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**Special Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday June 29, 2022
 9:00 am**

**Participation: In Person
 or by Zoom - Invite information is at the End of the Agenda**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

By: Ms. Reed
 Time: 9:01 am

2. Roll Call:

Board Member	Present in Person	Present by Zoom	Arrival Time
Ms. Reed		X	
Ms. Sellick	X		
Ms. Hack		X	
Mr. Randolph	X		
Board Vacancy			

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3. **Approval of Agenda:** Public Comment - **Action**

Motion: Mr. Randolph

Second: Ms. Sellick

Vote in Favor: 4-0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing none

5. **Consent Agenda:** Public Comment - **Action**

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for May 18, 2022
- Un-Approved Board Meeting Minutes for May 25, 2022:

B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):

- **Resolution 2022 – 10** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **June 2022**. (Informational Only)
- **Resolution 2022 – 12** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **July 2022**.

Motion: Mr. Randolph

Second: Ms. Hack

Vote in Favor: 4-0

6. **MTHCD Reports:**

A. President's Report:

- **Association of California Health Care Districts (ACHD):**
 - **ACHD June 2022 Advocate:** See Board pkt.
 - **California Advancing & Innovating Medi-Cal Program (CalAIM):**

Ms. Hack: The new contract timeline is Jan. 2024.

- **Meetings with MTHCD CEO:** To discuss filing the Board Vacancy:

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B. MTMC Community Board Report:

Ms. Sellick: Was selected as Vice Chair of the Community Board; the Barger Golf Outing fund raiser brought in \$55k. Lloyd Dean is retiring and will be replaced by CEO, Wright Lassiter III. MTMC will be having the Health Fair again in Sept. after a COVID hiatus. Doug Archer, Pres, CEO will be moving forward to revitalize the Patient Advisory Committee that was dark during the COVID Pandemic. Social Worker, Dean White, LCSW ACM has returned to MTMC and will be seeing patients at Copper Clinic; Joanie Novacek , FNP will be seeing patients at the Arnold clinic.

C. MTMC Board of Directors:

Ms. Reed: As OT provider she is pleased with new Orthopedic surgeon just hired by MTMC: The Arnold Clinic is to get "refreshed"; while MTMC is losing money do to less patient visits their EBITDA is strong.

D. Chief Executive Officer's Report:

- **ACHD Re-Certification May 26, 2022 - Presentation:**

Dr. Smart: Explained the process to apply for ACHD's Re-Certification (3rd time) which emphasizes transparency. Ms. Sellick, Secretary received the Certificate on behalf of the District.

- **LAFCo Ballot – Election: Public Comment – Action**

Dr. Smart: Explained the roll of LAFCo and that Mr. Randolph was being considered for a seat to represent the Board.

Mr. Randolph Recused himself:

Motion: Ms. Sellick

Second: Ms. Hack

Vote in Favor: 3-1

- **Nancy Minkler, Board Member – Resignation - Eff 6-22-2022:**

Dr. Smart: Recapped how much Ms. Minkler had contributed to the Board over the last year and called for the Board to interview the two candidates.

- **Board Vacancy Interviews: Public Comment – Action by Roll Call**

1. David Tanner:
2. Johanna Vermeltfoort:

Board Members: Expressed the exceptional qualifications both candidates offered the District.

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Motion: Ms. Sellick Moved to appoint Ms. Vermeltfoort:

Second: Ms. Hack

Vote in Favor: 3-1

Roll Call Vote	Johanna Vermeltfoort
Mr. Randolph	No
Ms. Hack	Yes
Ms. Sellick	Yes
Ms. Reed	Yes

Dr. Smart: Led Ms. Vermeltfoort in the Oath of office wherein she took her place at the Board table.
Ms. Reed welcomed Ms. Vermeltfoort.

- **Strategic Planning – Matrix:**

Dr. Smart: Foresees consolidating the Strategic Planning Matrix with the Projects Matrix.

- **District Projects Matrix – Monthly Report:**
- **Grant Report:**

Dr. Smart: Received \$10k for Telehealth equipment and he applied for a HealthNet Grant (\$6k) for Returning to School Activities.

- **VS H&W Center – Policies and Forms: Public Comment – Action**
 - **Policies for June 2022 - Valley Springs Health & Wellness Center:**

Dr. Smart: Explained the Drug Free Workplace Policy is a standard business practice and due to labor law complexities has been prepared by the District Attorneys. Each current employee will be asked to sign a copy of the policy and new employees will be asked to sign the policy during the onboarding process.

New Policy

Drug Free Workplace

Revised Policies

Late Arriving Unscheduled Patients

List of Services

Management of Referral Requests

No Show

Bi-Annual Review

Laboratory Electrical Safety

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Laundry and Linen

Medical Director Direction of Practitioners in the Clinic
Medication Management - Storage of Multi-Use
Non-Discrimination
Organization of Nursing Personnel
Patient with Urgent Complaint or Distress
Processing X-Ray Requisitions
Registering Patient Complaints
Staff Meetings
Sterile Field
Storage, Handling and Delivery of Medications
Threatening or Hostile Patient
Transfer Of Patient To A Hospital
Volunteer Deployment
VSHWC Recruitment and Retention
Waived Testing Blood Glucose
Waived Testing Coagu Check XS PT
Waived Testing - Fecal Occult Stool
Waived Testing Hemoglobin
Waived Testing Hemoglobin A1C
Influenza A and B Test - Waived
Waived Testing – Lead Care II

Motion: Ms. Sellick

Second: Ms. Hack

Vote in Favor: 5-0

- **Program Manager:**

Dr. Smart: Albert Michelson Elementary was setup this week for Robo-Doc service.

E. VSHWC Quality Reports:

- Quality – May 2022:
- MedStatix – May 2022:

Ms. Terradista: Explained the May Quality Reports and answered questions i.e.: She expects the “no show” rate was higher due to the Calaveras County Fair events and could see the same for June as graduations take place. The MedStatix reports are compiled from medical record surveys.

7. Committee Reports:

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A. President Ad Hoc Committee Appointment: Public Comment – Action

Ms. Reed: Envisions the Ad Hoc Engagement Committee (name to be determined) to be a catalyst to coordinate resources throughout the County with BOD direction and prioritizing.

Dr. Smart: The Committee supports the Strategic Plan (2. A on pkt. pg. 37).

Motion: To have Mr. Randolph on the newly formed Committee

Mr. Randolph recused himself.

Second: Ms. Vermeltfoort

Vote in Favor: 4-1

B. Finance Committee:

- 401k Program: Public Comment – Action

Dr. Smart: The District offers employees a 401k program. At fiscal yearend figures are provided to the Finance Committee to consider a contribution to the 401k deposits the employees have made. The Finance Committee sees the process as part of a healthy job retention program and recommends the Board consider a 6% contribution to funds deposited in the 2021-2022 year.

Motion: Ms. Sellick moved to make the 6% contribution.

Second: Mr. Randolph

Vote in Favor: 5-0

- Financial Statements – May 2022: Public Comment – Action

Mr. Wood: Stated the May Financials were not available at this time. No action was taken.

- Budget 2022-2023: Public Comment – Action

Ms. Hack: Wanted to thank Mr. Hohenbrink, Mr. Wood and Dr. Smart as the process to build the budget went well.

Mr. Randolph: To avoid a future conflict of interest he would like the Projects (8890.00) \$50k Foundation be renamed as “Miscellaneous”.

Motion: Ms. Sellick moved to approve the budget as amended.

Second: Ms. Vermeltfoort

Vote in Favor: 5-0

B. Ad Hoc Policy Committee:

- **Resolution 2022 – 13: To Approve Policies # 30 & 32:** Public Comment – Action

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- Policy # 30 - Fixed Asset Capitalization: (On Review Since May 25, 2022)
- Policy # 32 - Debt Management: (On Review Since May 25, 2022)

Motion: Ms. Hack

Second: Mr. Randolph

Vote in Favor: 5-0

D. Ad Hoc Personnel Committee: Nothing to report.

E. Ad Hoc MTMC Utility Committee Update:

Dr. Smart: The District Consultant, Kathy Faircloth has been working on finding AT&T savings for the District and MTMC.

F. Ad Hoc Grants Community:

- MTHCD Policy # 1 – Mission, Core, Values:
 - CalaverasGrown – Market Bucks:
 - Dana Nichols – Inner Wellness:

Ms. Reed: The budget was near completion when the requests were received, and Ms. Vermeltfoort joined the Board today which changes the dynamics. Since it has been some time the Grants Committee thought it was time to revisit the Mission, Core and values of the District and maybe consider grants in next year's budget.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Angels-Murphys Rotary – Shrimp & Pasta Feed - August 20, 0222:
- MTMC Health & Community Resources Festival – Sept 17, 2022:

Dr. Smart: Will be attending the Calaveras County housing Resource Partnership Kick-off Meeting all afternoon today. It is a Collaborative for Community Leaders to assess housing needs, pursue resources and partner on solutions. Sponsored by the Calaveras - Mariposa Community Action Agency at the HHSA Building in SA.

9. Next Meeting:

A. The next MTHCD Board Meeting will be Wed. July 27, 2022, at 9am.

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10. Adjournment: Public Comment – **Action:**

Motion: Ms. Hack

Second: Mr. Randolph

Vote in Favor :5-0

Time: 11:07am



Debra Sellick, Secretary

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Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Special Board Meeting June 29, 2022

Time: Jun 29, 2022 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82405000488?pwd=OH3JAF6Yg0-JAga4gzA7DEZd6LfU9A.1>

Meeting ID: 824 0500 0488

Passcode: 480146

One tap mobile

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Passcode: 480146

Find your local number: <https://us02web.zoom.us/j/82405000488?pwd=OH3JAF6Yg0-JAga4gzA7DEZd6LfU9A.1>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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