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## Meeting of the Board of Directors

**Mark Twain Medical Center  
Classroom 5  
768 Mountain Ranch Rd,  
San Andreas, CA**

**Wednesday February 26, 2025  
9:00am**

## Agenda

### **Zoom – Public Invitation information is at the End of the Agenda**

#### Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. **Call to order with Flag Salute:**
2. **Board Member Attending Remotely:**
  - BOD, Richard Randolph, has requested to attend remotely and has agreed to post this agenda prominently at 3356 Becerril Ct. The Villages, FL. 32163: Public Comment – **Action**
3. **Roll Call:**
4. **Approval of Agenda:** Public Comment – **Action**
5. **Public Comment On Matters Not Listed On The Agenda:**

The purpose of this section of the agenda is to allow comments and input from the public on matters within the jurisdiction of the Mark Twain Health Care District not listed on the agenda. (The public may also comment on any item listed on the agenda prior to Board action on such item.) **Limit of 3 minutes per speaker.** The Board appreciates your comments however, it will not discuss and cannot act on items that are not on the agenda.

**6. Consent Agenda:** Public Comment – **Action**

All Consent items are considered routine and may be approved by the District Board without any discussion by a single roll-call vote. Any Board Member or member of the public may remove any item from the Consent list. If an item is removed, it will be discussed separately following approval of the remainder of the Consent items.

**A. Un-Approved Minutes:**

- Finance Committee Meeting Minutes for January 15, 2025:
- Board Meeting Minutes for January 22, 2025:

**B. Correspondence:**

- ACHD Certification. Jan 7, 2025 - Jan 7-2028:

**7. MTHCD Reports:**

- A. President’s Report**..... Ms. Reed
- **Association of California Health Care Districts (ACHD) Feb. 2025 Advocate:**
  - **Meetings With MTHCD CEO:**
  - **California Advancing & Innovating Medi-Cal Program (Cal Aim):**.....Ms. Hack
- B. MTMC Community Board Report:**.....Ms. Sellick
- C. MTMC Board of Directors:**.....Ms. Reed
- D. Chief Executive Officer’s Report**.....Dr. Smart
- **General Comments:**
  - **Strategic Planning Matrix From May 3, 2024 Mtg:**
  - **BHCiP – Round 5 Update:**
  - **Dental Project – Update:**
  - **West Wing Project Update:**
  - **New Grant Opportunities:**
  - **AED for Life:**.....Mr. Randolph
  - **Ralph M. Brown Act of 1953:**.....Ms. Stout

- **VSH&W Center – Policies and forms: Public Comment – Action**

**New Policies**

BH Mission and Vision Statement  
 Patients Under the Influence Policy  
 Zio Patch Monitor Testing

**Revised Policies**

Communicable Disease Reporting  
 Cash On Hand Management  
 Emergency Medications and Supplies  
 Emergency Situation/Unresponsive Patient  
 Generator Management

**Bi-Annual Review Policies (no changes to policy content)**

Age Restriction  
 Autoclave Use and Maintenance  
 Auxiliary Aids and Services for Persons with Disabilities  
 Billing for Services Provided Off-Site  
 Biohazard Material Management  
 Bloodborne Pathogen Exposure  
 Blue Shield Eligibility Verification  
 Correction of Information in the Medical Record  
 Crash Cart  
 Culture Transmittal  
 Dissemination of Non-Discrimination Policy  
 Electronic Protected Health Information  
 Emergency Release of Patient Records  
 Eye Irrigation  
 Eye Medication Dispensing  
 Fuji Dental Material  
 Management of Dental Patient Urgent Issues  
 Medication Management – Storage of Multi-Use Containers  
 Standardized Procedure for Depo Provera Injection  
 Sterile Supplies and Instruments  
 Storage, Handling, and Delivery of Medications  
 Text Messaging and Social Media Communications

**E. VSHWC Quality Reports ..... Ms. Terradista**

- Quality – Feb. 2025:
- MedStatix – Jan. 2025:
- Robo-Doc Update:.....Ms. Cook

**8. Committee Reports:**

**A. Finance Committee:**.....Ms. Hack / Mr. Wood

- Financial Statements – January 2025: Public Comment – **Action**

**B. Ad Hoc Policy Committee:** .....Ms. Hack / Ms. Vermeltfoort

- Policies # 6, 7, 8, 10, 11, 16 & 28 Presented for 30-day Review on Jan. 22, 2025:
  - **Resolution 2025-02 to Approve Changes in Policies:** Public Comment – **Action**

**C. Ad Hoc Community Grants:** .....Ms. Sellick / Ms. Reed

- CalCo GiveBack Pack: Giving Hope Cancer Kits Presentation: Public Comment – **Action**  
Ms. Perkins
- Clinic Staff - Christmas Benefit for the Children’s Advocacy Program:.....Ms. West

**D. Ad Hoc Community Engagement:**.....Ms. Reed

**E. Ad Hoc Real Estate:**.....Mr. Randolph / Dr. Smart

- MOB 704 Mountain Ranch Rd. (Suite 103-105) - Sub Lease Update:

**F. Ad Hoc Personnel Committee:**.....Ms. Reed / Ms. Vermeltfoort

1. Closed Session: Chief Executive Officer (CEO) Contracting and Performance:
  - Public Performance Evaluation, Pursuant to Gov. Code Section 54957
2. Reconvene to Open Session:
3. Report of Action Taken (if any) in Closed Session:

**9. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- First 5 Calaveras – CCPH Professional Development April 18, 2025:
- Calaveras County Fair & Jumping Frog Jubilee May 15-18, 2025:

**10. Next Meeting:**

- The next meeting will be March 26, 2025 at 9am:

**11. Adjournment: Public Comment – Action:**

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: MTHCD Board of Directors Meeting

Time: Feb 26, 2025 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81573338455?pwd=Ha6PhOwDn5u6n6ijqUmnKolKay7Lbr.1>

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- +1 253 205 0468 US
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- +1 646 931 3860 US
- +1 689 278 1000 US
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- +1 301 715 8592 US (Washington DC)
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