



Finance Committee Meeting

July 12, 2017

9:30 am

**Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:**
2. **Roll Call:**
3. **Approval of Agenda:** Action
4. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Committee action on such item.) **Limit of 3 minutes per speaker.** The Committee appreciates your comments however it will not discuss and cannot act on items not on the agenda.

5. **Consent Agenda:** Action

All Consent items are considered routine and may be approved by the Committee without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

- Un-Approved Finance Committee Meeting Minutes for June 8, 2017

- 6. **Controller’s Report:** Action.....Mr. Krieg
 - Financial Status, Trends, Long-Term Views and Cashflow:
 - June Financials Will Be Presented to The Committee:
 - Budget Balance Sheet Will be Presented to The Committee:

- 7. **Treasurer’s Report:**.....Ms. Atkinson

- 8. **Executive Director’s Report:**.....Dr. Smart
 - County Auditor - Controller Memo of 3-30-2017:
 - Budget Variations:
 - Update on Valley Springs Project:

- 9. **New Business:**
 - Investments and Banking:
 - Discussion Regarding Possible Changes:.....Ms. Atkinson

- 10. **Comment and Future Agenda Items:**

- 11. **Next Meeting:**
 - August 9, 2017

- 12. **Adjournment:** Action



Special Finance Committee Meeting

June 8, 2017

9:30 am

Mark Twain Medical Center Education Center - Classroom 5
San Andreas, CA

Unapproved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The Meeting was called to order by Treasurer, Ann Radford at 9:32am.

2. Roll Call:

Present for roll call was Ms. Radford, FNP and Ms. Atkinson, MSW. Also present were JR Krieg, Controller and Ken Malcoun, District Accountant.

3. Approval of Agenda: Action

Ms. Atkinson moved to approve the agenda. Ms. Radford agreed and the motion passed 2-0.

4. Public Comment on Matters not Listed on the Agenda:

Hearing none.

Ms. Radford: Announced Dr. Smart had resigned from his Board seat to pursue the permanent MTHCD Executive Director Position. Legally he could not apply without first resigning his seat on the Board. The Executive Director position has been posted and closes midnight June 8, 2017

5. Consent Agenda: Action

Ms. Atkinson moved to approve the agenda. Ms. Radford seconded the motion and it passed 2-0.

- Un-Approved Finance Committee Meeting Minutes for May 10, 2017

Minutes – June 8, 2017 MTHCD Finance Committee Meeting - Approved-----

6. **Controller's Report:** Action.....Mr. Krieg

- Financial Status, Trends, Long-Term Views and Cashflow:
 - **May Financials Will be Presented to the Committee:**

Mr. Krieg: Reviewed the Draft May 2017 Financial Report; he will adjust the Wipfli (Larry Blitz) travel expenses to Management Consulting Fees so it isn't combined with that of the Board's activities; the minority Interest figures won't be available until MTMC closes their May books but will be available for the June 21, 2017 Board Meeting Financial Report; will contact Jeff Kantor, Umpqua Investments and hopes to have a report for the June 21st meeting.

7. **Treasurer's Report:**.....Ms. Radford

- **Recommendation to Board for 2017-2018 (Draft) Budget:** Action:

Ms. Radford: Along with Ms. Atkinson will be working on the 2017-2018 Draft Budget so will be seeking assistance on how to handle the difference of Mr. Blitz's salary and the newly posted permanent Executive Director position. Moving forward they would like to see the VS Rental have a separate line item so it can be tracked.

Ms. Atkinson: Programs and Events budget figures will be changing when Policy #23 is finished.

8. **New Business:**

Mr. Diehl: Along with Dr. Smith will be meeting with Stockton Cardiology and will report back. They got approval with Calif. Health and Wellness TBD when they can take new patients. They are currently doing call for MTMC.

Gary Hicks, USDA Consultant: The VS project is due to start in Mar. 2018 with a 1-year short-term construction loan not the USDA loan. During the construction loan the District will have to pay interest-only payments until the project is final and the USDA loan commences. The payments will depend on the interest rate at the time but could be approx. \$17,000 month for the months of March - June 2018. It is requested the Finance Committee set aside 2017-2018 budget funds to cover the unknown interest-only payments in the amount of (approx.) \$70,000.

Mr. Krieg: Will set aside funds per the letters of conditions from Gary Hicks, Consultant for USDA Loan to cover the interest on the construction loan as mentioned in the request above.

Mr. Malcoun: Will contact Donna Koplen regarding garbage. Will also discuss with Ed Gonzales to find a better solution maybe with Cal Waste.

Ms. Radford and Ms. Atkinson: Other draft budget considerations are needed for the June 2018 election; property taxes that may be due again if Calaveras County Assessor's Office hasn't designated the 14+ acres on Hwy 26 and Vista Del Lago tax exempt; lease dissolution costs; Dr. Smart understands the tele-pulmonology program may get off and running by the end of summer so would like to see \$30K in the 2017-18 budget.

Mr. Krieg: Will make budget changes and email to Ms. Radford and Ms. Atkinson; will include the Valley Springs Project OPC report in the financials for the June 21st Board meeting and prepare a budget balance sheet prior to the July 12 Finance Committee meeting.

- **Update on Valley Springs Project:**

- " The USDA Letter of Conditions" for the loan to build the Valley Springs Clinic details financial contributions to the project to be paid by others. In those contributions Mark Twain Medical Center, tenant, is obligated (and has agreed) to pay \$1,200,000 at the end of the construction for IT infrastructure and furniture. In the event that Mark Twain Health Care District decides to own/operate the clinic, would we be positioned to pay the \$1,200,000 toward the end of 2018?"

Mr. Krieg: Will put a footnote on the Balance Sheet Budget as a (monthly) reminder of the possible \$1.2 million cost for IT infrastructure and furniture as mentioned above.

Action: Ms. Atkinson moved to recommend the May financials and draft budget to the Board on June 21, 2017 with considerations for the items listed above. Ms. Radford seconded the motion that passed 2-0.

9. Comment and Future Agenda Items:

Mr. Diehl: The Angels Camp Clinic is taking on the required Angels Camp theme but with a more modern look.

10. Next Meeting:

- July 12, 2017

11. Adjournment:

Ms. Atkinson moved to adjourn the meeting at 10:38am. Ms. Radford seconded the motion and it passed 2-0.