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**Meeting of the Board of Directors**  
**Wed. March 25, 2020**  
**9:30 am**  
**Mark Twain Medical Center Classroom 5**  
**768 Mountain Ranch Rd,**  
**San Andreas, CA**

**Tele-Conference Meeting**  
**Conference Call Information**

**(605) 475-2875**

**Code 4864697**

## **Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order:**
- 2. Roll Call:**
- 3. Approval of Agenda:** Public Comment - **Action**
- 4. Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

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**5. VS H&W Center – Draft Policies and Forms: Public Comment – Action**.....Dr. Smart

- Policies - Valley Springs Health & Wellness Center:

Punctuation & Grammar Changes – Please Submit to District Office Staff.

1. Revised - Abnormal Vital Signs
2. Revised - Adverse Drug Reaction
3. Revised - After Hours Telephone Management
4. Revised - Alternate Communications in an Emergency Situation
5. Revised - Appointment Scheduling
6. Revised - Bioterrorism Threat
7. Revised - Co-Signature of Mid-Level Practitioner Medical Records
8. Revised - Conflict of Interest
9. Revised - Critical Value Notification
10. Revised - Demonstrated Competency
11. Revised - Earthquake or Weather Emergency
12. Revised - EKG
13. Revised - Emergency Ambulance Transfer
14. Revised - Emergency Medications and Supplies
15. Revised - Equipment Management
16. Revised - Exam Table and Exam Room Cleaning and Disinfecting
17. Revised - Exposure Control Plan
18. Revised - Fluoride Varnish for Medical Pediatric Patients
19. Revised - Formulary
20. Revised - Laboratory Electrical Safety
21. Revised - Late Arriving Patients
22. Revised - Laundry and Linen
23. Revised - Liquid Nitrogen
24. Revised - Management of Referral Requests
25. Revised - On Call Program
26. Revised - Processing X-Ray Requests
27. Revised - Radiation Safety and Protection Program
28. Draft - Reference Resources
29. Revised - Registering Patient Complaints
30. Revised - Staff Meetings
31. Revised - Standardized Procedure for Physical Examination
32. Revised - Sterile Field
33. Revised - Storage, Handling, and Delivery of Medications
34. Revised - Transfer of a Patient to a Hospital
35. Revised - Waived Testing Blood Glucose
36. Draft - Waived Testing Fecal Occult Stool
37. Revised - Waived Testing Hemoglobin
38. Revised - Waived Testing Hemoglobin A1C
39. Revised - Waived Testing Influenza A and B (pending review)

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- 40.Revised - Waived Testing LeadCare II
- 41.Revised - Waived Testing Urinalysis Using Siemens Analyzer
- 42.Revised - Incident Reports 021820
- 43.Revised - Waived Testing Strep A Direct Rapid Testing 022120
- 44.Revised - Policy Manual Signature Page
- 45.Organization Chart

**6. Next Meeting:**

- A. The next meeting will be Wednesday April 22, 2020 starting at 9am.

**7. Adjournment:** Public Comment – **Action**

Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. [H]olds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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