



Regular Meeting of the Board of Directors
Wednesday, July 22, 2015
7:30-9:45a.m.
Mark Twain Medical Center Classroom 2
San Andreas, CA

UN-APPROVED MINUTES

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order:** The meeting was called to order with a flag salute at 7:30am by Dr. Oliver.

2. **Roll Call:** Present for roll call was Peter Oliver, MD; Lin Reed, MBA OTR/L; Ken McInturf; Randy Smart, MD and Ann Radford, FNP.

3. **Approval of Agenda:** **Action:** The agenda was approved by a vote of 5-0 with Dr. Smart making the motion and Ms. Reed seconding the motion.

4. **Public Comment on matters not listed on the Agenda:** Hearing none.

5. **Consent Agenda:** **Action:** Dr. Oliver requested the financials be pulled from the consent agenda for further discussion. Dr. Smart asked if the financials should be included in future consent agendas because they are routinely pulled for review. Mr. Doss stated it is a 50/50 practice with other districts to include or not include. Dr. Oliver also requested pulling the Un-Approved Minutes for the June 22, 2015 from the consent agenda. Ms. Reed made the motion to approve the remaining item, Correspondence, in the consent agenda. Seconded by Ms. Radford and the motion passed 5-0.

A. Un-Approved Minutes of June 22, 2015. Dr. Oliver requested changing Section 9. B. of the minutes to read “additional” and “others” definition from the 6th amendment. Ms. Reed moved the minutes be approved as corrected receiving a second from Dr. Smart the motion passed 5-0.

B. May 2015 Financial Statements: Dr. Oliver added the 2015-2016 budget to the financials and requested the utility percentage be added to the utility line item. Per Mr. Doss stated the percentage is currently at 70.14% thru May which is our maximum budget amount.

Mr. Doss will check into the transaction detail stating “in honor of Dr. William Griffin” but suspects it was supposed to read the Doris Barger Golf Outing

Sponsorship.

Mr. Doss clarified that Mike Skenfield completed a survey for the VS project.

Dr. Oliver requested future clarification on the Minority Interest item on the Balance Sheet. After discussion it was stated by Mr. Doss that this item is based on a net figure and perhaps will be an item considered in the lease negotiations.

Mr. McInturf moved to accept the financial report. The motion passed 5-0 with Ms. Radford providing the second.

C. Correspondence:

- Dakota Butzler, CHS Senior, (June 16, 2015) note of thanks for iPad
- Meghan Renberg, CHS Senior, (June 16, 2015) note of thanks for iPad
- Bennett Paris. BHUHSD Senior, card of thanks for iPad.
- World Elder Abuse Awareness Day letter of thanks (6-15-2015)
- Cathy Mueller. Thank you for opportunity to play in the Doris Barger Golf Outing.

6. Unfinished Business:

A. ACHD Certification Process for MTHCD Policies and Procedures: Board Policy No. 23 Regarding Requests for Public Funds, Community Grants and Sponsorships (Board approved June 22, 2015). Ms. Reed requested a few minor changes be made that do not change content so no action needed until ready to submit to ACHD. Dr. Oliver submitted additional changes and Mr. Doss will also review and advise.

7. New Business:

A. MTMC Lobby Pictures: **Action:** Mr. McInturf gave a brief history on the MTHCD Board pictures not being displayed at the MTMC entry with the MTMCCB. He then moved to have the Board pictures re-installed. The motion received a second by Dr. Smart and passed 5-0.

B. Request Funding for Healthier Living Workshops: **Action:**

Dr. Dean Kelaita, Local Health Officer, Linda Winn, RN, PHN, Manager and two staff members described the Calaveras Health and Human Services Agency and requested funding for the Healthier Living Workshop Program. The program is Stanford based and they have to follow those guidelines. While the MTHCD is the core of their funding they are now partnered with other agencies. It was explained a great deal of time will be needed to be able to rate success statistically but already see patient satisfaction. Ms. Reed supports the need for such a program to reinforce her advice to her patients. If a patient comes to the program with a referral then notification of completion is provided to the referring party. Dr. Smart requested Primary Care Physician (PCP) feedback by email to strengthen his patient care process. Dr. Kelaita will provide quarterly stat reports to the MTHCD Board.

Ms. Reed moved the Board fund the whole amount requested (12-months \$25,084.64). The motion was seconded by Ms. Radford and passed 5-0.

- **USDA Equal Opportunity Agreement:** **Action:** Per Mr. Doss the USDA Loan process has progressed to the next level requiring the Board to agree to comply with the State requirements for equal Opportunity. Mike Dean, Principal of Meyers/Nave further explained while the Board is obligated to adhere to the State requirements of the Equal Opportunity Agreement it is also required to be included into all contracts so subcontractors are informed.

Dr. Smart moved the Equal Opportunity Agreement be include into all contracts. Mr. McInturf seconded the motion and it passed 5-0.

8. MTHCD Reports:

A. ACHD June Update: Ms. Reed reported the next retreat will be in October at New Port Beach. The committee selection process has begun. If interested you can contact the Legislative Committee Leader to help with specific topics. Ms. Reed will be on the Education Committee next year. The annual meeting will be May 2016 in Monterey.

B. Executive Director Report: Mr. Doss presented the MTHCD tri-fold brochure and asked members to distribute and display in their offices. Plans are to use them at upcoming events and the Health Fairs. Preparation is being made to create a 4-phase ad campaign to increase knowledge about the District and bring awareness to the new lease. Joel Metzger conducted an interview of Dr. Smart and Mr. Doss and comments have been favorable. Congrats to Dr. Oliver and his wife for their aquatic accomplishments in the open water competition at Lake Del Valle in Pleasanton.

C. Presidents Report: Dr. Oliver stated the District has received correspondence from the MTMC Corp. Board as presented in your attachments.

1. MTMCCB by Dr. Griffin Chairman of the Board (July 9, 2015) reply to MTHCD letter of March 3, 2015.
2. MTMCCB by Dr. Griffin Chairman of the Board (July 8, 2015) replying to MTHCD letter of June 17, 2015. Dr. Oliver reported the list of data requested in the June 17, 2015 letter would not change but items 5, 6 and 7 be extracted. Dr. Oliver will respond accordingly in writing.
3. Dr. Griffin replied concerning the lease agreement.
4. MTMCCB by Dr. Griffin Chairman of the Board (July 9, 2015) reply to MTHCD letter of March 3, 2015.

D. MTMC Corp. Board: Mr. McInturf reported that the CEO Report is included in the

attachments. The Angels Camp Project documents have been submitted to Calaveras County and Aspen St. is in the process of adding 3K square feet to both clinic designs. The Foundation is eager to get the go-ahead to solicit funding for the Angels Camp project which seems to be delayed by the City of Angels from an August hopeful approval changed to November. Everyone is excited to have a ground-breaking celebration.

Dr. (Robert) Allen and Paul Mundy are working on recruiting more doctors. July 4th was a very nice BBQ and the Doris Barger Golf Outing was very successful.

9. Committee Reports:

A. Real Estate:

- **USDA Loan:** Mr. Doss stated the Loan is in the final application phase and will be filed in the 1st week of August.
- **Valley Springs Project:** Mr. Doss stated the application has been filed with the Count of Calaveras, the Fees are paid and we are about half way through the 30 day process then it will go to the public for comments. Dr. Doss met with Caltrans regarding Hwy 26. Dr. Smart and Mr. Doss discussed the purchase on the TV interview. With the possibility of a wet winter the goal is April 2016 to move dirt, and the building to be almost completed by the Nov. 2016 election.

B. Lease Review: The ad hoc committee, Ms. Reed and Dr. Oliver, met with the MTMCCB partners, Dr. Griffin and Mr. Woodhams. The ad hoc committee partner group will include; Dr. Oliver, Ms. Reed, Dr. Griffin, Dave Woodhams, Gary Spaugh, Mr. Doss, Craig Marks and legal counsel. The next meeting will be Monday with Gary Spaugh to establish a working relationship. Mr. Marks stated Mr. Spaugh's background included him being part of the team that drafted the previous lease. The goal is to have a draft by Nov. 2015.

C. Physician Education Forum: Dr. Smart is enjoying his Committee Status and is planning an Oct/Nov educational forum with a speaker from UC Davis to present information on diabetes.

10. Board Comment and Request for Future Agenda Items: Add to August agenda (1) the item of Board member receiving stipends. (2) Utility reduction for "additional".

11. Closed Session:

A. Property Negotiations (Govt. Code 54956.8) including Mike Dean, Principal of Meyers/Nave and Gary Hicks, President of G.L. Hicks Financial, LLC.

- 590 Stanislaus Ave, Angels Camp. MTMC, Purchaser
- Vista Del Lago in Valley Springs (APN's 073-047-001, 073-049-002, 003, 004, 005, & 006. Marvin Stark, Owner.

- 768 Mountain Ranch Road, San Andreas, CA. Property Lease.

12. Reconvene to Open Session:

A. Mike Dean reported no action was taken in Closed Session:

13. Authorize to Lease/Sale Property at 590 Stanislaus Ave. Angels Camp: Action: Ms. Reed moved to direct staff to bring the necessary documents and selling price back to the Board to sell 590 Stanislaus Ave to the MTMCCB. The motion was seconded by Ms. Radford. The motion passed by a roll-call vote of 5-0.

14. Next Meeting: Wednesday, Aug. 26, 2015

15. Adjournment: The meeting was adjourned at 10:01am with a motion from Ms. Reed seconded by Mr. McInturf. Adjournment passed 5-0.



**Regular Meeting of the Board of Directors
Wednesday, August 5, 2015
7:30-9:00a.m.
La Contents Golf Course
1663 Hwy 26, Valley Springs, Ca.**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order:** The meeting was called to order at 7:30am by Dr. Oliver.
- 2. Roll Call:** Present for roll call was Peter Oliver, MD; Lin Reed, MBA OTR/L; Ken McInturf; and Ann Radford, FNP. Randy Smart M.D. absent
- 3. Public Hearing regarding the proposed Valley Springs Medical Center**

Dr. Peter Oliver, MTHCD Board President, welcomed the members of the community and noted that two of our elected County Board of Supervisors were in attendance.

Daymon Doss, Executive Director of the Mark Twain Health Care District, introduced the background of the proposed project and reviewed the initial steps made by the MTHCD board in consideration of the proposal.

Detailed review of the Planning Department process of the County of Calaveras and update to the community regarding pre-application and formal application for permit approval.

Review of the Escrow documents and noting various contingencies to the actual purchase of the property.

Focused discussion regarding USDA loan application and approval process.

Community Input and Discussion

Multiple questions regarding traffic patterns and pedestrian safety

Access off of Hwy 26 was discussed and the role of Cal Trans.

Discussion regarding scope of services to be offered at the proposed Medical Center.

Review of current zoning for the property and what would be the future zoning of the project.

General agreement and support for a senior housing component.

Opinions offered regarding possible usage of property to be developed in phase II

4. Resolution 2015-04

Resolution of the Board of Directors of the Mark Twain Health Care District authorizing the commencement of proceedings in connection with the proposed financing of certain capital projects through the execution and delivery of Certificates Of Participation to be sold to the United States Department of Agriculture and authorizing the filing of an application with the USDA.

Review of purpose of the resolution

Public Comment

Motion to adopt Resolution 2015-04 made by Ann Radford and seconded by Ken McInturf.

Resolution passed by a vote of 4-0 in favor

Adjournment

Meeting adjourned at 8:45 am August 5, 2015