



MARK TWAIN HEALTH CARE DISTRICT

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Meeting of the Board of Directors
Mark Twain Health Care District Board Room
Mark Twain Medical Center
768 Mountain Ranch Rd, San Andreas, CA

Wednesday, August 19, 2026

9:00am

Minutes

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:00 AM.

2. Roll Call:

Member	In Person	Via Zoom/Phone	Absent	Time of arrival
Linda Reed	X			
Debbra Sellick		X		
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltfoort	X			

Quorum: Yes

3. Approval of Agenda:

Public Comment – **Action**

Motion to approve agenda as presented: Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

4. Public Comment On Matters Not Listed On The Agenda:

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the agenda. (The public may also comment on any item listed on the agenda prior to Board action on such item.)

Limit 3 minutes per speaker. The Board appreciates your comments; however, it will not discuss and cannot act on items not on the agenda.

Hearing none.

5. **Consent Agenda:**

Public Comment – **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un Approved Minutes:

- Finance Committee Meeting for July 17, 2026 – **Action**
- Board of Directors Meeting Minutes July 17, 2026 – **Action**
- Special Board of Directors Meeting Minutes August 10, 2026 – **Action**

Motion to approve: Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

6. **Hospice of Amador & Calaveras**Sam Lukow - Executive Director

Sam Lukow, Executive Director, presented an overview of hospice services, caregiver education, bereavement support, and the Grief Busters program. She reported that 42% of patients served during the past year resided in Calaveras County.

Ms. Lukow requested a \$3,000 sponsorship and stated that any awarded funds would be tracked specifically for services benefiting Calaveras County residents. The request will be reviewed by the Community Grants Committee before returning to the Board for consideration. No action was taken.

Discussion included improving communication with VSHWC providers, coordinating behavioral health and bereavement services, and providing hospice information to the Calaveras Cancer Support Group. Staff will assist with follow-up and the donation application.

7. **MTHCD Reports:**

A. President's Report:.....Ms. Reed

- Association of California Health Care Districts (ACHD):
Ms. Reed deferred the association update to Ms. Gillespie, who discussed Board and subcommittee participation and preparations for the October conference in Monterey. Registrations and hotel arrangements were confirmed.

- California Special Districts Association (CSDA):

Ms. Gillespie reported on her participation in the Calaveras chapter and plans to lead the October meeting highlighting veterans' services.

B. Community Board Report:.....Ms. Sellick

The Community Board was scheduled to meet Friday. Ms. Vermeltfoort would attend in Ms. Sellick's place.

C. MTMC Board of Directors:.....Ms. Reed

The next hospital Board meeting was scheduled for the following Tuesday. No additional report was presented.

D. Chief Executive Officer's Report:.....Ms. Gillespie

This Institution is an Equal Opportunity Provider and Employer
Minutes August 19, 2026, MTHCD Board Meeting

- General Comments:

- Mark Twain Medical Center 75th Celebration

Ms. Gillespie reported continued communication with hospital leadership and announced the Chamber of Commerce State of the County event on September 10. Year-end 401(k) employer contributions had been processed and communicated to participating employees.

The District will not pursue the current CalRHT applications due to the short turnaround time for completing and submitting the applications. Other grant opportunities would continue to be researched. The EV charging station program remained paused indefinitely.

Mark Twain Medical Center 75th Celebration: The August 22 event would begin at 6:00 p.m. Approximately 298 attendees were registered, including four tables for District and clinic participants

E. Valley Springs Health & Wellness Center (VSHWC):.....Dr. Smart

- Medical Staffing Updates: Dr. Smart reported four resignations, including three physicians and one behavioral health specialist. Staff were planning patient notifications, scheduling changes, continuity of care, and supervision arrangements for associate social workers. Patient letters would be coordinated with health plans and reviewed by the affected providers.
- Construction Updates: Parking improvements were expected to conclude during the first week of September, approximately 7% over budget. West Wing work was progressing toward occupancy during the same period, subject to remaining fire-system issues. The proposed highway encroachment would not proceed at this time.
- Policies Valley Springs Health & Wellness Center August 2026:

New Policies

N/A

Revised Policies

Auxiliary Aids and Services for Persons with Disabilities
 Biohazard Material Management
 Blood-borne Pathogen Exposure
 Cash On Hand Management
 Communicable Disease Reporting
 Crash Cart
 Culture Transmittal
 Emergency Operations Plan
 IBH Patient Engagement and Re-engagement
 Reference Resources
 Scrub Allowance Policy

Bi-Annual Review Policies (no changes to policy content)

Age Restriction
 Appointment Scheduling
 AR Credit Balance Management
 Autoclave Use and Maintenance
 BH Mission and Vision Statement
 Billing for Services Provided Off-Site
 Correction Of Information in the Medical Record
 Depression/Anxiety Screening
 Dissemination of Non-Discrimination Policy

Emergency Medications and Supplies
Employee COVID-19 Vaccine and Precautions Policy
Medical Director Direction of Practitioners in the Clinic

The Board reviewed the revised and biannual-review policies listed in the agenda. No new policies were presented. The policy item had not been designated for action; approval was deferred to the September meeting.

The Board requested the following revisions and clarifications:

Cash On Hand Management: Assign responsibility to an appropriate finance position rather than the Medical Director. Staff described safeguards for cash handling.

Communicable Disease Reporting: Clarify staff responsibilities and the reporting process.

IBH Patient Engagement and Re-engagement: Return the policy to behavioral health for clarification of follow-up letters, outreach, and section numbering.

Appointment Scheduling: Revise wait-time language to apply to all payers rather than Anthem members only.

AR Credit Balance Management: Return the policy for clarification of financial responsibility, Medical Director involvement, and a threshold for additional review.

Medical Director Direction of Practitioners in the Clinic: Define the QAPI acronym in the policy.

F. Valley Springs Health & Wellness Center (VSHWC) Reports:.....Ms. Terradista

Encounter Report – July 2026: The clinic reported 3,132 encounters. Medi-Cal represented 72% of the payer mix, total government payers represented 85%, and the no-show rate remained at 9%.

Clinect – July 2026: The overall survey response rate was approximately 6.2%. Satisfaction results remained in the high 90s for most measures. Staff were working with Clinect to correct a survey-type issue and would continue monitoring response rates.

8. Committee Reports:

A. Ad Hoc AED for Life:Ms. Gillespie / Ms. Vermeltfoort / Mr. Randolph
The first First Aid/CPR/AED class had 11 participants. The next class was scheduled for September 12, with five participants registered. Outreach and newspaper publicity were underway.

B. Ad Hoc Community Engagement:.....Ms. Gillespie / Ms. Reed / Mr. Randolph
No meeting had been held.

C. Ad Hoc Community Grants:.....Ms. Gillespie / Ms. Sellick / Ms. Reed
No meeting had been held. A meeting would be scheduled before the next Board meeting.

D. Ad Hoc Personnel Committee:..... Ms. Gillespie / Ms. Reed / Ms. Vermeltfoort
The committee had met in person. No report was given.

E. Ad Hoc Policy Committee:..... Ms. Gillespie / Ms. Hack / Ms. Vermeltfoort

The committee had not met and planned to meet before the next Board meeting.

F. Ad Hoc Real Estate:.....Ms. Gillespie / Mr. Randolph
Mr. Randolph reported that he was assisting with construction oversight and continuity planning. Discussion focused on completing the approved projects and obtaining occupancy in early September.

Dr. Smart outlined proposed landscaping adjustments, including hydroseeding estimated at \$3,700, irrigation provisions, and redistribution of planned landscaping. Existing parking lot resealing and striping, estimated at \$10,000, were also discussed. The committee would confirm costs, plan requirements, and any effect on occupancy with the architect and project team before proceeding. No expenditure approval was recorded.

The Board requested continued coordination and at least weekly communication among the Real Estate Committee and Dr. Smart to support project completion and transfer of project information. The proposed Highway 26 access remained on hold due to additional state requirements and associated costs.

A brief status update was provided on the solar project, which remained suspended.

G. Finance Committee:.....Ms. Hack / Mr. Wood / Ms. Slocum

Financial Statements – July 2026: Public Comment – Action

The committee reported strong clinic performance for the first month of the 2026-2027 fiscal year. The clinic recorded 3,132 visits. Clinic gross revenues were \$1,152,817, with total clinic revenues of \$1,064,496 and total expenses of \$671,782, resulting in net clinic revenues over expenses of \$392,714 for July.

Discussion also addressed balance-sheet reconciliations, deferred settlement revenue of \$543,220, and the review of reserve balances and targets. As of July 31, 2026, reserves and contingencies totaled \$10,276,524, with \$33,977 in interest earned during July.

Upon the Finance Committee's recommendation, the Board accepted the July 2026 financial statements as presented.

Motion to approve: Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

9. Closed Session: Closed session began at: 10:44 A.M.

Member	In Person	Via Zoom/Phone	Absent	Time of arrival
Linda Reed	X			
Debbra Sellick		X		
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltfoort	X			

Quorum: Yes

1. Public Employee Performance Evaluation.

Gov't Code 54957(b)(1)

Title: Chief Executive Officer

10. Reconvene to Open Session: At 12:26 P.M.

1. Report and Vote if Action Was Taken in Closed Session

Ms. Reed reported two actions approved unanimously in closed session. Each action was followed by a roll-call vote in open session:

Blue Path Contract:

Approval of a contract with BluePath at \$350 per hour, not to exceed \$98,000.

Ayes: Reed, Sellick, Hack, Randolph, Vermeltfoort.

Nays: 0. Abstentions: 0. Motion carried, 5-0.

Interim Medical Director Contract:

Approval of an interim Medical Director contract with an existing in-house provider, Dr. Salom, in support of the CEO's plan.

Ayes: Reed, Sellick, Hack, Randolph, Vermeltfoort.

Nays: 0. Abstentions: 0. Motion carried, 5-0.

11. Board Comment and Request for Future Agenda Items:

- Announcements of interest to the Board or the Public.
 - West Calaveras County Rotary Thank you letter

No additional Board comments or requests were made.

12. Next Meeting:

September 23, 2026 – Finance Committee at 8:00 a.m.; Board of Directors Meeting at 9:00 a.m.

13. Adjournment:

Public Comment – **Action** Hearing none.

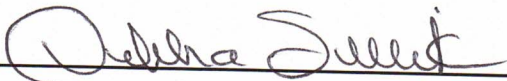
Motion to adjourn: Ms. Reed

Second: Mr. Randolph

Ayes: 5

Nays: 0

Time: 12:30 P.M.



Debra Sellick, Secretary