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**Meeting of the Board of Directors
Wednesday March 27, 2019
7:30 am
Mark Twain Medical Center Classroom 2
768 Mountain Ranch Rd,
San Andreas, CA**

Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order:**
- 2. Roll Call:**
- 3. Approval of Agenda: Action**
- 4. Public Comment on matters not listed on the Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

- 5. Consent Agenda: Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

A. Un-Approved Minutes:

- The Finance Committee Was Unable to Meet in February:
- Un-Approved Special Board Meeting Minutes for February 6, 2019:
- Un-Approved Board Meeting Minutes for February 27, 2019:

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Agenda – March 27, 2019 MTHCD Special Board Meeting

6. MTHCD Reports:

A. President’s Report:.....Ms. Reed

- **Association of California Health Care Districts (ACHD):**
- **Board Self-Assessment:**

B. Chief Executive Officer’s Report:Dr. Smart

- **VS H&W Center - Draft Policies:** **Action**
 1. DRAFT Universal Precautions
 2. DRAFT STERILE SUPPLIES AND INSTRUMENTS
 3. DRAFT Sterile Shelf Life
 4. DRAFT STERILE FIELD
 5. DRAFT Infection Control – Overview
 6. DRAFT INFECTION CONTROL
 7. DRAFT HAZARDOUS WASTE
 8. DRAFT Handwashing 112018
 9. DRAFT Fit Testing 112018
 10. DRAFT Exposure Control Plan
 11. DRAFT Exam Table and Exam Room Cleaning and Disinfecting 112018
 12. DRAFT Contagious Patient 112018
 13. DRAFT CLEANING DUTIES
 14. DRAFT Blood Borne Pathogen Exposure 112018
 15. DRAFT Biohazard Material Management 112018
 16. DRAFT Aseptic Procedures 112018
 17. DRAFT Medical Assistant Scope of Practice 111918
 18. DRAFT Information Technology Rules of Use 111918
 19. DRAFT ePHI Policy 111918
 20. DRAFT Demonstrated Competency 111918
 21. DRAFT Marketing Policy 111218
 22. DRAFT Compliance Policy 111218
 23. DRAFT Volunteer Deployment 111918
 24. DRAFT Unscheduled Downtime of Electronic Medical Record 111918
 25. DRAFT Transfer Of Patient To A Hospital 111918
 26. DRAFT Threatening or Hostile Patient 111918

- **Strategic Plan Matrix (Last Updated 3-19-2019):**

- **MTMC Amended Parcel Map:**

C. Corp. Board Report:.....Ms. Reed / Ms. Atkinson

D. Stay Vertical Calaveras:.....Steve Shetzline

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E. Ad Hoc Real Estate:Ms. Reed / Ms. Al-Rafiq

- **Update on the Valley Springs Health & Wellness Center:**.....Dr. Smart
 - Construction:.....Dr. Smart
 - Project Manager:.....Pat Van Lieshout
 - Operations and Development:.....Dr. Smart
 - VS H&W Center Manager:
 - Employee Benefit and Wages:
- **Update on Valley Springs Property - Phase II:**.....Ms. Reed / Ms. Al-Rafiq

7. Committee Reports:

A. Finance Committee:.....Ms. Atkinson / Ms. Radford

- Financial Update:..... Mr. Wood
- Financial Statements (Feb. 2019) Recommendation-Approval: **Action**.....Ms. Atkinson
- Investment Activities:.....Mr. Wood
- Community Member: **Action**:.....Ms. Atkinson

B. Ad Hoc Lease Review Committee:.....Ms. Reed / Ms Atkinson

- Bylaws – Oversight Committee: **Action**.....Dr. Smart

C. Ad Hoc Policy Committee:.....Ms. Atkinson / Ms Al-Rafiq

D. Ad Hoc Community Grant:.....Ms. Radford / Ms. Sellick

- Recommendation for Awarding Grants:

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

9. Next Meeting:

A. Wed. April 24, 2019

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10. Reconvene to Open Session:

A. Report of Action taken (if any) in Closed Session:

11. Adjournment: Action:

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