



P. O. Box 95
 San Andreas, CA 95249
 (209) 754-4468 Phone
 (209) 754-2537 Fax

**Meeting of the Board of Directors
 Mark Twain Medical Center Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday April 26, 2023
 9:00 am**

Zoom – Public Invitation information is at the End of the Agenda

Approved Minutes

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:01am

2. Roll Call:

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltfoort	X			

Quorum: Yes

3. **Approval of Agenda:** Public Comment - **Action**

Program Manager Report: 6 D. will be reported by Dr. Smart

Motion to approve agenda by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing none.

5. **Consent Agenda:** Public Comment - **Action**

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting for March 15, 2023:
- Un-Approved Board Meeting for March 22, 2023

B. Correspondence

- "Frogtown" – 39th DAA Thank You (3-23-2023):
- Support Letter – Hire Doctors – SB 785 (4-4-2023)

Motion to approve Consent agenda and minutes presented by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

6. **MTHCD Reports:**

A. President's Report:

- **Association of California Health Care Districts (ACHD) April 2023 Advocate:**

The ACHD Advocacy training begins tomorrow in Sacramento.

- **Meetings With MTHCD CEO:**

There has been lots of communication in the past month, mostly agenda items.

- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**

There are lots of funding opportunities for rural clinics and hospitals being released.

B. MTMC Community Board Report:

The MTMC has come in under budget this calendar year to date. They are getting ready for nurses' week the week of May 8th. The clinic in Copperopolis has reopened as the flood damage has been repaired.

C. MTMC Board of Directors:

Nothing new to report.

D. Chief Executive Officer's Report:

- **General Comments:**

The MTHCD will continue to support the CAC program after the loss of their director. The utilities for the MTMC are experiencing rate increases.

- **Strategic Planning & Projects Matrix:**

Behavior Health, Chronic Disease Management, Lack of Access to Care and Dental Care are the focuses for the coming year.

- **Grant Report:**

The Behavior Health Director Susan Deax-Keirns to speak at the August meeting regarding the Behavior Health grant funding as well as the program success.

- **Diede Construction Inc: MTMC Window Proposal:**

With grants, loans and other sources, the project could be financially feasible.

- **VSH&W Center – Policies and Forms: Public Comment – Action**

- Policies for February 2023 Valley Springs Health & Wellness Center:

- Revised Policies**

- Accounts Payable

- Bi-Annual Review Policies (no changes to policy content)**

- Audiogram

- Holter Monitor Testing

- Instrument Cleaning for Sterilization

- Org Chart

- Standardized Procedure for Glucose Testing

- Standardized Procedure for Hemoglobin Assessment

- Standardized Procedure for Physical Examinations

- Standardized Procedure for Pregnancy Testing of Patients on Contraception

- Standardized Procedure for Pulse Oximeter

- Standardized Procedure for Strep A

- Standardized Procedure for Urinalysis for Pregnant Patients

- Standardized Procedure for Visual Acuity Testing

- Urinary Catheterization

- Urine Collection-Clean Catch Female

- Urine Collection Clean Catch Male

Motion to approve policies by Ms. Vermeltoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

- **Program Manager:**

The program manager has been reassigned to the Behavior Health Navigator. Sierra Dickey will be taking over the programs. We have 5 programs in the works today.

E. VSHWC Quality Reports:

- Quality –March 2023:

March shows an increase of 28% total visits over February.
The No Show Campaign is improving the No Show Rate from previous months.

- MedStatix – Mar. 2023:

Behavior Health has been receiving good reviews.
Good feedback on the new Dentist.
Overall patient satisfaction remains at 95%

7. Committee Reports:

A. Finance Committee:

- **Financial Statements** – Mar. 2023: Public Comment – **Action**

Clinic revenue is getting impressive. The investments look good. The budget process is moving along.

Motion to approve March 2023 Financials & I & R Report by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

B. Ad Hoc Policy Committee:

- **District Policies Presented for 30-day Review:**

- Policy # 3 Term of Office:
- Policy # 18 Compensation of the Chief Executive Officer (CEO):
- Policy # 19 Public Records Request:
- Policy # 20 Records Retention:
- Policy # 21 Amendments To Policies, Procedures & Waiver of Policies

C. Ad Hoc Community Grants:

- **San Andreas Fire District:** Public Comment – Action

Request for donation to replace air bottles for the Self-Contained Breathing Apparatus systems

Motion to donate \$15,000 to replace air bottles by Mr. Randolph

Second: Ms. Vermeltoort

Ayes: 5

Nays: 0

- **Calaveras County Search & Rescue:** Public Comment – Action

Request for donation towards purchase of a new specialized truck

Motion to donate \$15,000 towards the purchase of a new specialized truck by Ms. Vermeltoort

Second: Ms. Sellick

Ayes: 5

Nays: 0

- **San Andreas Rotary-Ragin Cajun:** Public Comment – Action

Request for donation to Ragin Cajun fund raiser to benefit Hospice of Amador/Calaveras Counties

Motion to donate \$5,000 to San Andreas Rotary for Hospice by Ms. Vermeltoort

Second: Ms. Sellick

Ayes: 3

Nays: 1

Mr. Randolph abstained from vote

D. Ad Hoc Community Engagement Committee:

No meeting was held.

E. Ad Hoc Real Estate:

The backup for the Common Area Maintenance charges have been given to MTMC for review.
Have not heard back.

F. Ad Hoc Personnel Committee:

1. Closed Session: Chief Executive Officer (CEO) Annual Evaluation:

Closed session 10:46am

- Public Performance Evaluation. Pursuant to Gov. Code Section 54957:

2. Reconvene to Open Session:

Reconvene to Open session 11:53am

- Report of Action taken (if any) in Closed session:

The goals the Board has set for the CEO for the upcoming year:

- 10-year Capital budget for the VSHWC and the MTMC
- Monthly Budget Variance Report

A salary survey was conducted. It is the decision of the Board that the CEO will receive a 5% (to \$265,467.02) increase in pay and has directed staff to implement. In addition to receive 12 additional vacation days, the last Friday of every month when feasible.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- SA Rotary Ragin Cajun - April 29, 2023
- Mr. Frog Bicycle Ride for Feeney Park Foundation - May 6, 2023:

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed. May 23, 2023 at 9am.

10. Adjournment: Public Comment – Action

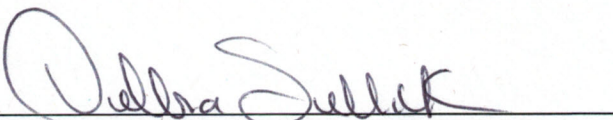
Motion to adjourn by Ms. Vermeltfoort

Second: Ms. Sellick

Ayes: 5

Nays: 0

Time: 11:57am


Debra Sellick, Secretary

Traci Whittington is inviting the Public to a scheduled Zoom meeting.

Topic: April 26, 2023 MTHCD Board Of Directors Meeting

Time: Apr 26, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86847591352?pwd=d1BIUmIWTjhDTG5UbVZ4Y3lVaXB0UT09>

Meeting ID: 868 4759 1352

Passcode: 176316

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+1 564 217 2000 US

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