



P. O. Box 95  
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**Special Meeting of the Board of Directors  
Wed. June 16, 2021  
9:00 am  
Mark Twain Medical Center Classroom 5  
768 Mountain Ranch Rd,  
San Andreas, CA**

**Participation: Zoom - Invite information is at the End of the Agenda  
Or In Person**

## **Agenda**

### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

- 1. Call to order with Flag Salute:**
- 2. Roll Call:**
- 3. Approval of Agenda:** Public Comment - **Action**
- 4. Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the Agenda. (The public may also comment on any item listed on the Agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however it will not discuss and cannot act on items not on the agenda.

**5. Consent Agenda: Public Comment - Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Un-Approved Special Board Meeting on May 4, 2021
- Un-Approved Finance Committee Meeting Minutes for May 18, 2021
- Un-Approved Board Meeting Minutes for May 26, 2021.

**6. MTHCD Reports:**

**A. President’s Report:.....Ms. Reed**

- Association of California Health Care Districts (ACHD):
  - ACHD June 2021 Advocate:
  - California Advancing & Innovating Medi-Cal Program (CalAIM) Funding:...Ms. Hack
- Meetings with MTHCD CEO:

**B. MTMC Community Board Report:.....Ms. Sellick**

**C. MTMC Board of Directors:.....Ms. Reed**

**D. Chief Executive Officer’s Report:.....Dr. Smart**

- Hospital Lease – Update:
- District Projects Matrix (Last Updated 6-8-2021) – Monthly Report:
- 401k – Consideration for Match: Public Comment - Action
- Valley Springs Health & Wellness Center:
  - Vaccination Hub (COVID - 19):
  - VS H&W Center – Draft Policies and Forms: Public Comment – Action
    - Policies for June 2021 - Valley Springs Health & Wellness Center:

**NEW POLICIES**

VSHWC Recruitment and Retention 240

**REVISED POLICIES**

Alternate Communications in Emergency Situations 10

Exposure Control Plan 71

Formulary 83

Management Of Referral Requests 103

Processing X-Ray Requisitions 144

Waived Testing - Fecal Occult Stool 203

**BI-ANNUAL REVIEW POLICIES**

Conflict of Interest 30

Critical Value 47

Demonstrated Competency 50

Earthquake Or Weather Emergency 58

EKG 59

Emergency Ambulance Transfer 61

Equipment Management 68

Exam Table And Exam Room Cleaning And Disinfection 69

Fluoride Varnish for Medical Pediatric Patients 220

Laboratory Electrical Safety 95

Late Arriving Unscheduled Patients 97

Laundry and Linen 98

Liquid Nitrogen 223

Registering Patient Complaints 151

Staff Meetings 176

Sterile Field 178

Storage, Handling, and Delivery of Medications 181

Transfer Of Patient To A Hospital 189

Waived Testing Blood Glucose 204

Waived Testing Hemoglobin A1C 206

**E. VSHWC “Quality” Report: (MedStatix):**.....Ms. Terradista

**F. Stay Vertical Calaveras:**.....Mr. Shetzline

**7. Committee Reports:**

**A. Finance Committee:**.....Ms. Hack / Mr. Randolph

• Financial Statements – May 2021: Public Comment – **Action**.....Mr. Wood

• Budget: (2021-2022) Draft: Public Comment - **Action** .....Dr. Smart / Mr. Wood

**B. Ad Hoc Policy Committee:**.....Ms. Sellick / Ms. Hack

- Next Meeting is Scheduled for July 20th.

**C. Ad Hoc Personnel Committee:** .....Ms. Reed

**D. Ad Hoc Grants Committee:**..... Ms. Sellick

**8. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- The Party to GO-GO: Calaveras Youth Mentoring Sat. June 19<sup>th</sup> Drive-Thru Dinner:
- Calaveras Grown Farmers Market (Gov. Center) Opens in June each Thurs. 4-6 pm: Let Staff know when you can volunteer.

**9. Next Meeting:**

**A.** The next meeting will be Wednesday July 28, 2021 at 9am.

**10. Adjournment: Public Comment - **Action****

**Peggy Stout is inviting you to a scheduled Zoom meeting.**

**Topic: 2021-06-16 MTHCD Special Board Meeting**

**Time: Jun 16, 2021 09:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/89340696035?pwd=VjZ5M1gwWDdnWWNPb1FwZmMwcEpydz09>**

**Meeting ID: 893 4069 6035**

**Passcode: 389421**

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**Find your local number: <https://us02web.zoom.us/u/kbFaUaY3qV>**

- Effective - Mar 17, 2020.

California Gov. Gavin Newsom issued [Executive Order \(N-29-20\)](#), which, in part, supersedes Paragraph 11 of Executive Order (N-25-20) issued on Thursday. The new Executive Order excuses a legislative body, under the Ralph M. Brown Act, from providing a physical location for the public to observe and comment if certain conditions are met. A physical location does not need to be provided if the legislative body:

1. Holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically;”
2. Implements a procedure for receiving and “swiftly resolving” requests for reasonable modification or accommodations from individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt in favor of accessibility.
3. Gives advance notice of the public meeting and posts agendas according to the timeframes and procedures already prescribed by the Brown Act (i.e., 72 hours for regular meetings and 24 hours for special meetings) and
4. Gives notice of the means by which members of the public may observe the meeting and offer public comment, in each instance where notice or agendas are posted.