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**Special Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday September 29, 2021
 9:00 am**

**Participation: Zoom - Invite information is at the End of the Agenda
 Or In Person**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care.”

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:03am

2. Roll Call:

	Present	Via Zoom/Phone	Absent	Time of Arrival
Lin Reed	X			
Debbie Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Nancy Minkler	X			

3. Approval of Agenda: Public Comment - Action

Public Comment: None
 Motion: To approve Agenda by Mr. Randolph
 Second: Ms. Hack
 Vote: 5-0 in favor

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for August 18, 2021.
- Un-Approved Board Meeting Minutes for August 25, 2021.

Public Comment: None

Motion: To approve Consent Agenda by Mr. Randolph

Second: Ms. Hack

Vote: 5-0 in favor

B. Correspondence:

- Center for Care Innovations (CCI) Grant with Tides Foundation - Approval (9-21-2021):
- MTMC Foundation – Thank You for \$328,000.00 (9-16-2021)

6. MTHCD Reports:

A. President's Report:

- Association of California Health Care Districts (ACHD):
 - ACHD September 2021 Advocate & Annual Meeting (Sept. 22-24) Recap:
"Refer to pages 22-25 in the packet"
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:
AB133 will allow providers to share health info with Socials Services, Dept. of Correction, other providers, etc....
- Meetings with MTHCD CEO:
Met a few times this month re: Strategic Planning/Vaccine Clinic staffing issues

B. MTMC Community Board Report:

Meeting Cancelled - No Quorum

C. MTMC Board of Directors:

Ms. Reed: Hospital volume is up. Dignity has come in with 8.9% over budget. Sept. 28 the Copperopolis Clinic opened. 82 staff at MTMC have applied for exceptions to the vaccine mandate. 70% of staff currently vaccinated.

D. Chief Executive Officer's Report:

- Strategic Planning:

Dr. Smart: Oct 8-9th, 2021 at the Library in Camps restaurant in Angels Camp. Binders passed out with information. Fri 9am-5:30pm. Sat 9am-12pm. Cheryl Duncan Facilitating.

- District Projects Matrix – Monthly Report:

“See page 26 in the packet”

- COVID Vaccine Outreach:

We have received \$49,529 for the Confidence in Vaccinations within the County Campaign. It is a 10-month program. We have one billboard advertising to date. We are using Billboards, Newspaper ads, Online Media, and brochures to get the word out about vaccinations. Vaccination Clinic at the VSHWC has completed 350 vaccinations to date.

- Grant Schedule:

“See page 27 in the packet”

- MTMC Foundation Grant:

“See pages 28-30 in the packet”

Board agreed to make the entire board the review and funding authority for any MTMC Foundation grant requests.

- Valley Springs Health & Wellness Center:

Kaiser contacted Medical Director regarding contract for patient care to come to VSHWC from Kaiser. Director to explore more in-depth regarding benefits to the Clinic.

Currently four unvaccinated staff members at the clinic with one medical clearance.

- VS H&W Center – Policies and Forms: Public Comment – **Action**
 - Policies for September 2021 - Valley Springs Health & Wellness Center: Punctuation & Grammar Changes – Please Submit to District Office Staff.

REVISED POLICIES

Emergency Situation/Unresponsive Patient - 65
Follow - up Calls - 81
Emergency Medications and Supplies - 62
Policy Development and Review - 137
Blue Shield Eligibility Verification - 29

BI-ANNUAL REVIEW POLICIES

Audiogram-Threshold-19
Biohazard Material Management - 25
Blue Shield Eligibility Verification - 29
Compliance - 42
Consents For Treatment - Guidance - 43
Contagious Patient - 44
Culture Transmittal - 48
Emergency Release Of Patient Records - 64
Eye Medications-Dispensing - 75
Follow-Up Of Patients - 82
Handwashing - 84
HIV Testing - 86
Infection Control - 88
Infection Control - Overview - 89
Intramuscular Injections - 92
Liquid Nitrogen - 223
Medical Staff Composition - 222
Medication Administration - 114

Medication Management Emergency Response to Power Failure - 115
Nebulizer Treatments - 124
Par Levels - 130
Patient Left: Not Seen Or Treated (NSOT) - 131
Patient Portal Information - 133
PPD Test Results - 138
Prescription Refills - 139
Primary Authority Over Clinic Operations - 142
Procedure Time Out - 143
Product And Device Recall - 145
Pulse Oximeter - 146
Scope of Services - 156
Section 504 Grievance - 157
Section 504 Grievance (Spanish) - 157
Section 504 Notice Of Program Accessibility - 158
Standardized Procedure for Employee Influenza Vaccine Administration - XXX

Public Comment: None

Motion: to approve with updated BOD name changes on pages 108-109 by Ms. Minkler

Second: MS. Sellick

Vote: 5-0 in favor

E. VSHWC Quality Reports:

- Quality – Aug. 2021:

Ms. Terradista: 1516 new patients visits. 176 new patients in August 2021. Expect more visits once new Nurse Practitioner is trained and seeing patients. New patient appointments are scheduling into November.

- MedStatix:

“See pages 111-112 in the packet”

E. Stay Vertical Calaveras:

Mr. Shetzline: Finishing Fall classes with five classes. Four classes in Valley Springs and one in Murphys. Averaging about ten per class. Looking into creating a flyer to hand out at Hospitals and Clinics.

7. Committee Reports:

A. Finance Committee:

- Financial Statements – Aug. 2021: Public Comment – Action

Mr. Wood: Prior Fiscal Year was discussed with the auditor regarding Deferred Revenue. Information was sent to him this morning. We should be recognizing Deferred Revenue as Revenue. Planning a virtual Workshop to talk about recognizing Grant money as Revenue. The County of Calaveras sent The District the final payment for the previous fiscal year, but the final reconciliation reports have not been received yet. The Balance Sheet shows a strong cash position.

B. Ad Hoc Policy Committee:

- Resolution 2021-07 – MTHCD Board Policies
 - MTHCD Board Policies (Posted Aug. 25, 2021) Public Comment – Action
 - District Policy # 8 - Board Meeting Agenda

- District Policy # 9 - Add to Policy # 8 then Retire
- District Policy # 12 - Conflict of Interest Code & Ethics:
- District Policy # 13 - Appointments to the District Board:
- District Policy # 14 – Conduct Related to Elections:

District Policy # 22 on hold regarding investments. To be reviewed by the CEO and CFO before being presented to the Finance Committee for recommendation to the Board.

Public Comment: None

Motion: To approve Reconciliations by Ms. Minkler

Second: Mr. Randolph

Vote: 5-0 in favor

C. Ad Hoc Personnel Committee:

Have not met since July

D. Ad Hoc Grants Committee:

Add to agenda regarding Calaveras County Senior Center requesting \$2,000 due to COVID.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Calaveras Grown Farmers Market (Gov. Center) Through October each Thurs. 4-6 pm:
- Health Science Program Open House – CHS Performance Art Center Oct. 26, 2021.
- Let Staff know when you are volunteering in your community.

9. Next Meeting:

A. The next meeting will be Wednesday October 27, 2021, at 9am.

10. Closed Session: Provider Credential Review:

A. Anticipated Litigation: §54956.9

B. Public Employee Appointment: § 54957

No action was taken in closed session.

11. Open Session:

A. Credentialing:

- **Credentialing Clinic Providers:**

Dr. Smart presented all credentialing information on each appointment. He recommended approval on all listed appointments without reservation.

- **Valley Springs Health & Wellness Center Providers - Public Comment - Action**

- Cheri Aguiar, LCSW
- Christian Bader, DDS
- Susan Deax-Keirns, LMFT
- Satvir Dhaliwal, DDS
- Suzanne Dietrich, RD, COE
- Thomas Drakes, MD
- Sarah Krutsinger, LCSW
- Rhoda Nussbaum, MD
- Melanie Yurkovich, NP

Public Comment: None

Motion: To approve all appointments by Ms. Hack

Second: Mr. Randolph

Vote: 5-0 in favor

12. Adjournment: Public Comment - Action

Public Comment: None

Motion: To adjourn by Ms. Hack

Second: Mr. Randolph

Vote: 5-0 in favor

Time: 11:29 am


Debra Sellick, Secretary

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Wed. September 29, 2021, MTHCD Special Board Meeting

Time: Sep 29, 2021, 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88292298758?pwd=S2ppTVIRUElqeXJyVHJFakVQNTIVdz09>

Meeting ID: 882 9229 8758

Passcode: 025742

One tap mobile

+16699006833,,88292298758#,,,,*025742# US (San Jose)

+12532158782,,88292298758#,,,,*025742# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 882 9229 8758

Passcode: 025742

Find your local number: <https://us02web.zoom.us/j/kcqn2S1RgU>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;"
2. Implements a procedure for receiving and "swiftly resolving" requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.