodates a revised accounting system, recognition of four distinct business units, the opening of a new clinic and the continued expansion of employment relationships. The accounting system was created to be in line with *OSHDP Hospital & LTC Facility* reporting standards. This will insure consistency in accounting, recognition of primary focus of the District as a health care entity. The accounting system will be universally recognized by future healthcare executives charged with accounting and financial reporting.

The four pools of cost or business units are:

- Valley Springs Health & Wellness Center(VSHWC)
- Rental properties
- District Projects
- Administrative and general District costs

VSHWC

- The budget is a forecast of multiple assumptions. The budget represents the period from July 1, 2020 through June 30, 2021.
- The budget is a visit-based budget. Total visits are based on the assumption of the number of qualified providers that will be available in the first full year of operation. We estimated 3.1 FTE of MD providers and .51 FTE dental provider and .12 FTE Psychologists. Additional providers were added in support of the medical providers to include a Registered Dietician and a Licensed Marriage Family Therapist.
 - Budgeted visits fit within our demand analysis of total potential visits. We estimated that the area needed and additional 5 Medical providers to address the unmet need.
 - Achievement of the visit forecast is subject to several variables
 - Timing of the actual recruitment of the 3.1 medical providers.
 - The health and continuation of the Medical Director.
 - Maturity, experience and credentials of the medical providers recruited. Will they be reasonably productive? We used standards of productivity to estimate visits.
 - Will the providers be comfortable treating the Medi-Cal and Medicare populations?
 - Competitive recruitment environment for medical providers.
 - Collective personalities of the medical provider team.
 - Malpractice coverage and tail coverages.
 - Types of providers being recruited. General, Family practice, Pediatric, Internal Medicine, etc.

- Net patient revenue is based on the projected visits and an assumption of the payer mix.
 - We are expecting 63.7% of the patients will be Medi-Cal or Managed Medi-Cal.
 - This is predicated on our focus to provide services to women and children, which are the primary focus of the Medi-Cal program.
 - The recruitment of General and Family Practice providers is important to the achievement of this goal.
 - We are estimating the Medi-Cal RHC PPS rate based on this budget projection. Fiscal year ending June 30, 2021 is the cost capture period for the Medi-Cal RHC PPS rate.
- Payroll is a significant cost of the clinic. We are estimating the use of 16.94 FTE of non-provider staff to support the 3.1 medical providers, .51 Dental provider, .12 Psychologists; .20 LMFT and .10 Registered Dietician. Total cost of labor is expected to be \$1,184,691 for the twelve months.
- Medical provider cost is estimated to be \$905,244 for the year. Based on 3.94 contracted providers.
- IT expenses are included in account 7803.69. This represents the proposed Athena relationship and includes the cost of the patient management system and electronic health record system. The dental health record is also included in this line item. The total cost of these applications is based on a percentage of clinic net patient service revenue.
- Depreciation is based on the projected cost of the building project and the projected cost of the scheduled equipment divided by the asset's economic useful life.
- All variable costs are based on the projection of visits times a factor.
 - Adequate increases in our assumptions were made to address the expanded use of PPE and ongoing cleaning of the clinic spaces after every appointment and end of shift.
- Fixed costs are based on reasonable assumptions.

Rentals

The rental segment represents three distinct projects with very consistent trends in cost and revenue:

1. The hospital asset and other hospital lease commitments.
2. Medical Office building subsidy
3. Child advocacy sponsorship

Projects

In the past there were three pools of project costs:

1. Foundation (commitment under the hospital lease arrangement)
2. Stay Vertical
3. Golden Health Grant Awards

Going forward these commitments can be modified. An amount was presented for draft purposes. However, none of the projects represent any long-term commitments made by the Board.

This year is the RHC rate setting opportunity. The RHC project represents the most ambitious and all-encompassing activity of the District in some time. During the rate setting and for the next two years cash flow and working capital management are primary concerns. All resources need to be available to ensure the success of the establishment of the final rate. Financial flexibility will be key.

It is a high probability the RHC project will make demands on cash positions that decrease the District's ability to fund other projects this year.

General and Administrative

This segment is the District cost of maintaining the District, support services for the other business components and collections of District non-operating revenues such as property taxes and interest.

The District budget and projection aligns with the District's historical financial performance. Much of the details can be supported by previous payments and cost experiences of the past year. Growth by virtue of the new VSHWC will expand the level of service required by the District administrative staff.

Labor is based on an expansion of the District office staffing. The District has budgeted 3.55 FTEs in the coming budget cycle.

Cash Flow

From a cash flow perspective, the consummation of the hospital lease concluded in 2019. The lease payments were prepaid. The cash has been fully received but the income is recognized when earned through a method of amortization. The amortized revenue does not increase cash position during the budget period.

This year will represent a full year of operations of the VSHWC. We believe the size and amount of activity the VSHWC represents will fit into the District's economy of scale. We believe there will be sufficient cash flow to meet the planned requirements of the clinic. Due to the size of the operation, complexity of the RHC reimbursement method and the newness of the Clinic operations we are recommending a higher level of working capital conservatism. The focus should be about the success of the RHC during this time period.

Mark Twain Health Care District
Annual Budget Recap

	Total District	Clinic	BUDGET		
			Rental	Projects	Admin
Revenues	1,093,516	0	1,093,516	0	0
Revenues	5,078,717	3,618,701	260,016	0	1,200,000
Total Revenue	6,172,233	3,618,701	1,353,532	0	1,200,000
Expenses	(6,034,690)	(3,820,119)	(1,046,455)	(400,000)	(768,116)
Total Expenses	(6,034,690)	(3,820,119)	(1,046,455)	(400,000)	(768,116)
Surplus(Deficit)	137,543	(201,419)	307,078	(400,000)	431,884

Mark Twain Health Care District
Year-to-Date vs Annual Budget
FYE 6/30/2021

	Budget 6/30/2020	YTD - 3/20 Total	PROJECTED 2021 BUDGET				2020 - 2021
			Clinic	Rentals	Projects	Admin	
4083.49 Urgent care Gross Revenues	2,097,973	13,500.22	4,674,075				4,674,075
4083.90 Flu shot, Lab income, physicals	765	0.00	1,000				1,000
4083.91 Medical Records copy fees	383	0.00	750				750
4083.92 Other - Plan Incentives	15,750	0.00	30,000				30,000
4083.60 Contractual Adjustments	34,637	(51,892.86)	(1,087,124)				(1,087,124)
7083.05 Marketing		(6,250.00)					0
7083.09 Other salaries and wages	(650,053)	(566,806.80)	(1,008,540)				(1,008,540)
7083.10 Payroll taxes	(42,278)	(33,859.58)	(78,666)				(78,666)
7083.12 Vacation, Holiday and Sick Leave	(9,751)	0.00	(9,077)				(9,077)
7083.13 Group Health & Welfare Insurance	(107,259)	(22,600.11)	(49,982)				(49,982)
7083.14 Group Life Insurance	(1,040)	0.00	(1,614)				(1,614)
7083.15 Pension and Retirement	(16,251)	0.00	(25,214)				(25,214)
7083.16 Workers Compensation insurance	(13,001)	(8,500.00)	(10,085)				(10,085)
7083.18 Other payroll related benefits	(975)	0.00	(1,513)				(1,513)
7083.20 Medical - Physicians	(549,564)	(178,502.61)	(905,244)				(905,244)
7083.22 Consulting and Management fees	(101,250)	(202,309.74)	(75,000)				(75,000)
7083.22 Legal - Clinic	0	(27,686.71)					0
7083.25 Registry Nursing personnel	(1,875)	0.00	(3,000)				(3,000)
7083.26 Other contracted services	(84,563)	(40,099.63)	(126,907)				(126,907)
7083.29 Other Professional fees	(5,625)	(10,118.52)	(80,932)				(80,932)
7083.36 Oxygen and Other Medical Gases	(1,599)	(463.05)	(3,703)				(3,703)
7083.38 Pharmaceuticals	(68,513)	0.00	(139,504)				(139,504)
7083.41 Other Medical Care Materials and Supplies	(10,240)	(96,149.90)	(25,714)				(25,714)
7083.43 Food	(819)	(385.75)	(2,000)				(2,000)
7083.44 Linens	(2,048)	0.00	(1,200)				(1,200)
7083.45 Cleaning supplies	(9,896)	0.00	(47,578)				(47,578)
7083.46 Office and Administrative supplies	(8,601)	(19,493.12)	(15,428)				(15,428)
7083.48 Instruments and Minor Medical Equipment	(11,878)	0.00	(24,248)				(24,248)
7083.62 Repairs and Maintenance Grounds	(5,900)	0.00	(8,104)				(8,104)
7083.69 Other purchased services	(134,280)	(42,705.91)	(232,076)				(232,076)
7083.72 Depreciation - Bldgs & Improvements	(233,263)	0.00	(311,017)				(311,017)
7083.74 Depreciation - Equipment	(112,857)	0.00	(150,476)				(150,476)
7083.80 Utilities - Electrical, Gas, Water, other	(93,253)	(35,664.76)	(95,083)				(95,083)
7083.81 Insurance - Malpractice	(30,265)	(6,322.40)	(16,854)				(16,854)
7083.82 Other Insurance - Clinic	0	(23,331.70)	(31,102)				(31,102)
7083.83 Licenses and Taxes	0	0.00	(1,500)				(1,500)
7083.85 Telephone and Communications	(10,240)	(4,254.72)	(20,903)				(20,903)
7083.86 Dues and Subscriptions	(1,903)	(14,377.80)	(1,500)				(1,500)
7083.87 Outside Training	(4,915)	(199.00)	(15,000)				(15,000)
7083.88 Travel costs	(4,096)	(3,925.96)	(4,000)				(4,000)
7083.89 Recruiting	(20,177)	(16,277.17)	(40,000)				(40,000)
7084.41 Sunrise Pharmacy Expense		(2,173.50)					0
8610.09 Other salaries and wages	(362,024)	(153,983.21)				(352,591)	(352,591)
8610.10 Payroll taxes	(22,225)	(10,587.69)				(23,244)	(23,244)
8610.12 Vacation, Holiday and Sick Leave	(5,430)	0.00				(3,173)	(3,173)
8610.13 Group Health & Welfare Insurance	(59,734)	(12,383.04)				(17,474)	(17,474)
8610.14 Group Life Insurance	(579)	0.00				(564)	(564)
8610.15 Pension and Retirement	(9,051)	(1,000.00)				(8,815)	(8,815)
8610.16 Workers Compensation insurance	(7,240)	(1,226.00)				(3,526)	(3,526)
8610.18 Other payroll related benefits	(543)	0.00				(529)	(529)
8610.22 Consulting and Management Fees	(61,500)	(13,418.64)				(61,500)	(61,500)
8610.23 Legal	(30,000)	(13,521.16)				(30,000)	(30,000)
8610.24 Accounting /Audit Fees	(123,000)	(47,333.45)				(125,000)	(125,000)
8610.43 Food	(1,538)	(868.00)				(2,000)	(2,000)
8610.46 Office and Administrative Supplies	(20,000)	(10,161.44)				(18,000)	(18,000)
8610.62 Repairs and Maintenance Grounds	0	0.00				0	0
8610.69 Other	0	(7,675.62)				0	0
8610.74 Depreciation - Equipment	(2,500)	0.00				(2,500)	(2,500)

Mark Twain Health Care District
Year-to-Date vs Annual Budget
FYE 6/30/2021

	Budget 6/30/2020	YTD - 3/20 Total	PROJECTED 2021 BUDGET					2020 - 2021
			Clinic	Rentals	Projects	Admin		
8610.75 Rental/lease equipment	(9,200)	0.00				(9,200)	(9,200)	
8610.80 Utilities	0	(419.92)				(1,000)	(1,000)	
8610.82 Insurance	(35,000)	(16,459.00)				(25,000)	(25,000)	
8610.83 Licenses and Taxes	0	0.00				0	0	
8610.85 Telephone and communications	0	0.00				0	0	
8610.86 Dues and Subscriptions	(19,475)	(13,667.21)				(20,000)	(20,000)	
8610.87 Outside Trainings	(15,375)	379.90				(15,000)	(15,000)	
8610.88 Travel	(15,375)	(4,447.30)				(15,000)	(15,000)	
8610.89 Recruiting	(10,250)	(1,805.09)				(2,000)	(2,000)	
8610.90 Other Direct Expenses	(31,775)	(16,173.33)				(32,000)	(32,000)	
8870.00 Interest on Debt Service	(269,494)	(60,469.18)	(257,355)				(257,355)	
8890.00 Foundation	(500,000)	(377,000.00)			(300,000)		(300,000)	
8890.00 Stay Vertical	(52,000)	(42,000.00)			0		0	
8890.00 Golden Health Grant Awards	(100,000)	(6,800.00)			(100,000)		(100,000)	
9010.00 Gain on Sale of Asset	0	0.00					0	
9060.00 Income, Gains and losses from investments	250,000	253,508.16				100,000	100,000	
9160.00 Property Tax Revenues	1,098,672	828,771.75				1,100,000	1,100,000	
9260.01 Rent Hospital Asset amortized	1,200,000	821,385.16		1,093,516			1,093,516	
9260.02 MOB Rents Revenue	227,181	144,519.33		251,016			251,016	
9260.03 Child Advocacy Rent revenue	5,777	7,500.00		9,000			9,000	
9400.00 Miscellaneous Income	15,000	(36,059.17)					0	
9520.62 Repairs and Maintenance Grounds	0	(5,311.70)					0	
9520.72 Depreciation	(36,045)	(91,548.16)		(122,064)			(122,064)	
9520.80 Utilities - Electrical, Gas, Water, other, Phone	(684,000)	(489,280.85)		(652,374)			(652,374)	
9520.82 Insurance	(2,000)	0.00					0	
9521.75 MOB rent expenses	(233,024)	(178,425.45)		(261,016)			(261,016)	
9522.75 Child Advocacy Expenses	(5,000)	(297.31)		(11,000)			(11,000)	
							0	
Revenues	4,876,864	2,033,125.45	3,618,701	1,353,532	0	1,200,000	6,172,233	
Expenses	(5,071,604)	(2,990,234.15)	(3,820,119)	(1,046,455)	(400,000)	(768,116)	(6,034,690)	
Net	(194,741)	(957,108.70)	(201,419)	307,078	(400,000)	431,884	137,543	

Mark Twain Health Care District
 Outpatient Clinic Financial Projections

06/30/21

VSHWC

4083.49	VSHWC Gross Revenues	(4,674,075)
4083.60	Contractual Adjustments	1,087,124
	Net Patient revenue	(3,586,951)
4083.90	Flu shot, Lab income, physicals	(1,000)
4083.91	Medical Records copy fees	(750)
4083.92	Other - Plan Incentives	(30,000)
	Total Other Revenue	(31,750)
		(3,618,701)
7083.09	Other salaries and wages	1,008,540
7083.10	Payroll taxes	78,666
7083.12	Vacation, Holiday and Sick Leave	9,077
7083.13	Group Health & Welfare Insurance	49,982
7083.14	Group Life Insurance	1,614
7083.15	Pension and Retirement	25,214
7083.16	Workers Compensation insurance	10,085
7083.18	Other payroll related benefits	1,513
	Total taxes and benefits	176,151
	Labor related costs	1,184,691
7083.20	Medical - Physicians	905,244
7083.22	Consulting and Management fees	75,000
7083.25	Registry Nursing personnel	3,000
7083.26	Other contracted services	126,907
7083.29	Other Professional fees	80,932
7083.36	Oxygen and Other Medical Gases	3,703
7083.38	Pharmaceuticals	139,504
7083.41	Other Medical Care Materials and Supplies	25,714
7083.43	Food	2,000
7083.44	Linens	1,200
7083.45	Cleaning supplies	47,578
7083.46	Office and Administrative supplies	15,428
7083.48	Instruments and Minor Medical Equipment	24,248
7083.62	Repairs and Maintenance Grounds	8,104
7083.69	Other purchased services - IT	232,076
7083.72	Depreciation - Bldgs & Improvements	311,017
7083.74	Depreciation - Equipment	150,476
7083.80	Utilities - Electrical, Gas, Water, other	95,083
7083.81	Insurance - Malpractice	16,854
7083.82	Other Insurance - Clinic	31,102
7083.83	Licenses and Taxes	1,500
7083.85	Telephone and Communications	20,903
7083.86	Dues and Subscriptions	1,500
7083.87	Outside Training	15,000
7083.88	Travel costs	4,000
7083.89	Recruiting	40,000
8870.00	Interest on Debt Service	257,355
	Non labor expenses	2,635,429
	Total Expenses	3,820,119
	Net Expenses over Revenues (deficit)	201,419

**Mark Twain Health Care District
Projects, Grants and Support**

	2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget	20/21 Draft Budget
Project grants and support	(652,000)		(425,800)	65.31%	(400,000)
8890.00 Foundation	(500,000)		(377,000)	75.40%	(300,000)
8890.00 Stay Vertical	(52,000)		(42,000)	80.77%	
8890.00 Golden Health Grant Awards	(100,000)		(6,800)	6.80%	(100,000)
Project grants and support	(652,000)	0	(425,800)	65.31%	(400,000)

Mark Twain Health Care District
Rental Financial Projections

		Rental			3/31/2020	20/21 Draft Budget
		2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget	
9260.01	Rent Hospital Asset amortized	1,200,000	91,126	821,385	68.45%	1,093,516
		0				
	Rent Revenues	1,200,000	91,126	821,385	68.45%	1,093,516
9520.62	Repairs and Maintenance Grounds	0	(408)	(5,312)		0
9520.80	Utilities - Electrical, Gas, Water, other, Phone	(684,000)	(48,686)	(489,281)	71.53%	(652,374)
9520.72	Depreciation	(36,045)	(10,033)	(91,548)	253.98%	(122,064)
9520.82	Insurance	(2,000)			0.00%	
	Total Costs	(722,045)	(59,127)	(586,141)	81.18%	(774,439)
	Net	477,955	31,999	235,244	149.63%	319,078
9260.02	MOB Rents Revenue	227,181	13,109	144,519	63.61%	251,016
9521.75	MOB rent expenses	(233,024)	(19,825)	(178,425)	76.57%	(261,016)
	Net	(5,843)	(6,716)	(33,906)	580.29%	(10,000)
9260.03	Child Advocacy Rent revenue	5,777	1,500	7,500	129.83%	9,000
9522.75	Child Advocacy Expenses	(5,000)		(297)	5.95%	(11,000)
	Net	777	1,500	7,203	926.99%	(2,000)
	Total Revenue	1,432,958	105,735	973,404	67.93%	1,353,532
	Total Expenses	(960,069)	(78,952)	(764,863)	79.67%	(1,046,455)
	Summary Net	472,889	26,783	208,541	44.10%	307,078

Mark Twain Health Care District
General Administration Financial Projections

Admin 3/31/2020

	2016/2017	2017/2018	2019/2020 Budget	Actual Month	Actual Y-T-D	Actual vs Budget	20/21 Draft Budget
9060.00 Income, Gains and losses from investments	4,423	5,045	250,000	19,476	253,508	101.40%	100,000
9160.00 Property Tax Revenues	935,421	999,443	1,098,672	92,086	828,772	75.43%	1,100,000
9010.00 Gain on Sale of Asset							
9400.00 Miscellaneous Income (1% Minority Interest)	0	0	15,000	(7,791)	(36,059)	-240.39%	0
Summary Revenues	939,844	1,004,488	1,363,672	103,771	1,046,221	76.72%	1,200,000
8610.09 Other salaries and wages	(33,587)	(235,531)	(362,024)	(15,024)	(153,983)	42.53%	(352,591)
8610.10 Payroll taxes			(22,225)	(1,149)	(10,588)	47.64%	(23,244)
8610.12 Vacation, Holiday and Sick Leave			(5,430)			0.00%	(3,173)
8610.13 Group Health & Welfare Insurance		(663)	(59,734)		(12,383)	20.73%	(17,474)
8610.14 Group Life Insurance			(579)			0.00%	(564)
8610.15 Pension and Retirement			(9,051)		(1,000)	11.05%	(8,815)
8610.16 Workers Compensation insurance			(7,240)		(1,226)	16.93%	(3,526)
8610.18 Other payroll related benefits			(543)			0.00%	(529)
Benefits and taxes	0	(663)	(104,802)	(1,149)	(25,197)	24.04%	(57,325.00)
Labor Costs	(33,587)	(236,194)	(466,826)	(16,174)	(179,180)	38.38%	(409,916.20)
8610.22 Consulting and Management Fees	(392,908)	(332,287)	(61,500)	(126)	(13,419)	21.82%	(61,500)
8610.23 Legal	(15,195)	(20,179)	(30,000)		(13,521)	45.07%	(30,000)
8610.24 Accounting /Audit Fees	(13,945)	(18,090)	(123,000)	(5,347)	(47,333)	38.48%	(125,000)
8610.43 Food			(1,538)		(868)	56.46%	(2,000)
8610.46 Office and Administrative Supplies	(4,310)	(19,685)	(20,000)	(361)	(10,161)	50.81%	(18,000)
8610.62 Repairs and Maintenance Grounds			0				0
8610.69 Other				(610)	(7,676)		0
8610.74 Depreciation - Equipment	(35,556)	(26,582)	(2,500)			0.00%	(2,500)
8610.75 Rental/lease equipment	(11,198)	(57,593)	(9,200)			0.00%	(9,200)
8610.80 Utilities			0		(420)		(1,000)
8610.82 Insurance	(16,578)	(17,043)	(35,000)		(16,459)	47.03%	(25,000)
8610.83 Licenses and Taxes			0				
8610.85 Telephone and communications			0				0
8610.86 Dues and Subscriptions	(12,554)	(14,731)	(19,475)		(13,667)	70.18%	(20,000)
8610.87 Outside Trainings	(1,920)	(3,030)	(15,375)		380	-2.47%	(15,000)
8610.88 Travel	(6,758)	(17,363)	(15,375)	(301)	(4,447)	28.93%	(15,000)
8610.89 Recruiting			(10,250)		(1,805)	17.61%	(2,000)
8610.90 Other Direct Expenses	(10,895)	(5,488)	(31,775)		(16,173)	50.90%	(32,000)
Non-Labor costs	(521,817)	(532,071)	(374,988)	(6,744)	(145,570)	38.82%	(358,200.00)
Total Costs	(555,404)	(768,265)	(841,814)	(22,918)	(324,750)	38.58%	(768,116.20)
Net	384,440	236,223	521,859	80,853	721,471	138.25%	431,883.80

Organization	Address	Phone / Email	Purpose for request Grant	Budget	Amount Requested	Amount Awarded			
Calaveras Baseball	2521 Vista Del Lago Dr. Valley Springs, CA 95252	P: (209) 559-9659	We rely on the generosity of the community to raise the necessary money for these projects. The money raised through our fundraisers and sponsorships is put back into the program - due to budget issues with the school district we must raise the majority of funds for each season. The school provides the bare minimums, all field maintenance and repair, equipment, etc. is paid out of funds raised through the golf tournament, wall sponsorships and our dinner in the spring. SIGN WITH LOGO IS INCLUDED WITH ADVERTISEMENT.	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
CalaverasGROWN	891 Mountain Ranch Rd., San Andreas, CA 95249	P: (209) 256-6506 / odmo@comcast.net	In 2019 CalaverasGROWN received a \$5,000 Golden Health Grant to implement "Market Bucks," an economic and education initiative to encourage healthy eating habits in the community, increase awareness of, and access to, locally grown food, and to incentivize economic support for local agricultural producers. In 2020 we are requesting \$10,000 to fund a second year of this successful program at the San Andreas Certified Farmers market, and to expand the program to our second location, the Murphys Certified Farmers Market.	\$ 10,000.00	\$ 10,000.00	\$ 9,250.00			
Habitat for Humanity Calaveras	P.O. Box 1469 - 536 N. Main St. Angels Camp, CA 95222	P: (209) 479-4105 / scottb@habitatcalaveras.org	Grant will be used for a technology upgrade to enable us to better administer our programs to facilitate affordable housing in Calaveras County. Our three main programs are Home Builds, Home Repair and Mortgage Assistance. To better grow these programs, we need to increase our outreach efforts and that requires more banners, brochures, flyers and documents. Our programs are constantly changing and we need to keep the community as informed as possible. We currently print what we can on old inkjet printers and outsource the rest at high costs. We are desperate need of a printer/copier that can accommodate our needs so we can control production and operating costs by keeping production in house. MONEY TO BE USED FOR PRINTER. NEED RECEIPT FOR PROOF OF PURCHASE.	\$ 4,402.39	\$ 4,402.39	\$ 1,000.00			
Hospice of Amador & Calaveras	1500 CA-49, Jackson, CA 95642	P: (209) 223-5500 / (916) 390-0464 / ariane.debien@hospiceofamador.org	Hospice of Amador & Calaveras is requesting \$6,000 to purchase ten portable emergency generators & accessories to be deployed to patient homes during the next Public Safety Power Shut Off or to be used by HOAC during disaster recovery efforts. The purpose of this is twofold depending on the type of event. In a PSPS event, it is to ensure that high-risk oxygen dependent hospice patients can continue use of their oxygen concentrator and stay safely in their home. In a disaster recovery effort, it is to ensure that HOAC will be able to successfully continue with business operations when headquarters is forced to relocate due to a disaster. Regardless of the event type, our goal is to ensure that all our patients can continue to be cared for by HOAC and that each patient has a peaceful death. HOW MANY CALAVERAS COUNTY PATIENTS ARE BEING SERVED?	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
Murphy's Senior Center	65 Mitchler St, Murphys, CA 95247	P: (209) 728-1672 / stayverticalcalaveras@gmail.com	The Murphy's Senior Center Food Pantry will provide 1,000 Calaveras County individuals with Emergency Food Bags from 4/1/20 - 3/31/21. Our target population is Calaveras County residents with low income and who are food insecure. This funding will only be used to purchase food (especially protein) for Emergency Food Bags. Our goal is to feed 80 people with \$400 per month.	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00			
San Andreas Fire Protection District	P.O. Box 88, San Andreas, CA 95249-0088	P: (209) 754-4693 / safpd@safpd.comcastbiz.net	Requesting Materials for remodeling the Medical Education Center within the San Andreas Fire Protection District by personnel (some as young as 17 years old)	\$ 6,812.97	\$ 6,812.97	\$ 6,812.97			
Sierra Hope	P.O. Box 159 - 1168 Booster Way, Angels Camp, CA 95222	P: (209) 736-6792 ext.305 / jerry@sierrahope.org	Emergency Housing assistance for individuals and families at risk of homelessness, to provide rent and utility assistance for low-income Calaveras County residents who are at imminent risk of becoming homeless or being without essential utilities in 2020. MTHCD Grant to be leveraged with other grant funds to maximize resources and use when other funds are not available.	\$ 262,506.00	\$ 10,000.00	\$ 10,000.00			
Last Updated 5-8-2020						TOTAL GRANTED	\$ 39,362.97		