



**MARK TWAIN
HEALTH CARE DISTRICT**

P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
9:00 am
Tuesday February 16, 2021**

Participation: Zoom - Invite information is at the End of the Agenda

APPROVED MINUTES

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

The meeting was called to order by Ms. Toepel at 9:05 am.

2. Roll Call:

	In Person	By Phone/Zoom	Absent / Unexcused
Ms. Hack			X
Ms. Toepel		X	
Mr. Randolph		X	

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3. **Approval of Agenda:** Public Comment - **Action:**

Public Comment: Hearing None.

Motion: Mr. Randolph

Second: Ms. Toepel

Vote: 2-0

4. **Public Comment On Matters Not Listed On The Agenda:**

Ms. Toepel: Calaveras Community Action Agency has acquired funds to supply food, clothing, etc. for low income & seniors in need. Funds available until May 2021. MTHCD to advertise this on their Facebook and websites.

5. **Consent Agenda:** Public Comment - **Action**

A. **Un-Approved Minutes:**

- Finance Committee Meeting Minutes for Jan. 19, 2021

Ms. Toepel: would like to change the description of "group" regarding the vaccine on Pg. 5 to show "staff" who were vaccinated.

Public Comment: None Heard.

Motion: Mr. Randolph

Second: Ms. Toepel

Vote: 2-0

6. **Chief Executive Officer's Report:**

- USDA Annual Statement:

Dr. Smart: Reports (pgs. 8 & 9) shows two loans (Series A & B). Payment for Series A is \$118,426.26 due on March 1, 2021. No funds left to draw from this loan. Series B payment is \$174.38 due on March 1, 2021. There is \$55,463.66 left on this loan to draw from. Discussed using funds remaining for The covered COVID area at the Valley Springs Health & Wellness Clinic.

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- USDA – Form SF 271:

Dr. Smart: This form is the Out Lay Report, a worksheet for loans. It shows a draw of \$330,055.10 for the Pharmacy/Room 400 project. That came in under budget by approx.. \$20,000. Hoping to process this amount this week or next for deposit into Bank of Stockton.

7. Accountant's Report: Public Comment – Action

- Jan. 2021 Financials Will Be Presented to The Committee: Public Comment – Action

Rick Wood; Interest rates low, showing not much change to the Investment & Reserve Report (I&R). January was down a little on the revenue side for the VSHWC. Spending was a little higher due to more medical equipment and computers needed.

- Closing 2019-2020 Update:

Rick Wood: Requested Fixed Asset sheet and back up were sent to Auditor on Feb. 12, 2021. To our knowledge we have provided everything he has requested. Still plan on hearing 2020-2021 Audit report from the Auditor on March 16, 2021.

Motion to approve Jan 2021 Financials & I&R Report: Mr. Randolph
Second: Ms. Toepel
Vote: 2-0

8. Treasurer's Report:

Nothing new to report.

9. Comments and Future Agenda Items:

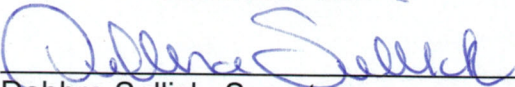
Dr. Smart: Plan to budget 1.5 hours for meeting on March 16, 2021 due to 2020-2021 Audit report. Policy Review and Spending Authorization Report to be presented at April meeting.

10. Next Meeting:

- Tuesday March 16, 2021 at 9 am.

11. Adjournment: - Action

Motion: Mr. Randolph
Second: Ms. Toepel
Vote: 2-0
Time: 9:57 am.



Debra Sellick, Secretary

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Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: Feb 16, 2021 Finance Committee Meeting

Time: Feb 16, 2021 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81304334164?pwd=ZEVOd3hjSWxISHBQQ21jMnNKUHE5Zz09>

Meeting ID: 813 0433 4164

Passcode: 596639

One tap mobile

+16699006833,,81304334164#,,,,*596639# US (San Jose)

+12532158782,,81304334164#,,,,*596639# US (Tacoma)

Dial by your location.

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 813 0433 4164

Passcode: 596639

Find your local number: <https://us02web.zoom.us/j/kcHO2r3sTy>.

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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