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**Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday May 25, 2022
 9:00 am**

**Participation: In Person or by
 Zoom - Invite information is at the End of the Agenda**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

By: Ms. Reed, President

Time: 9:01am

2. Roll Call:

Board Member	Present In Person	Present by Zoom	Arrival Time
Ms. Reed	X		
Ms. Sellick	X		
Ms. Hack	X		9:06am
Mr. Randolph	X		
Ms. Minkler	X		

3. **Approval of Agenda:** Public Comment - **Action**

Motion: Mr. Randolph

Second: Ms. Sellick

Vote in Favor: 4-0

4. **Public Comment On Matters Not Listed On The Agenda:** Hearing None:

5. **Consent Agenda:** Public Comment - **Action**

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting Minutes for April 20, 2022
- Un-Approved Board Meeting Minutes for April 27, 2022:

B. Resolution: (AB 361) Gov. Code Sect. 54953(e)(3):

- **Resolution 2022 – 07 Informational Only** Authorizing Remote Teleconference Meetings of the Board of Directors Finance Committee (AB 361) for the month of **May 2022.**
- **Resolution 2022 – 10** Authorizing Remote - Extended Time To Teleconference: Meetings of the Board of Directors & Finance Committee (AB 361) for the Month of **June 2022.**

C. BBK: LA - Will Virtual Public Mtgs Continue Even After Pandemic?:

Motion: Ms. Minkler

Second: Mr. Randolph

Vote in Favor: 4-0

6. **MTHCD Reports:**

A. President's Report:

- Association of California Health Care Districts (ACHD):
 - ACHD May. 2022 Advocate:
 - California Advancing & Innovating Medi-Cal Program (CalAIM):

Ms. Hack: There seems to be some RFP issues; United pulled out of CA MediCal and Kaiser got a waiver.

- Meetings with MTHCD CEO: Refer to agenda.

B. MTMC Community Board Report:

Mr. Randolph: MTMC has experienced a drop in visits and are restructuring workday / hours per union vote.

C. MTMC Board of Directors:

Ms. Reed: They haven't met; per the last meeting MTMC is restructuring work day/hours in hopes of adding Sat. service.

D. Chief Executive Officer's Report:

- **Strategic Planning – Matrix:**

Dr. Smart: Asked for a moment of silence for the death of the 19 children (5-8yr old) and 2 teachers in Uvalde TX: progressing with LED installation at MTMC which will promote District programs and awareness: additional landscaping was installed at the Clinic. Seismic retrofit is in the news.

- **District Projects Matrix – Monthly Report:**

Dr. Smart: A Clinical Psychologist was hired; MTMC is moving to more dry-scaping.

- Grant Report: Nothing new to report.

- VS H&W Center – Policies and Forms: Public Comment – **Action**

- Policies for May 2022 - Valley Springs Health & Wellness Center:

- New Policy**

- Drug Free Workplace

- Revised**

- After Hours Telephone Management
 - Alternate Communication in an Emergency
 - Answering a Phone Call
 - Co-Signature of Mid-Level Practitioner
 - Critical Alert Value Notification
 - Holter Monitor Testing
 - Telephone Request for Medical Advice

- Bi-Annual Review**

- Abnormal Vital Signs
 - Accounts Payable
 - Adverse Medication Reaction

Appointment Scheduling
 Bioterrorism Threat
 Communication with Persons with Limited English Proficiency
 Conflict of Interest
 Credit Card on File
 Demonstrated Competency
 Earthquake or Weather Emergency
 Emergency Ambulance Transfer
 Equipment Management
 Exam Table and Exam Room Cleaning
 Expediated Partner Therapy for STDs
 Exposure Control Plan
 Fluoride Varnish for Pediatric Patients
 Formulary
 Informed Consent
 Initial Patient Contact and Medical Emergencies

Motion: Ms. Hack Moved to approve minus Drug Free Workplace

Second: Mr. Randolph

Vote in Favor: 5-0

- **Program Manager:**

Ms. Stanek: Robo-Doc is starting to get more calls; will soon be adding Albert Michelson Elementary; SVC has 5 instructors doing each session (18 classes); as newsletter has bene added featuring a CEO message; flyers will be ordered and distributed.

E. VSHWC Quality Reports:

Quality – April 2022: Ms. Terradista was not available.

- MedStatix – April 2022:

7. Committee Reports:

A. Finance Committee:.....Ms. Hack / Mr. Wood

- CA Class Investment Option: Public Comment – **Action**.....Ms. Hack / Mr. Randolph

Mr. Randolph: The Finance Committee recommends: (1) do nothing differently with investment funds (2) allow the CEO to diversify the investment funds (3) transfer 1/3 amounts into the following LAIF, Cal Trust and CA Class with Finance Committee reviews.

Mr. Wood: Supports diversity and a 3-6 month review of investments.

Motion: Mr. Randolph moved to allow CEO the ability to use all 3 investment options with Finance Committee monitoring each 3- 6 months. District Pres. will be included in final discussion.

Second: Ms. Hack

Vote in Favor: 5-0

- **Financial Statements – April 2022:** Public Comment – **Action**

Mr. Wood: Recapped April financials are complete and start on pkt. pg. 103; COVID funds will be recorded; the balance sheet is solid; property tax was receive just over \$500k; draft budget numbers are available.

Motion: To approve including investment report: Mr. Randolph

Second: Ms. Minkler

Vote in Favor: 5-0

- **Budget Development Progress 2022-2023:**

Dr. Smart: The final draft budget will be presented at the June Finance Committee Meeting to add their recommendation before presenting it at the June Board Meeting; plans for next year is to derive assumptions then mirror the budget to those assumptions.

B. Ad Hoc Policy Committee:

- Policy # 30 - Fixed Asset Capitalization: (30-day Review)
- Policy # 32 - Debt Management: (30-day Review)

Ms. Hack: Policies 30 & 32 were reviewed by the CFO and Finance Committee and are here for a 30-day review with the next step to be on the June Board Meeting Agenda.

- **Resolution 2022 – 11: To Approve Policies # 15, 16, & 28:** Public Comment – **Action**
(On Review Since April 27, 2022)
 - Policy No. 15: Director Compensation & Travel Reimbursement:
 - Policy No. 16: Membership in Associations:
 - Policy No. 28: Finance Committee Community Member:

Motion: Mr. Randolph

Second: Ms. Sellick

Vote in Favor: 5-0

C. Ad Hoc Personnel Committee: Nothing new to report

D. Ad Hoc MTMC Utility Committee: Public Comment - **Action**.....Ms. Minkler / Mr. Randolph

Ms. Reed Recused herself.

Dr. Smart: With Ms. Minkler met with the MTMC CEO/President regarding utilities; Ms. Faircloth is the District's consultant; she is working on reducing or eliminating some utility costs for the District and MTMC; she can retro savings 2 years. MTMC is working on ways to dry-scape the campus.

No action taken

E. Ad Hoc Grants Community:

Ms. Sellick: The Committee will be meeting to consider two requests.

F. Consideration of Name Change for the District:

Public Comment / Discussion Only:.....Mr. Randolph

Mr. Randolph: The District covers all of Calaveras County and the name doesn't reflect that; Mark Twain was only in the County 80 days.

Ms. Sellick: The District has been in existence for 75 years; Mark Twain is a historical name to all of Calaveras County.

Dr. Smart: During the MTMC Lease negotiations (we visited each community twice) Calaveras County was adamant about keeping the Mark Twain name.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Sponsors of the MTMC Foundation - The Barger Golf Outing – June 12, 2022
- Angels-Murphys Rotary – Shrimp & Pasta Feed:

Ms. Reed & Mr. Randolph attended the Copper Clinic Event which had a good turnout.

Ms. Minkler, Board Member regrets to announce she will be submitting a letter of resignation.

9. Next Meeting:

A. The next MTHCD Board Meeting will be Wed. June 22, at 9am.

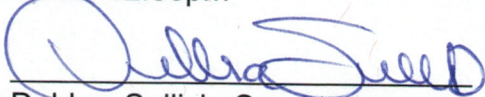
10. Adjournment: Public Comment – **Action:**

Motion: Mr. Randolph

Second: Ms. Hack

Vote in Favor: 5-0

Time: 12:03pm



Debra Sellick, Secretary

Peggy Stout is inviting you to a scheduled Zoom meeting.

Topic: May 25, 2022 MTHCD BOD Meeting

Time: May 25, 2022 09:00 AM Pacific Time (US and Canada)

Local Phone Number is (209) 754-2665

Join Zoom Meeting

<https://us02web.zoom.us/j/84855127731?pwd=N3M5Uml0cGtYZXozVkh6WGhrQINtUT09>

Meeting ID: 848 5512 7731

Passcode: 496440

One tap mobile

+16699006833,,84855127731#,,,,*496440# US (San Jose)

+13462487799,,84855127731#,,,,*496440# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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Meeting ID: 848 5512 7731

Passcode: 496440

Find your local number: <https://us02web.zoom.us/u/ktAflkda3>

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;
2. Implements a procedure for receiving and "swiftly resolving" requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.