



MARK TWAIN HEALTH CARE DISTRICT

P. O. Box 95
San Andreas, CA 95249
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Finance Committee Meeting
Mark Twain Medical Center Education Center – Classroom 5
768 Mountain Ranch Road
San Andreas, CA 95249
7:30 am
Wed. July 22, 2020

Two Participation Options:

1. Tele-Conference Meeting
Conference Call Information
(605) 475-2875 Code 4864697

2. In Attendance With The Following Guidelines:
Social Distancing (6 ft)
No Screening but Face Covering is Required

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The meeting was called to order at 7:32am by Ms. Hack.

2. Roll Call:

Member	Present in Person	Present by Phone
Ms. Toepel	X	
Ms. Hack		X

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Minutes – July 22, 2020 MTHCD Finance Committee Meeting Board Approved 8-26-2020

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3. **Approval of Agenda:** Public Comment **Action:**

Public comment: Hearing None
Motion: Ms. Hack
Second: Ms. Toepel
Vote: 2-0

4. **Public Comment On Matters Not Listed On The Agenda:**

Public Comment: Hearing None:

5. **Consent Agenda:** Public Comment **Action**

A. **Un-Approved Minutes:**

- Finance Committee Meeting Minutes for June 24, 2020:

Public comment: Hearing None
Motion: Ms. Toepel
Second: Ms. Hack
Vote: 2-0

6. **Chief Executive Officer's Report:**

- **VSHWC – Construction Finance: USDA Form 271**

Dr. Smart: Diede Construction has requested the retainage payment which is the remaining balance owed. (pkt. pg. 8 line 4, Col. H.). There is (+/-) \$385.5k for the Room 400 change order.

- **FEMA – Disaster Relief:**

Dr. Smart: The District, like other RHCs, received a CARES Act check in the amount of (+/-) \$103.2k.

- **New Bookkeeper:**

Dr. Smart: The District is still looking for a bookkeeper:

7. **Accountant's Report:** Public Comment – **Action:**

- **June 2020 Financials Will Be Presented to The Committee:** Public Comment **Action:**

Mr. Wood: The June financials will stay in draft form until the audit is completed (+/-) Oct. The balance sheet is strong: He will be making some changes i.e.: moving equipment to assets.

Dr. Smart: As agreed in the May 31, 2019 lease the District is paying the MTMC utilities which is a good

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number considering it is summer (pkt. pg. 12) at 49.7k.

Public comment: Hearing None

Motion: Ms. Toepel

Second: Ms. Hack

Vote: 2-0

- **Distribute Final Budget:**

Mr. Wood: Provided the budget for review:

8. Treasurer's Report:

- Reserve Account Allocations: Public Comment **Action**

Dr. Smart: Unrestricted funds will be categorized and brought to the Board for approval in August per the District's Policy No. 30, Mr. Woods recommendation and the CSDA handbook *Special District Reserve Guidelines*.

Public comment: Hearing None

Motion: Ms. Hack

Second: Ms. Toepel

Vote: 2-0

9. Comments and Future Agenda Items:

10. Next Meeting:

- **The next meeting:**

After discussion it was decided to change the Finance Committee Meeting day and time as follows: The Finance Committee will meet on Tues. one week prior to the Board Mtg which is the fourth Wed. of each month. The next Finance Committee meeting will be August 18th at 9am.

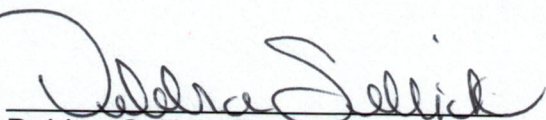
11. Adjournment: **Action**

Motion: Ms. Toepel

Second: Ms. Hack

Vote: 2-0

The meeting was adjourned at 8:41am



Debra Sellick, Secretary

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Minutes – July 22, 2020 MTHCD Finance Committee Meeting Board Approved 8-26-2020

Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e. 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.

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