



P. O. Box 95
San Andreas, CA 95249
(209) 754-4468 Phone
(209) 754-2537 Fax

**Special Meeting of the Board of Directors
Wednesday December 4, 2019
4:00pm
Mark Twain Medical Center Classroom 5
768 Mountain Ranch Rd,
San Andreas, CA**

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order:

The meeting was called to order by President, Lin Reed at 4:04PM

2. Roll Call:

Present for roll call was Lin Reed, MBA OTR/L; Susan Atkinson, MSW; Debbie Sellick, CMP and Talibah Al-Rafiq. Effective Oct 31, 2019 - One Vacancy.

3. Approval of Agenda: Public Comment - **Action**

Public Comment. Hearing none.

Ms. Atkinson moved to approve the agenda. Ms. Al-Rafiq provided her second and the motion passed. 4-0.

4. Public Comment on matters not listed on the Agenda:

Hearing none.

This Institution is an Equal Opportunity Provider and Employer

Minutes – Dec. 4, 2019 Special MTHCD Board Meeting Approved Jan 21, 2020

5. Board Vacancy:

A. Interview Candidates:

Dr. Smart: Described the public process that the District will follow to fill a Board seat vacated by Ms. Radford effective October 31, 2019 to move to Southern CA. The District is obligated by Gov. Code §1780 to fill a Board Seat vacancy within 60 days by appointment or election as follows; the Calaveras County Elections Office was notified of the vacancy on Nov. 4th; by Nov. 8th the announcement of a vacancy was posted (hard copy), ads were placed, it was sent by email and put on the District web page; applicants are required to reside and be a registered voter in Calaveras County; Board members are required to attend Board meetings and their seat will be considered vacated if they miss three consecutive meetings without Presidential approval. In addition to the Finance Committee which is a standing committee there are four ad-hoc committees that Board members participate in. The appointee from this process will be sworn in and will attend their first Board meeting Dec. 18th Special Board meeting. There is a \$100.00 stipend (max.) for attending any one meeting per month. Four applications were received. The Board will take turns asking interview questions of the applicants. Upon completion of the interview process the Board will be openly polled. In the event there is a tie vote there will be additional discussion within the Board and a new roll-call vote will be taken. Once a clear choice has been determined the President will administer the Oath of Office and the Elections office will be notified. The appointee will serve until Nov. 2020 at which time he/she could run for the Board seat as an incumbent to finish out the remaining two years Ms. Radford's term.

Ms. Reed: Mr. Kierklo had other commitments so withdrew his application; she and fellow Board members proceeded to interview the following applicants from a prepared set of questions.

- Lori Hack:
- Edward Kierklo:
- Sal LoFranco:
- Kathi Toepel:

B. Appoint Board Member: Public Comment - **Action:**

Public Comment: Hearing none:

Ms. Atkinson moved to poll the Board. Ms. Al-Rafiq provided her second and the motion passed 4-0.

Ms. Atkinson: Encouraged each applicant to consider all the up-and-coming positions as there are many areas to serve in addition to serving as a Board member.

Ms. Reed: Pleased with the number of applicants and qualifications the candidates presented. In addition to the time commitment being a Board member there is an expectation that the candidate will attend the ACHD leadership training.

This Institution is an Equal Opportunity Provider and Employer

Dr. Smart: March will be the District's next strategic planning meeting. It is the District's planning framework for the following 2 years. He encourages input as it is a public meeting.

A roll-call vote was taken to appoint a new Board member:

Ms. Atkinson voted for Ms. Hack

Ms. Sellick voted for Ms. Toepel

Ms. Al-Rafiq voted for Ms. Toepel

Ms. Reed voted for Ms. Hack

Results Ms. Hack two votes and Ms. Toepel two votes.

Given the tie-vote the Board went into discussion and welcomed candidate comment regarding time commitment.

Ms. Hack: If not selected she plans to remain on the Finance Committee and anticipates having additional time as the Finance Committee will be on the same day as the Board meeting.

Ms. Toepel is retiring this month and will have additional time and offered to work on the Grants Committee.

Mr. LoFranco: Thought the candidates were excellent and really liked the openness of the process.

Ms. Reed: Clarified the process that the applicant could be given the Oath of Office after becoming a registered voter.

Public Comment: Hearing none.

A roll-call vote was taken to appoint a new Board member:

Ms. Al-Rafiq voted for Ms. Toepel

Ms. Sellick voted for Ms. Toepel

Ms. Atkinson voted for Ms. Toepel

Ms. Reed voted for Ms. Hack

Ms. Reed administered the Oath of Office to Ms. Toepel.

C. Board Member On-Boarding Process

Dr. Smart: Will be meeting with Ms. Toepel to start the orientation process

6. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

Hearing none.

This Institution is an Equal Opportunity Provider and Employer

Minutes – Dec. 4, 2019 Special MTHCD Board Meeting Approved Jan 21, 2020

B. Community Connection:

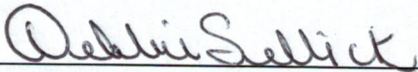
Hearing None.

10. Next Meeting:

A. Due to the December Holidays the Meeting will be Wednesday December 18, 2019

11. Adjournment: Public Comment – Action

Ms. Al-Rafiq moved to adjourn the meeting at 5:12pm. Ms. Sellick provided her second and the motion passed 4-0.



Debbie Sellick, Secretary

This Institution is an Equal Opportunity Provider and Employer

Minutes – Dec. 4, 2019 Special MTHCD Board Meeting Approved Jan 21, 2020