



P. O. Box 95
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**Meeting of the Board of Directors
Wed. May 26, 2021
9:00 am
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

**Participation: Zoom - Invite information is at the End of the Agenda
Or In Person**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order with Flag Salute:**
- 2. Roll Call:**
- 3. Approval of Agenda:** Public Comment - **Action**
- 4. Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. Consent Agenda: Public Comment - **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for April 20, 2021.
- Un-Approved Board Meeting Minutes for April 28, 2021.
- Un-Approved Special Board Meeting Minutes for April 30, 2021

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
 - ACHD May 2021 Advocate:
 - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:...Ms. Hack
- Meetings with MTHCD CEO:
- Vacant Board Seat Interviews & Oath of Office: Public Comment: **Action**
 - Sandra Buecher, PT, DPT, MBA
 - Nancy Park Minkler, Esq.
 - Administer Oath of Office to New Board Member:

B. MTMC Community Board Report:.....Ms. Sellick

C. MTMC Board of Directors:.....Ms. Reed

D. Chief Executive Officer’s Report:.....Dr. Smart

- District Projects Matrix (Last Updated 5-17-2021) – Monthly Report:
- Valley Springs Health & Wellness Center:
 - Vaccination Hub (COVID - 19):

- Organizational Chart: Public Comment: **Action**
- VS H&W Center – Draft Policies and Forms: Public Comment – **Action**
 - Policies for May 2021 - Valley Springs Health & Wellness Center:
 - Punctuation & Grammar Changes – Please Submit to District Office Staff.

Revised Policies

- Credit Card on File 219
- List of Services 99
- Medical Director Direction of Practitioners in the Clinic 108
- Narcotics 123
- No Show 227
- Non-Discrimination 125

Bi-Annual Review Policies

- Abnormal Vital Signs 1
- Accounts Payable 2
- Adverse Medication Reaction 7
- After Hours Telephone Management 8
- Answering A Phone Call 14
- Appointment Scheduling 17
- Bioterrorism Threat 26
- Communication with Persons with Limited English Proficiency 41
- Co-Signature of Mid-Level Medical Records 39
- Expedited Partner Therapy for STDs 70
- Holter Monitor Testing 225
- Initial Patient Contact and Medical Emergencies 91
- Medication Management – Storage of Multi-Use Containers 116
- Organization of Nursing Personnel 128
- Patient with Urgent Complaint or Distress 135
- Threatening Or Hostile Patient 187
- Volunteer Deployment 201
- Waived Testing CoaguChek XS PT 208
- Waived Testing Hemoglobin 205
- Waived Testing Influenza A and B 207
- Waived Testing LeadCare II 209

- E. VSHWC “Quality” Report: (MedStatix):.....Ms. Terradista**
- F. Stay Vertical Calaveras:.....Mr. Shetzline**

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Randolph

- 2020 Annual Audit: - Public Comment – **Action**Mr. Jackson / Mr. Wood
- Financial Statements – Apr. 2021: Public Comment – **Action**.....Mr. Wood
- Budget: (2021-2022) Draft:.....Dr. Smart
- Career Technical Education - Medical Program (CCOE):.....Mr. Nanik / Mr. Campbell

B. Ad Hoc Policy Committee:.....Ms. Sellick / Ms. Hack

- Mark Twain Health Care District Policies: Public Comment - **Action**
 - ❖ Policy # 5 Committees of the Board: Public Information Officer: Auditors:
 - ❖ Policy # 6 Board Meetings: Location, Time, Date, & Quorum:
 - ❖ Policy # 7 Attendance at Meetings:
 - ❖ Policy # 25 Reserve Policy:
 - ❖ Policy # 27 Credit Card:
- Resolution 2021-03 – Review / Change(s) to MTHCD Board Policies:
 - ❖ **Resolution 2021-03:** Public Comment – **Action**

C. Ad Hoc Personnel Committee:Ms. Reed

D. Ad Hoc Grants Committee:..... Ms. Sellick

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- The Party to GO-GO: Calaveras Youth Mentoring Sat. June 19th Drive-Thru Dinner:
- Calaveras Grown Farmers Market (Gov. Center) Opens in June each Thurs. 4-6 pm: Let Staff know when you can volunteer.

B. Community Connection:

9. Next Meeting:

A. The next meeting will be Wednesday June 16, 2021 at 9am.

10. Adjournment: Public Comment - Action

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: May 26, 2021 MTHCD Board Meeting

Time: May 26, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85732246291?pwd=L2NaTXBFZk91ZmInYXILRVErUGVBdz09>

Meeting ID: 857 3224 6291

Passcode: 411504

One tap mobile

+16699006833,,85732246291#,,,,*411504# US (San Jose)

+13462487799,,85732246291#,,,,*411504# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 857 3224 6291

Passcode: 411504

Find your local number: <https://us02web.zoom.us/u/kcoKMr20k9>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.