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**Meeting of the Board of Directors
 Mark Twain Medical Center
 Classroom 5
 768 Mountain Ranch Rd,
 San Andreas, CA**

**Wednesday July 26, 2023
 9:00am**

Approved Minutes

Zoom – Public Invitation information is at the End of the Agenda

Mark Twain Health Care District Mission Statement

“Through community collaboration, we serve as the stewards of a community health system that ensures our residents have the dignity of access to care that provides high quality, professional and compassionate health care”.

1. Call to order with Flag Salute:

Meeting called to order by Ms. Reed at 9:01am

2. Roll Call:

Member	In Person	Via Zoom/Phone	Absent	Time of Arrival
Linda Reed	X			
Debra Sellick	X			
Lori Hack	X			
Richard Randolph	X			
Johanna Vermeltoort	X			

QUORUM: YES

3. Approval of Agenda: Public Comment – **Action**

Motion to approve agenda by Ms. Hack
 Second: Ms. Vermeltoort
 Ayes: 5

Nays: 0

4. Public Comment On Matters Not Listed On The Agenda:

Hearing None

5. Consent Agenda: Public Comment - Action

A. Un-Approved Minutes:

- Un-Approved Finance Committee Meeting for June 21, 2023:
- Un-Approved Board Meeting for June 28, 2023:

Motion to approve consent agenda and minutes by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

B. Correspondence

- San Andreas Rotary Club Thank You - July 11, 2023:
- San Andreas Sanitary Dist. – Permit for Added Capacity - July 13, 2023

6. MTHCD Reports:

A. President's Report:

- **Association of California Health Care Districts (ACHD) June 2023 Advocate**
- **Meetings With MTHCD CEO:**

Discussions included personnel, Seismic, Legislation and Agenda topic.

- **California Advancing & Innovating Medi-Cal Program (Cal Aim):**

Following AB1331 that requires Providers to share patient information closely.

B. MTMC Community Board Report:

No quorum reached

C. MTMC Board of Directors:

No quorum reached

Doug Archer to say the MTMC beat the annual budget by 2.2 mil.

D. Chief Executive Officer's Report:

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- **General Comments:**

Oct 14, 2023 MACT Health Fair at the San Andreas Meeting Area
Aug 23, 2023 Calaveras Public Healthcare Summit at Frogtown Fair Grounds

- **MTMC Capital Improvement – Plan/Process:**

The document is over 200 pages and quite outdated. The MTMC is working to replace/update items currently to bring back for review at the August meeting.

- **401k Contribution:** Public Comment – **Action**

Motion to approve contribution of 8% to 401k by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

- **Mi-Wuk Monument - Information:**

Plaque with poem requested to be placed on the Hospital grounds. Further discussion at the August meeting.

- **Non-Electric Utilities – MTMC:**

Billing non-electric utility charges over \$300,000 per year, per lease agreement.

- **Strategic Planning & Projects Matrix:**

- **Grant Report:**

The district received \$75,000 in grants this month. Not including the \$3.3 million for clinic expansion.

- **Programs Coordinator:**

- Robo-Doc

Currently running in 6 schools. Just onboarded Toyon Middle School.
Parental consent forms are being distributed.

- Stay Vertical Calaveras

8 instructors. 100 participants. Fielding calls daily requesting class information

- AED For Life

10 AEDS ordered to begin pilot program. AED Task Force will meet 8/22/23 to Discuss awards. Applications are coming in with cost share popular among potential users.

- **VSH&W Center – Policies and Forms:** Public Comment – **Action**

- Policies for July 2023 Valley Springs Health & Wellness Center:

New Policies

Periodontal Evaluation
Standardized Procedure for Depo Provera Injection
Toothache Policy

Revised Policies

Transfer Of Patient to A Hospital

Bi-Annual Review Policies (no changes to policy content)

Laboratory Electrical Safety
Late Arriving Patients
Laundry and Linen
Medical Record Chart Audit Policy
Non-Discrimination
Non-Discrimination (Spanish)
Organization of Nursing Personnel
Patient With Urgent Complaint Or Distress
Processing X-Ray Requests
Registering Patient Complaints
Scope of Services
Staff Meetings
Storage, Handling, and Delivery of Medications
Threatening or Hostile Patient
Waived Testing Hemoglobin A1C
Waived Testing Hemoglobin
Waived Testing - Fecal Occult Stool
Waived Testing CoaguCheck XS PT
Waived Testing Blood Glucose

Standardized Procedure for Depo Provera Injection to be amended and resubmitted for approval

Motion to approve policies as amended by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

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E. VSHWC Quality Reports:

- Clinic Overview: PowerPoint Presentation
- Quality – June 2023:
- MedStatix – June 2023:

F. BHCiP – Round 5: Public Comment – Action – Roll Call Vote

Resolution 2023 - 06 Behavioral Health Continuum Infrastructure Program (BHCIP)

Table until August meeting or sooner.

7. Committee Reports:

A. Finance Committee:

- **Financial Statements** – June 2023: Public Comment – Action

June was a good month for the Clinic.

Motion to approve Draft June Financials with I & R report by Ms. Vermeltfoort

Second: Mr. Randolph

Ayes: 5

Nays: 0

- **Reserve & Investment: From Finance Committee** - Presented for 30-Day Review:
 - Policy 25 – Reserves

B. Ad Hoc Policy Committee:

No Report. Next Meeting 8/8/23

C. Ad Hoc Community Grants:

- **Common Ground Senior Services:**

The committee recommends donation of \$2,500 to be action item at August meeting.

D. Ad Hoc Community Engagement Committee:

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No report.

E. Ad Hoc Real Estate:

No report.

F. Ad Hoc Personnel Committee:

- **Personnel Manual:** Public Comment – Action

The attorney updated manual for over 25 employees.

Motion to approve Personnel Manual as presented by Ms. Vermeltfoort

Second: Ms. Hack

Ayes: 5

Nays: 0

- **Policy 18:** Presented 6-28-2023 for 30-day Review:

- ◆ **Resolution 2023 – 05:** Compensation of the CEO Public Comment – Action

Motion to approve Resolution 2023-05 by Ms. Hack

Second: Ms. Sellick

Ayes: 5

Nays: 0

G. Closed Session: Chief Executive Officer (CEO) Annual Evaluation:

- **Public Performance Evaluation - Pursuant to Gov. Code Section 54957:**

The Board moved into closed session.

H. Reconvene to Open Session:

The Board reconvened into open session.

- **Report of Action taken (if any) in Closed session:**

The Board reported they had unanimously agreed by a motion from Mr. Randolph, second by Ms. Hack to sign a 2-year agreement with CEO, Dr. Randall Smart. At that time Dr. Smart signed the agreement. The new base salary is stated (Section 3.1) to be \$273,051.00 annually retro back to May 1, 2023. Other provisions in the agreement entitle the CEO to other provisions as set forth in customary practices of the District.

8. Board Comment and Request for Future Agenda Items:

A. Announcements of Interest to the Board or the Public:

- Angels-Murphys Rotary Shrimp Feed Sat. Aug. 19, 2023.

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- ACHD 71st Annual Meeting Sept. 13-15, 2023.
- Barger Golf Outing- Sponsored by MTMC Foundation Sept. 17, 2023

The District has already sent in their sponsorship for the Sept.17, 2023 Barger Golf Outing. Sept. 16, 2023 will be the softball cancer fundraiser in Angels Camp to raise funds to assist two cancer patients.

9. Next Meeting:

- The next MTHCD Board Meeting will be Wed. August 23, 2023 at 9am.

10. Adjournment: Public Comment – Action

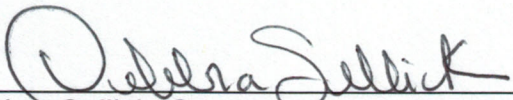
Motion to adjourn by Mr. Randolph

Second: Ms. Vermeltfoort

Ayes: 5

Nays: 0

Time: 11:44am



Debra Sellick, Secretary

Traci Whittington is inviting you to a scheduled Zoom meeting.

Topic: July 26, 2023 MTHCD Board of Directors Meeting

Time: Jul 26, 2023 09:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/85272955908?](https://us02web.zoom.us/j/85272955908?pwd=eWVXSEVDOWpNZ3lzWWFpVjNzV0hIU09)

pwd=eWVXSEVDOWpNZ3lzWWFpVjNzV0hIU09

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Meeting ID: 852 7295 5908

Passcode: 646713

Find your local number: <https://us02web.zoom.us/u/kbPbe9Nj4p>