



P. O. Box 95  
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**Meeting of the Board of Directors  
 Mark Twain Medical Center  
 Classroom 5  
 768 Mountain Ranch Rd,  
 San Andreas, CA**

**Wednesday Aug. 23, 2023  
 9:00am**

**Approved Minutes**

**Ms. Reed will be remote (Zoom) at 5 Hinckley Circle, Osterville, MA 02655**

**Zoom – Public Invitation information is at the End of the Agenda**

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

**1. Call to order with Flag Salute:**

Meeting called to order by Ms. Reed at 9:00am

**2. Roll Call:**

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed		X		
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltfoort	X			

**Quorum: YES**

3. **Approval of Agenda:** Public Comment – Action

Motion to approve agenda by MS. Sellick

Second: Ms. Vermeltoort

Ayes: 5

Nays: 0

4. **Public Comment On Matters Not Listed On The Agenda:**

Hearing none

5. **Consent Agenda:** Public Comment - Action

**A. Un-Approved Minutes:**

- Un-Approved Finance Committee Meeting for July 19, 2023:
- Un-Approved Board Meeting for July 26, 2023:

Motion to approve Consent agenda and Minutes by Ms. Vermeltoort

Second: Ms. Hack

Ayes: 5

Nays: 0

6. **MTHCD Reports:**

**A. President's Report:**

- **Association of California Health Care Districts (ACHD) August 2023 Advocate:**

Annual Conference September 13-15, 2023

- **Meetings With MTHCD CEO:**

Discussions about Personnel items and Agenda topics

- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**

No Report

**B. MTMC Community Board Report:**

August is looking good for the MTMC

**C. MTMC Board of Directors:**

Meeting on Friday August 25, 2023

**D. Chief Executive Officer's Report:**

- **General Comments:**

- **MTMC Capital Improvement – Plan/Process:**

Sub-committee has started meeting regularly to understand plans and needs

- **Miwok Monument Proposal – Information:**

Fred Valazquez proposed and requested a plaque be placed on the Hospital grounds to honor the Mi-wok history in the area.

- **Strategic Planning & Projects Matrix:**

MTHCD/VSHWC has been accepted into the MACT Health Fair where they will be offering A1C testing and Diabetic Education

- **Grant Report:**

- **Programs Coordinator:**

- Robo-Doc

Medications at all sites have been restocked and checked for expiration.

- Stay Vertical Calaveras

Current waivers have been handed out to all 8 instructors.

- AED For Life

10 AEDS were purchased in the first round. 9 applications have been received for AED distributions. The Task force will decide on where to place them within Calaveras County.

- **VSH&W Center – Policies and Forms: Public Comment – Action**

- Policies for Aug. 2023 Valley Springs Health & Wellness Center

**Revised Policies**

Annual Clinic Evaluation

Employee Dress Code  
Engagement & Re-engagement  
List of Services  
Management of Referral Requests  
Medical Director Direction of Practitioners  
Peer Review  
Prescription Refills  
Standardized Procedure for Childhood Periodic Health Screening

**Bi-Annual Review Policies (no changes to policy content)**

Ambulatory Blood Pressure Monitoring  
Animal Bite Reporting  
Aseptic Procedures  
BLS & ACLS Certification  
Butane Storage & Handling  
Compliance Policy  
Consent and Information Sharing-Children  
Emergency Codes  
Emergency Medications & Supplies  
Expediated Partner Therapy for STDs  
Liquid Nitrogen  
Medical Staff Composition  
Supply Ordering  
Visitors and Relatives  
Volunteer Deployment  
VSHWC Recruitment and Retention

Motion to approve Policies listed with the exception of the Employee Dress Code by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

**E. Behavioral Health – Presentation:**

Susan Deax-Keirns and Cheri Aguiar from the VSHWC shared the plan for expansion in the Behavior Health Department.

**F. VSHWC Quality Reports:**

- Quality – June 2023:

Visits are down this month due to Providers taking vacations.

- MedStatix – June 2023:

Provider Satisfaction is at 98%

**G. BHCIP – Round 5: Public Comment (Tabled 7-26-2023) – Action**

◆ **Resolution 2023 - 06 Behavioral Health Continuum Infrastructure Prog. (BHCIP)**

Motion to approve Resolution 2023-06 by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

**7. Committee Reports:**

**A. Finance Committee:**

- **Financial Statements – July 2023: Public Comment – Action**

July was a good month overall. Audit and Balance Sheet adjustments still need to be made.

- **Reserve & Investment: From Finance Committee – Began 30-Day Review - 7/26/ 2023:**

◆ **Resolution 2023 - 07 To Change Policy # 25: Public Comment – Action**

Motion to approve Resolution 2023-07 by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

**B. Ad Hoc Policy Committee:**

No Report

**C. Ad Hoc Community Grants:**

- **Common Ground Senior Services: Public Comment – Action**

Motion to approve \$2,500 grant for Meals on Wheels Calaveras Program by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

**D. Ad Hoc Community Engagement Committee:**

No Report

**E. Ad Hoc Real Estate:**

Stockton Cardiology Lease Renewal is due in August 2023.

**F. Ad Hoc Personnel Committee:**

Will meet to discuss Employee Dress Code before next meeting.

**8. Board Comment and Request for Future Agenda Items:**

**A. Announcements of Interest to the Board or the Public:**

- Cancer Support Group Sept. 8 at 10am
- ACHD 71<sup>st</sup> Annual Meeting Sept. 13-15, 2023.
- Calaveras County Cancer Softball Tournament Sept. 16, 2023
- Barger Golf Outing- Sponsored by MTMC Foundation Sept. 17, 2023

**9. Next Meeting:**

- The next MTHCD Board Meeting will be Wed. September 27, 2023 at 9am.

**10. Adjournment: Public Comment – Action:**

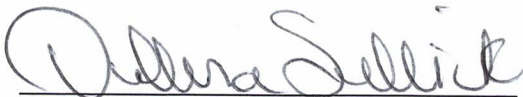
Motion to adjourn by Mr. Randolph

Second: Ms. Hack

Ayes: 5

Nays: 0

Time: 11:20am



Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

**Topic: August 23, 2023 MTHCD Board of Directors Meeting**

**Time: Aug 23, 2023 09:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/89019019707?pwd=VnVDU0NrYWREblo1OVp4WWFhcTRqdz09>**

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