



# Mark Twain Health Care District

## MINUTES Regular Meeting of the Board of Directors

### Mark Twain HealthCare District

Wednesday, January 22, 2014  
7:30 a.m. Classroom 2  
768 Mountain Ranch Road  
San Andreas, California

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#### 1. Call to Order and Roll Call

Per Roll Call the following Mark Twain HealthCare District Members were present:

Lin Reed  
Peter Oliver, MD  
Randy Smart, M.D.  
Ken McInturf

Robert Campana - Excused

Determining that a quorum was present, at 7:35 a.m. Chairman Lin Reed called the Mark Twain HealthCare District monthly meeting to order.

#### 2. Approval of Agenda

Ken McInturf motioned to approve the Agenda of the January 22, 2014 meeting of the Mark Twain HealthCare District Board; it was seconded by Dr. Smart and approved by a vote of 3 in favor, 0 opposed. (Dr. Oliver was not present)

#### 3. Public Comment

None

## **Consent Calendar**

### **Approval of the December 4, 2013 Minutes**

#### **ACTION:**

Mr. McInturf motioned to approve the Minutes of the December 4, 2013 of the Mark Twain HealthCare District Board; it was seconded by Dr. Smart and approved by a vote of 3 in favor, 0 opposed. (Dr. Oliver was not present)

#### **Public Comment**

None

## **UNFINISHED BUSINESS**

### **1. Fixed Income Investment Portfolio**

Mr. Doss stated that the District Finance Committee met on January 15, 2014 and reviewed the newest edition of the investment figures from Umpqua Bank which Evan Hershey will present.

Mr. Hershey presented the Fixed Income Investment Portfolio (pg. 22-29, Attachment B). He briefly reviewed the Umpqua Investments, Inc. Laddered Portfolio (page 24) noting that 25% participation Corporate Bonds will yield a higher return, noting that this is a conservative approach and he would like to see the bonds in the 4-5 range before the Board chooses a higher risk approach.

The recommendation from the Finance Committee is for Umpqua Bank to proceed with the Fixed Income Investment with low-risk investments as presented and requested that Evan Hershey/Umpqua Bank provide a quarterly report to the Finance Committee which will then be presented to MTHCD annually or semi-annually, as requested by the MTHCD.

Mr. McInturf stated that the Plan falls within the MTHCD Policy, as provided to Mr. Hershey/Umpqua Bank.

Dr. Oliver made a motion to approve the Fixed Income Investment Portfolio as presented; the motion was seconded by Mr. McInturf and approved by a vote of 4 in favor, 0 opposed.

Public Comment

None

2. Real Estate Update

CalTrans Letter

- Mr. Doss reviewed the letter that he received from CalTrans regarding the intersection configurations (pg. 30-31, Attachment C) regarding the recent concerns of the right-in and right-out only at Highway 49 and Dogtown Road, as previously discussed with CalTrans. The City of Angels is considering requesting a recommendation of a right-in, right-out and left-in from CalTrans which the MTHCD will support;
- Once CalTrans submits its final recommendation it will be presented to the MTHCD for review;
- The anticipated timeline for approvals will be:
  - March 2014 to the City of Angels Planning Commission and
  - April 2014 to the City Council for approval.
- After discussion it was unclear to the Board as to who has the final authority in the decision regarding intersection configurations; and
- Mr. Doss will inform the MTHCD of the date of the next Planning Commission Meeting via email.

Public Comment

None

3. Telehealth Update

- Dr. Smart is currently interviewing for a Nurse Coordinator position; and
- A Memorandum of Understanding (MOU) will need to be drafted regarding the job-sharing of the Nurse Practitioner between MTMC and Mercy General. Mr. Doss will work with Dr. Allen to outline the job description and appropriate language.

Public Comment

None

4. Lease Review Committee Update

- Mr. Doss stated the Lease Committee has met twice in the last 30 days and is continuing to work on the 6<sup>th</sup> Amendment to the Lease. A stakeholders meeting is scheduled for January 29, 2014. Attorneys will not be present.

Public Comment

None

NEW BUSINESS

5. Monthly Financial Report

November 2013

Mr. McInturf reviewed the narrative of the November, 2013 MTHCD Financial Statement and Results, as included in the Board Agenda materials (pg. 7).

Mr. Krieg clarified the meaning of the *Land Rental Revenue* (pg. 9).

Public Comment

None

December 2013

Mr. McInturf reviewed the narrative of the December, 2013 MTHCD Financial Statement and Results, as included in the Board Agenda materials (pg. 13).

Mr. Doss noted that all unclaimed items as previously discussed at the December meeting have been resolved and there are no unclaimed properties. The Finance Committee will look at all outstanding unclaimed properties on a monthly basis.

After discussion, the Board recommended that a policy to be drafted to address unclaimed properties that may arise in the future. Mr. Doss will discuss the language with the Finance Committee and present to the Board for review/approval.

ACTION:

A motion was made by Dr. Smart to accept the Financial Report for November, 2013 & December 2013; it was seconded by Dr. Oliver and approved by a vote of 4 in favor, 0 opposed.

Public Comment

None

Dan Riodan, Executive Director, Hospice Calaveras / Amador County, attended the meeting to thank the Board for the generous support. Many families have been provided Respite Care through the grant. To date, \$30,000 has been used, with a reserve of \$10,000 that will also be used for Respite Care in the future as needed.

Public Comment

None

## 6. ACHD Nominations

Dr. Smart reported that he spoke with Tom Peterson, Executive Director, regarding the process of ACHD nominations for 2014. The award for "*Trustee of the Year*", "*Health Care District of the Year*" and "*Board of the Year*" is under consideration from the MTHCD. The deadline for submissions is March 29, 2014.

Dr. Smart requested the support of the Board to endorse the nomination of Lin Reed for "*Trustee of the Year*" and permission to complete the application for "*Board of the Year*" & "*Health Care District of the Year*" on behalf the MTHCD.

Dr. Oliver made a motion to endorse Mrs. Reed's nomination for "*Trustee of the Year*" and permit Dr. Smart to proceed with the applications for "*Board of the Year*" & "*Health Care District of the Year*" on behalf the MTHCD, as discussed; it was seconded by Mr. McInturf approved by a vote of 4 in favor, 0 opposed.

### Public Comment

None

## 7. MTHCD President's Report

Mrs. Reed reported:

- An ACHD Leadership Conference is scheduled for January 23 & 24, 2014;
- Mr. Doss and Mrs. Reed will attend a Legislative ACHD meeting scheduled for April 7 & 8, 2014. Mr. Doss has been invited to be a guest speaker;
- The Board members will be some of the first to receive Governance binders from ACHD; and
- A request to include the election process on the MTHCD website has been received as well as a request to include the definition of a Health Care District. Both recommendations will be included on the website in the near future.

### Public Comment

None

## 8. Executive Director Report

Mr. Doss reported:

- The Golden Health Awards is scheduled for February 1, 2014 at Ironstone Winery (pg. 36-37, Attachment F & G). To date there have been 122 tickets sold;

- The well contamination discussion continues with the San Andreas Parks & Recreation (SAPR) (Plug Ugly Well). Mr. Doss is working with Larry and Gene regarding the emergency water supply as the well is no longer functional;
- Mr. Doss attended a Parks and Recreation meeting where work toward achieving a bicycle path stretching from Calaveras High School to the baseball fields was discussed. Various locations for future crosswalks were also discussed at the meeting. Mr. Kavanagh, Committee Chair, would like to speak with the MTHCD in the near future to discuss how the hospital fits into those future plans;
- The Board will be asked to review the 501(C)3 policy in February;
- A demonstration of Google Analytics was provided to the Board to show various detailed of the “hits” the MTHCD websites receives each day, as requested by Dr. Smart; and
- The Board will discuss the Strategic Planning Meeting at the February meeting.

Public Comment

None

There being no further business, Dr. Oliver made a motion to adjourn the meeting of the Mark Twain HealthCare District at 10:30 a.m., and the motion was seconded by Mr. Campana, and approved by a vote of 4 in favor, and 0 opposed.

9. Closed Session – Executive Director’s Evaluation

10. Board Comments

Dr. Smart requested that a running list of unfinished Board issues remain on the Agenda from month to month.

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Lin Reed, President

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Peter Oliver, M.D., Secretary