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**Meeting of the Board of Directors
 Mark Twain Medical Center
 Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday May 22, 2024
 9:00am**

Approved Minutes

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:05am.

2. Roll Call:

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltoort	X			

Quorum: Yes

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Approved June 26, 2024

3. **Approval of Agenda:** Public Comment – Action

Motion to approve agenda by Mr. Randolph
Second: Ms. Vermeltoort
Ayes: 5
Nays: 0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing none.

5. **Consent Agenda:** Public Comment – Action

A. Un-Approved Minutes:

- Finance Committee Meeting Minutes for April 17, 2024
- Board Meeting Minutes for April 24, 2024

Motion to approve consent agenda by Ms. Vermeltoort
Second: Mr. Randolph
Ayes: 5
Nays: 0

6. **MTHCD Reports:**

A. President's Report:

- **Association of California Health Care Districts (ACHD) May 2024 Advocate:**
Board meets Thursday May 23, 2024.
- **Meetings With MTHCD CEO:**
Discussed agenda items.
- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**
New grants coming out, but all are accounted for.

B. MTMC Community Board Report:

Nothing to report..

C. MTMC Board of Directors:

Meeting Friday May 24, 2024.

D. Chief Executive Officer's Report:

• **General Comments:**

1. Restraining order filed against violent patient.
2. Dr. Smart meeting with a Family Medical Provider this week.
3. Negotiating with Orbit Health for online Psychiatry Services.

• **Strategic Planning Matrix - May 3, 2024 Mtg. - Main focuses for 2024 – 2025:**

MTMC Relationship
VSHWC Employee Support
Youth Mental Health Support
Professional Workforce Development
Calaveras County Health Leadership Collaborative
Outback Medicine
Calaveras Wellness Foundation

• **Street Medicine:**

MTHCD was awarded a grant to provide medical services to treat the homeless.
Contracted with Public Health to provide remote provider engagement.

• **BHCiP – Round 5 Update:**

- **Give CEO Authority to Provide Notice to Proceed: Public Comment – Action**

Motion to give CEO authority to provide notice to proceed by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

• **MTMC Non-Elect. Utilities: Public Comment –**

Will bring this item back to the Board for action in June. Ms. Reed & Mr Randolph to recuse.

MTMC Community Board: Ref: Article 9, Sect.6, Par. B(ii), Sect. 7:

- **Appoint MTHCD Board Member (3-yr. Term): Public Comment – Action**

Motion to nominate incumbent Board Member Debra Sellick to MTMC Community Board by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

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- **Ralph M. Brown Act of 1953:**

Ad Hoc committees are not considered Legislative Bodies because they have no authority.

- **VSH&W Center – Policies and Forms: Public Comment – Action**

- Policies for May 2024 Valley Springs Health & Wellness Center:

New Policies

Discontinued Policies

Flat Rate Fee Program – Replaced by Sliding Fee Scale Program

Revised Policies

Dental Emergencies.

No Show

Procedure Time Out

Sexual Harassment in the Workplace

Standardized Procedure for Glucose Check for Diabetic Patients

Standardized Procedure for Hemoglobin Assessment

Standardized Procedure for Physical Examinations

Standardized Procedure for Pregnancy Testing of Patients on Contraception

Standardized Procedure for Pulse Oximeter

Standardized Procedure for Strep A - Rapid

Standardized Procedure for Urinalysis on Pregnant Patients

Standardized Procedure for Visual Acuity Testing

Vendor Visitor Management

Bi-Annual Review Policies (no changes to policy content)

Appointment Scheduling

Audiogram-Threshold

Communication with Persons with Limited English Proficiency

Consent for Treatment 1.0

Co-Signature of Mid-Level Medical Records

Handpiece Maintenance Policy

Holter Monitor Testing

Instrument Cleaning for Sterilization

Policy Development and Review

PPD Test Results

Preventive Services: Adults

Primary Authority Over Clinic Operations

Referrals to Community Service

Retention Of Medical Records

Return to Work – Clinic Personnel

Transfer Of Patient – Chart Information

Waived Testing – COVID-19 Rapid Test

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Waived Testing Quality Assurance
Waived Testing - RSV Rapid Test
Waived Testing - Strep A Direct Rapid Testing
Waived Testing - Urinalysis Using Siemens Analyzer
Waived Testing - Urine Pregnancy Testing
Well Child Examinations

Motion to approve policies as listed by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

E. VSHWC Quality Reports:

- Quality – April 2024:

2489 total patients seen in April. 539 were Dental patients. 37 Robo-Doc calls.

- MedStatix – April 2024:

Manager is working to increase survey circulation to get accurate report and input.

F. Organizational Chart Update: Public Comment – Action

Motion to approve Organizational Chart by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

7. Committee Reports:

A. Finance Committee:

- Financial Statements – April 2024: Public Comment – Action

The District has remained in the black for 10 months.

Motion to approve April Financials with I&R Report by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

- Draft 2024-2025 Budget: Informational:

B. Ad Hoc Policy Committee:

Nothing to report.

C. Ad Hoc Community Grants:

Nothing to report.

D. Ad Hoc Community Engagement:

Nothing to report.

E. Ad Hoc Real Estate:

Seismic Phase 1 - Materials Testing should finish at the end of June, which is ahead of schedule. No problems or red flags have been found. Phase 2 – Construction set for Jan 2025.

- MTMC Main Distribution Frame (MDF) Room Project Update:

Construction In progress.

- MOB 704 (Suite 102-105) Letter of Intent: Informational

- MTMC Facility Report:

Permits approval process to be discussed.

- MTMC Roof Project: Public Comment – Action

Motion to approve MTMC Roof Project contingent upon MTHCD review & approval of S.O.W. by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

F. Ad Hoc Personnel Committee:

Nothing to report.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Barger Golf Outing June 2, 2024:
- Calaveras Mentoring Foundation Family Reunion June 8, 2024

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed. June 26, 2024 at 9am.

10. **Adjournment:** Public Comment – Action

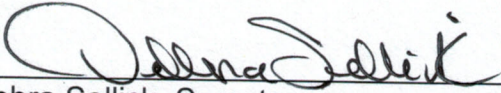
Motion to adjourn by Ms. Hack

Second: Mr. Randolph

Ayes: 5

Nays: 0

Time: 10:58am.



Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Meeting

Time: May 22, 2024 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88916019835?pwd=N2JPTG4rdFBCTVd2QUtHVDFkc243UT09>

Meeting ID: 889 1601 9835

Passcode: 506808

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- +1 646 931 3860 US
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